

## STUDENTS

3090

### Foreign Exchange Students

#### Philosophy

The Charter School believes that foreign exchange students add to the richness of the high school setting for both School and foreign students. Thus, the School is willing to enroll a manageable number of foreign exchange students, subject to all applicable Charter School enrollment and admission policies, Idaho law, and the Charter.

To protect the interests of the Charter School and students, the School has adopted the following policies. It should be realized that foreign exchange students are educated at the expense of the taxpayers and the State of Idaho.

1. The foreign exchange student must be 18 years of age or younger at the time of enrollment.
2. The foreign exchange student must have sufficient knowledge of the English language to enable effective communication and to use instructional materials and textbooks printed in English.
  - A. An English proficiency test of the School's own choosing may be administered and will supersede all other tests;
  - B. If an organization places a student who, upon arrival, is deemed by the School to be deficient in English language proficiency, the organization will do one of the following:
    - a. Terminate the student's placement; or
    - b. Provide, and pay for, tutorial help until the student reaches proficiency, as determined by the School.

#### Academic Standards and Graduation

1. The foreign exchange student will be expected to meet all appropriate standards required of any student enrolled in the Charter School; and
2. Foreign exchange students who meet basic Idaho graduation requirements may have the option to graduate and receive a diploma from the Forrest Bird Charter School. They may participate in the ceremonies and receive a certificate of attendance.

### Orientation by the Exchange Organization

1. Orientation, both pre-departure and upon arrival in the United States, must be provided to the exchange student.
2. Orientation must also be provided to the host family in advance of the exchange student's arrival. The family should be advised of potential problems in hosting an exchange student and provided with suggestions for coping with these problems.
3. The student's host family and the Charter School must be provided written information which includes at least:
  - A. The name, address, and phone number of both local and area coordinators for the exchange organization; and
  - B. A 24-hour emergency telephone number for immediate assistance by the exchange organization.

### Supervision

1. The sponsoring foreign student exchange organization must assume the final responsibility for resolving problems, including, if necessary, the changing of host families or the early return home of the exchange student because of personal, family, or school difficulties.
2. The sponsoring foreign student exchange organization must contact the exchange student and host family periodically throughout the exchange visit to ensure that problems are dealt with promptly and effectively.
3. The host family must be available and willing to meet with school personnel when functions or conditions require it.

### Charter School Expectations—Student Opportunities/Responsibilities

1. **Required Courses:** Foreign exchange students will be expected to enroll in the following academic classes while attending the Charter School:
  - A. One English class;
  - B. One United States history class or one government class; and
  - C. Maintain enrollment in at least six classes.
2. **Athletic Program:** Foreign exchange students are eligible to participate in the Forrest Bird Charter School High School Activities Program. Guidelines for participation are set by School policy and by the Idaho High School Activities Association (IHSAA), as follows:
  - A. **Recognition:** The student must be a participant of an "official Foreign Exchange Program" as defined in the publication from the National Association of Secondary



**STUDENTS**

**3100**

Programs for At-Risk/Disadvantaged Students

The Charter School will designate one at-risk coordinator to collect and disseminate data regarding drop-outs from the School and to coordinate the School's program for students who are at high risk of dropping out of school.

Each school year, the at-risk coordinator will prepare a dropout reduction plan that identifies:

1. The number of Charter School students who dropped out in the preceding regular school term;
2. The number of students in grades 1-12 who are at risk of dropping out;
3. The Charter School's dropout rate goal for the next school year; and
4. The dropout reduction programs, resources, and strategies to be used during the school year.

The Board will review and approve the plan annually.

At-Risk Students

In determining whether a student is at high risk of dropping out of school, the Charter School will consider the student's academic and attendance performance as well as whether the student is adjudged delinquent; abuses drugs or alcohol; is a student of limited English proficiency; receives compensatory or remedial education; is sexually, physically, or psychologically abused; is pregnant or a parent; is an emancipated youth; is a previous drop-out, is a court or agency referral; stops attending school before the end of the school year; is an underachiever; is unmotivated; or exhibits other characteristics that indicate the student is at high risk of dropping out of school.

Programs and Charter School Plan

The Charter School will provide a remedial and support program for any student who is at risk of dropping out of school.

The School will have a plan designed to retain students in a school setting. The School plan will be the responsibility of the Executive Director or the designated at-risk coordinator and will:

1. Emphasize a comprehensive team approach that includes the Executive Director or his or her designee, parent/guardian, teacher, student, community service provider, business representative, or others;
2. Include objectives designed to meet the identified needs of at-risk students and to retain those students in school;



3. Be designed to use community resources that are available to serve at-risk youth;
4. Provide for parental involvement, such as participation in developing student academic plans and training programs for parents; and
5. Provide for review of individual profiles for at-risk students.

The Charter School plan may also:

1. Include alternatives; and
2. Provide for the referral of students who drop out to other programs.

If the Charter School chooses to operate an Alternative High School Program, such program shall be conducted in accordance with SDE and SBOE rules and regulations and shall be conducted separately from the Charter School's traditional High School program, including proximity and timing.

Legal Reference: IDAPA 08.02.03.110 Alternative Secondary Programs

Policy History:

Adopted on: December 10, 2019

Revised on:

Reviewed on:

**STUDENTS**

**3200**

Student Rights and Responsibilities

All students are entitled to enjoy the rights protected by the Federal and State Constitutions and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate Charter School policies or rules will be subject to disciplinary measures.

These rights and responsibilities may be described at greater length in student handbooks. All student handbooks are approved policy of the Board. The complete student handbook is on file at the School administration office.

Students who violate the provisions of the student handbook will be disciplined in accordance with the School policies.

Cross Reference:	§ 3370	Searches and Seizure
	§ 3330	Student Discipline
Legal Reference:	I.C. § 33-205	Denial of School Attendance
	I.C. § 33-512	Governance of Schools

*Tinker v. Des Moines Ind. Sch. Dist.*, 393 U.S. 503 (1969).

Policy History:

Adopted on: December 10, 2019

Revised on:

Reviewed on:

## 3220-1

**STUDENTS**

**3225**

Student Clubs: Equal Access

The Board of Directors regards student clubs and organizations as an important part of the education and development of students.

Definitions

As used in this policy:

1. "School" shall mean the Forrest Bird Charter School;
2. "Club" shall mean a sponsored club or a non-sponsored or non-curriculum group of students of the school who wish to organize and meet to form common goals, objectives, or purposes, but do not include school activities;
3. "Sponsored Club" shall mean a club which is directly under the sponsorship, direction, and control of the School;
4. "Non-sponsored or non-curriculum club" shall mean a student initiated club which is not under the sponsorship, direction, or control of the School or any student initiated club that does not directly relate to the body of courses offered by the School;
5. "Non-participating capacity" shall mean a person may not promote, lead, or participate in any meeting.

The School shall provide equal access and a fair opportunity for clubs to organize and to meet on school premises during the times established for such meetings.

Sponsored clubs shall be sponsored by a member of the faculty, staff, or administration of the School. The Charter School shall not sponsor clubs which advocate particular religious or political beliefs or ideas. Any such clubs shall be non-sponsored or non-curriculum, and must engage a School employee to monitor their activities while on the premises. The School shall not be identified or associated with the goals, objectives, activities, beliefs, or opinions of any non-sponsored or non-curriculum clubs or its members. Any club whose activities are deemed by the Executive Director to be disruptive of the everyday operations of the School will not be allowed to initiate meetings, nor continue to meet on school premises.

Equal Access Regulations

The following general guidelines will be observed in approving, establishing, and operating student clubs at the Forrest Bird Charter School.

1. Each proposed club must complete and submit a request form to the Executive Director or designee stating the name, specific purpose of the club, the membership requirements, the activities of the club, and meeting dates and times. Each proposed club shall have the student group perform a risk management assessment of the proposed club activities. The Executive Director or designee will forward the request to the Board. The Executive Director or designee, with Board approval, shall respond to the request, accept or reject the application, and designate the club as either a sponsored club or non-sponsored or non-curriculum club.
2. Student participation in club activities and attendance at club meetings shall be voluntary and shall be limited to those students who are currently enrolled in the School. All student groups meeting on School premises are required to open membership to all interested and/or eligible students. Clubs shall be allowed to meet on school premises from 7:00 AM to 8:00 PM, during the noon hour, and from 3:30 PM. to 5:00 PM on days when school is in session. The time and place of all club meetings shall be subject to available space, conflicting activities and programs, and the availability of the faculty sponsor or monitor. Students shall be responsible for ensuring the presence of a faculty sponsor or monitor prior to every meeting. Clubs will be allowed to meet on school premises during other times of the day only in extraordinary or exceptional circumstances as may be determined by the Executive Director or designee.
3. No hazing of students shall be permitted.
4. The Executive Director or designee may deny the opportunity of any club to meet on school premises, and may deny permission of any non-school person to meet with or speak to a club on school premises, when there exists a substantial likelihood of material and substantial interference with the orderly conduct of educational activities within the school, or if the meeting or activities in the meeting are, or will be, in violation of any law or ordinance.
5. The Executive Director, designee, or student council (if appropriate) may temporarily or permanently terminate the opportunity of any club to meet on school premises in the future if the club has materially or substantially interfered with the orderly conduct of educational activities within the school, if the activities of the club have violated any law or ordinance, or if the club has violated any provision of this policy.

For sponsored clubs, the following guidelines will apply:

1. Each sponsored club will have a faculty or staff member appointed as sponsor. The sponsorship shall be approved by the Executive Director or designee;
2. All activities of the club must have prior approval of the sponsor;
3. Club funds shall be subject to deposit, audit, and disbursement in accordance with the regulations of the Charter School; and

4. The content and placement of club posters or advertisements shall be approved by the club sponsor.

For non-sponsored or non-curriculum clubs, the following guidelines will apply:

1. The formation of non-sponsored or non-curriculum clubs shall be student initiated. Non-School persons may not direct, conduct, control, or regularly attend activities;
2. Recognition by the Forrest Bird Charter School of a non-sponsored or non-curriculum club is not an endorsement of the aims, policies, or opinions of the student organization or its members;
3. The School's name will not be identified with the aims, policies, or opinions of the student organization or its members;
4. Notices of meetings of non-curricular student organizations may be posted only on a designated bulletin board used by all nonschool-sponsored organizations. No announcements shall be made over the public address system or in any School-sponsored publications;
5. No funds will be expended by the School for any such meeting beyond the incidental cost associated with providing a meeting place;
6. Every club must have a School employee volunteer as a monitor to the club. The monitor shall be responsible for monitoring the meetings to assure that attendance at the meetings is voluntary, to assure that the meetings do not materially and substantially interfere with the orderly conduct of educational activities within the School, and to assure that order and discipline are maintained. Monitors shall attend the meetings of non-sponsored or non-curriculum clubs that are political or religious in nature in a non-participatory capacity;
7. No School employee shall be compelled to be a monitor of a non-sponsored or non-curriculum club;
8. Club posters or flyers need to have a disclaimer, and poster content and placement shall be approved by the Executive Director or designee; and
9. The Forrest Bird Charter School shall not be identified or associated in any way with the goals, objectives, activities, or opinions of any non-sponsored or non-curriculum clubs to raise money.

Legal Reference: 20 U.S.C. §§ 4071-4074 Equal Access Act

Policy History:

Adopted on: December 10, 2019

Revised on:  
Reviewed on:

**STUDENTS**

**3225B**

School Clubs: Background

What clubs are currently sponsored by your Charter School? Do you have a Board policy in place dealing with School clubs? Is there a risk management plan in place for sponsored clubs? Is your School name being used by a non-sponsored club in a way that might cause a liability problem for the School?

Proper risk management for School clubs is a key issue for charter schools. Clubs can be an excellent way to enhance student learning and provide opportunities for students to explore lifelong hobbies. Unfortunately, they can also present serious potential liability exposures to the School if not properly managed. And, while they may still serve a useful purpose, not all clubs should be sponsored by Schools.

Our goal is to provide a framework and a thought process for properly evaluating and managing School clubs from a risk management standpoint.

Is this club a School sponsored activity?

1. The decision of whether or not a club is to be School sponsored should be made by the Executive Director or by his or her designee.
2. The School should have a policy that includes a process for reviewing applications for School sponsorship.
3. The policy should state that clubs that have not received official approval are not School sponsored activities.

Things to consider in making a decision about sponsorship include:

1. Do the club's purpose and activities fit within the School's mission?
2. Are the potential risks associated with the club reasonable and acceptable to the School?
3. Is there a risk management plan in place that identifies potential hazards and outlines ways to manage those risks through such means as training, proper equipment, and supervision?
4. Who will be responsible for insuring the club? If it is to be the School, are there any exposures that would be excluded under the School's insurance policies such as:
  - A. Ownership, operation, maintenance, or use of any aircraft;
  - B. Ownership, operation, maintenance, or use of watercraft; or
  - C. Auto racing or demolition contests?



5. If the club will provide its own insurance are the limits of liability adequate and will the insurance company name the School as an additional insured on the policy and provide the School with a certificate of insurance?

#### Proper Risk Management for Non-Sponsored Clubs

The School may decide not to sponsor the club; but to allow the club to use the School's facilities in a way similar to how other outside groups do. If so, certain risk management steps should be taken including:

1. Requiring a certificate of insurance and an endorsement naming the School as an additional insured under the club's insurance policy;
2. Clear communications to staff, students, and patrons that the club is not School sponsored; and
3. Not allowing the club to use the name of the School or to imply that the club is School sponsored.

**STUDENTS**

**3230**

Student Government

The Board encourages the function of student councils in the Charter Schools. Student councils shall assist in improving the general welfare of all students and give students the opportunity to participate in the orderly workings of the democratic process.

Student councils shall not have authority to make policies or procedures for the School. However, they may make recommendations to the administration on any topic of student concern.

Eligibility rules for candidates and rules for conducting campaigns and elections should be published, widely announced, and uniformly enforced.

Legal Reference: I.C. § 33-506(1)

Organization and Government of Board of  
Board Members

Policy History:

Adopted on: December 10, 2019

Revised on:

Reviewed on:

## STUDENTS

3240

### Student Publications

Journalistic experience in a school setting should be calculated to develop the background of skills and understanding which will equip a student for the responsibilities of the free press in our society. Students must recognize, however, that a school-sponsored newspaper is unique and different from other newspapers in at least four ways.

1. It is an instructive tool in addition to a means of student self-expression;
2. It is read not just by the intended audience of fellow students, but also by parents and many citizens outside the school;
3. It is partially supported by tax funds; and
4. It is an influence on the public relations of the entire Charter School since its content is read by many not simply as expressions of individual students, but as expressions representative of the entire student body and approved by the administration.

The concept of “freedom of the press” under the First Amendment has application with regard to school-sponsored publications. However, the United States Supreme Court has established that school officials may exercise editorial control over the style and content of school-sponsored newspapers without violating the First Amendment. All School-sponsored publications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the School, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The School recognizes that there are valid and necessary reasons to exercise such prepublication editorial control and to impose reasonable restrictions on student speech in School-sponsored publications. Thus, the following guidelines apply to all School-sponsored student publications.

1. School-sponsored publications are those publications, including, but not limited to, school newspapers, yearbooks, and athletic programs, which may fairly be characterized as part of the Charter School’s curriculum, whether or not they occur in a traditional classroom setting. Generally they include student publications which are supervised by a faculty member and are designed to impart particular knowledge or skills to student participants and audiences. However, they also may include publications which students, parents, and members of the public reasonably perceive to be sponsored or approved by the School. The author’s name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.
2. The School will not restrict student freedom of expression when such expression is within the rules of responsible journalism and is consistent with the four limitations

outlined below. The principal of the School shall meet with the publication advisor, student editors, and student writers to establish guidelines for achieving a maximum of student freedom of expression subject to the limitations set forth in this policy.

3. All publications must be reviewed and approved by the building principal prior to distribution. The building principal shall have the authority to determine the appropriateness of any particular item for publication. In exercising such authority, material will not be considered suitable for publication if it is:
  - A. Ungrammatical;
  - B. Inadequately researched;
  - C. Obscene;
  - D. Defamatory;
  - E. Advocates prejudice based on race, religion, sexual orientation, or gender identity or expression;
  - F. Invades the privacy rights of others;
  - G. Is unsuitable for the audiences for which the publication is intended;
  - H. Contributes to the disruption or interruption of the educational process or the operation of the school; or
  - I. Otherwise is contrary to School policy or applicable federal or State law.

The principal may also exclude material that may serve to associate the School with any position other than neutrality on matters of political controversy.

4. The principal shall have the authority to determine whether advertising will be accepted for inclusion in School-sponsored student publications. The Charter School has an important interest in avoiding the impression that it has endorsed a viewpoint at variance with its educational mission. Consequently, if advertising is accepted, the principal shall have authority to exclude certain categories of advertising. For example, drug, drug paraphernalia, alcoholic beverage advertisements, or any other advertisements that may be viewed as encouraging action that might endanger the health and welfare of students may be excluded. Similarly, advertisements may be excluded if they are:
  - A. Factually inaccurate;
  - B. Defamatory;
  - C. Obscene;
  - D. Advocate prejudice based on race, religion, sexual orientation, or gender identity or expression;
  - E. Contain either explicit or implicit sexual content or overtones; or
  - F. Are of poor production quality.

The principal may also exclude advertising that may serve to associate the Charter School with any position other than neutrality on matters of political controversy.

5. In the event that the building principal determines that material is not suitable for publication, students may appeal such decision to the Executive Director or his or her designee. The decision of the Executive Director or his or her designee will be final.
6. Copies of each issue of the student publication shall be sent to the Executive Director and each member of the Board of Directors.

Legal Reference:      *Hazelwood School School District v. Kuhlmeier*, 484 U.S. 260 (1988).

Policy History:

Adopted on: December 10, 2019

Revised on:

Reviewed on:

## STUDENTS

3240

### Student Publications

Journalistic experience in a school setting should be calculated to develop the background of skills and understanding which will equip a student for the responsibilities of the free press in our society. Students must recognize, however, that a school-sponsored newspaper is unique and different from other newspapers in at least four ways.

1. It is an instructive tool in addition to a means of student self-expression;
2. It is read not just by the intended audience of fellow students, but also by parents and many citizens outside the school;
3. It is partially supported by tax funds; and
4. It is an influence on the public relations of the entire Charter School since its content is read by many not simply as expressions of individual students, but as expressions representative of the entire student body and approved by the administration.

The concept of “freedom of the press” under the First Amendment has application with regard to school-sponsored publications. However, the United States Supreme Court has established that school officials may exercise editorial control over the style and content of school-sponsored newspapers without violating the First Amendment. All School-sponsored publications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the School, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The School recognizes that there are valid and necessary reasons to exercise such prepublication editorial control and to impose reasonable restrictions on student speech in School-sponsored publications. Thus, the following guidelines apply to all School-sponsored student publications.

1. School-sponsored publications are those publications, including, but not limited to, school newspapers, yearbooks, and athletic programs, which may fairly be characterized as part of the Charter School’s curriculum, whether or not they occur in a traditional classroom setting. Generally they include student publications which are supervised by a faculty member and are designed to impart particular knowledge or skills to student participants and audiences. However, they also may include publications which students, parents, and members of the public reasonably perceive to be sponsored or approved by the School. The author’s name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.
2. The School will not restrict student freedom of expression when such expression is within the rules of responsible journalism and is consistent with the four limitations

outlined below. The principal of the School shall meet with the publication advisor, student editors, and student writers to establish guidelines for achieving a maximum of student freedom of expression subject to the limitations set forth in this policy.

3. All publications must be reviewed and approved by the building principal prior to distribution. The building principal shall have the authority to determine the appropriateness of any particular item for publication. In exercising such authority, material will not be considered suitable for publication if it is:
  - A. Ungrammatical;
  - B. Inadequately researched;
  - C. Obscene;
  - D. Defamatory;
  - E. Advocates prejudice based on race, religion, sexual orientation, or gender identity or expression;
  - F. Invades the privacy rights of others;
  - G. Is unsuitable for the audiences for which the publication is intended;
  - H. Contributes to the disruption or interruption of the educational process or the operation of the school; or
  - I. Otherwise is contrary to School policy or applicable federal or State law.

The principal may also exclude material that may serve to associate the School with any position other than neutrality on matters of political controversy.

4. The principal shall have the authority to determine whether advertising will be accepted for inclusion in School-sponsored student publications. The Charter School has an important interest in avoiding the impression that it has endorsed a viewpoint at variance with its educational mission. Consequently, if advertising is accepted, the principal shall have authority to exclude certain categories of advertising. For example, drug, drug paraphernalia, alcoholic beverage advertisements, or any other advertisements that may be viewed as encouraging action that might endanger the health and welfare of students may be excluded. Similarly, advertisements may be excluded if they are:

- A. Factually inaccurate;
  - B. Defamatory;
  - C. Obscene;
  - D. Advocate prejudice based on race, religion, sexual orientation, or gender identity or expression;
  - E. Contain either explicit or implicit sexual content or overtones; or
  - F. Are of poor production quality.

The principal may also exclude advertising that may serve to associate the Charter School with any position other than neutrality on matters of political controversy.

5. In the event that the building principal determines that material is not suitable for publication, students may appeal such decision to the Executive Director or his or her designee. The decision of the Executive Director or his or her designee will be final.
6. Copies of each issue of the student publication shall be sent to the Executive Director and each member of the Board of Directors.

Legal Reference:      *Hazelwood School School District v. Kuhlmeier*, 484 U.S. 260 (1988).

Policy History:

Adopted on: December 10, 2019

Revised on:

Reviewed on:



**STUDENTS**

**3250**

Distribution and Posting of Materials

The distribution of materials from outside the school system uses a considerable amount of valuable educational time. This time is taken away from students, teachers, and the clerical staff. It is the Charter School's policy to limit the distribution of materials to parent and student organizations sponsored by the School or other governmental agencies. Materials that provide information valued or needed by the School may also be distributed.

Students should not be used to distribute partisan materials or information pertaining to a school or general election, budget or bond issue, or negotiations. Students should not be exploited for the benefit of any individual, group, or profit-making organization.

No staff member may distribute any materials on school property without prior approval of the Executive Director. All notices and notes sent home with students concerning School activities, programs, schedule changes, organizations, charges for equipment and materials, etc., shall be cleared with the building principal before being sent. All materials distributed will clearly indicate their source. Non-School-related materials will be plainly labeled, including a disclaimer that the activity is "not a School-sponsored activity."

All organizations must have the approval of the Executive Director before materials may be distributed. The Executive Director will use the guidelines listed above in the approval of the distribution of the materials.

In order to facilitate the distribution of materials with information about student activities offered in the community, the School shall:

1. Maintain a centrally located bulletin board for the posting of bulletins;
2. Maintain a table where flyers and other information can be made available to students; and
3. Include announcements for student related activities in newsletters that go home with students. The announcements must be submitted one week prior to the publication date the newsletter in which the announcement is to go home. Such announcements must advertise a youth-oriented activity, and must be of a non-religious, non-political nature.

It is the intent of this policy to post all notices and place flyers on the distribution table except those that are viewed by the principal as likely to be disruptive, libelous, or obscene.

Cross References:     § 3430

Distribution of Fund Drive Literature Through  
Students

§ 4240

Distribution of Fund Drive Literature Through  
Students

Policy History:

Adopted on: December 10, 2019

Revised on:

Reviewed on:

## STUDENTS

3255

### Student Dress

One of the fundamental purposes of school is to provide the foundation for the creation and development of a proper attitude toward education. In order to further this purpose, it is essential to create and maintain an effective teaching and learning environment. Student attire impacts the teaching and learning environment. It can either promote a more effective educational environment, or it can disrupt the educational climate and process. Student attire that is acceptable for some social settings may not be acceptable for the educational environment of school.

Students are reminded that their appearance, clothing, and grooming, significantly affect the way others respond to them. Matters of dress remain primarily the responsibility of students, in consultation with their parents/legal guardians. Nevertheless, since it is the duty of the Board of Directors to provide an educational atmosphere conducive to learning; minimizing disruptions or distractions; and to protect the health, safety, and morals of students, all students will adhere to the following certain minimum standards of dress when the student is on any School premises or at any School sponsored activity, regardless of location.

In general, students are not to wear or carry items of apparel (clothing, accessories, cosmetics, tattoos, jewelry—including body piercings) which depict or allude to, by picture, symbol, or word, drugs, including alcohol and tobacco; controlled substances; drug paraphernalia; gangs; violence; sexually explicit, lewd, indecent, or offensive material; or illegal acts. The wearing, use, or display of any gang clothing or attire, jewelry, emblem, badge, symbol, sign, codes, or other things which evidence membership or affiliation in any gang (based upon the principal's or his or her designee's reasonable belief that gangs may be present in a School) is prohibited on any School premises or at any School sponsored activity, regardless of location.

Head coverings are inappropriate in the School building during regular school hours, unless the principal or designee specifically makes an exception to the policy.

Unless the principal or designee indicates otherwise, students will wear footwear at all times.

The Board urges parents and students to exercise sound judgment, based upon the standard of appropriateness for the School setting. For example, clothing exposing bare midriffs and short shorts and skirts will not be allowed. The Executive Director or his or her designee is hereby authorized to promulgate regulations consistent with the provisions of this policy.

### Interpretation and Implementation of Policy

The building principal or designee shall use reasonable discretion in interpreting and implementing the provisions of this policy. If a conflict arises in the interpretation of this policy,

the interpretation of the building principal or designee shall be final. Principals, administrators, and teachers shall use reasonable discretion in enforcing this policy.

### Enforcement

Teachers and administrators may deny class entrance to students dressed or otherwise adorned inappropriately until arrangements may be made for their proper attire. All time missed from classes for failure to adhere to this policy will be deemed unexcused absences. Parents/guardians will be notified each time a student is asked to leave School because of inappropriate attire. Students who are insubordinate who refuse to change the improper attire, or who repeat dress code violations shall be subject to disciplinary action up to and including suspension or expulsion, depending on all the facts and circumstances, for violating the standards of student conduct.

### Temporary Exceptions

In order to allow appropriate attire for a particular educational or School activity, the building principal or his or her designee has the authority to grant temporary exceptions to specific provisions of this policy and related regulations. An example of such an exception might be where a specially scheduled School event required a group of students to dress unusually on a particular day.

### Accommodations

The School will seek to accommodate cultural, religious, and ethnic differences in dress and grooming, provided such dress or grooming does not materially or substantially disrupt the educational process of the School or create a health or safety hazard for students, staff, or others. No student shall be required to modify their natural head or facial hair, such as by shaving or straightening through the application of heat or chemicals.

Legal References: I.C. 33-506

I.C. 33-512(6)

Organization and Government of Board of  
Board Members

Governance of Schools

### Policy History:

Adopted on: December 10, 2019

Revised on:

Reviewed on:

**STUDENTS**

**3255**

Student Dress

One of the fundamental purposes of school is to provide the foundation for the creation and development of a proper attitude toward education. In order to further this purpose, it is essential to create and maintain an effective teaching and learning environment. Student attire impacts the teaching and learning environment. It can either promote a more effective educational environment, or it can disrupt the educational climate and process. Student attire that is acceptable for some social settings may not be acceptable for the educational environment of school.

Students are reminded that their appearance, clothing, and grooming, significantly affect the way others respond to them. Matters of dress remain primarily the responsibility of students, in consultation with their parents/legal guardians. Nevertheless, since it is the duty of the Board of Directors to provide an educational atmosphere conducive to learning; minimizing disruptions or distractions; and to protect the health, safety, and morals of students, all students will adhere to the following certain minimum standards of dress when the student is on any School premises or at any School sponsored activity, regardless of location.

In general, students are not to wear or carry items of apparel (clothing, accessories, cosmetics, tattoos, jewelry—including body piercings) which depict or allude to, by picture, symbol, or word, drugs, including alcohol and tobacco; controlled substances; drug paraphernalia; gangs; violence; sexually explicit, lewd, indecent, or offensive material; or illegal acts. The wearing, use, or display of any gang clothing or attire, jewelry, emblem, badge, symbol, sign, codes, or other things which evidence membership or affiliation in any gang (based upon the principal's or his or her designee's reasonable belief that gangs may be present in a School) is prohibited on any School premises or at any School sponsored activity, regardless of location.

Head coverings are inappropriate in the School building during regular school hours, unless the principal or designee specifically makes an exception to the policy.

Unless the principal or designee indicates otherwise, students will wear footwear at all times.

The Board urges parents and students to exercise sound judgment, based upon the standard of appropriateness for the School setting. For example, clothing exposing bare midriffs and short shorts and skirts will not be allowed. The Executive Director or his or her designee is hereby authorized to promulgate regulations consistent with the provisions of this policy.

Interpretation and Implementation of Policy

The building principal or designee shall use reasonable discretion in interpreting and implementing the provisions of this policy. If a conflict arises in the interpretation of this policy,

the interpretation of the building principal or designee shall be final. Principals, administrators, and teachers shall use reasonable discretion in enforcing this policy.

### Enforcement

Teachers and administrators may deny class entrance to students dressed or otherwise adorned inappropriately until arrangements may be made for their proper attire. All time missed from classes for failure to adhere to this policy will be deemed unexcused absences. Parents/guardians will be notified each time a student is asked to leave School because of inappropriate attire. Students who are insubordinate who refuse to change the improper attire, or who repeat dress code violations shall be subject to disciplinary action up to and including suspension or expulsion, depending on all the facts and circumstances, for violating the standards of student conduct.

### Temporary Exceptions

In order to allow appropriate attire for a particular educational or School activity, the building principal or his or her designee has the authority to grant temporary exceptions to specific provisions of this policy and related regulations. An example of such an exception might be where a specially scheduled School event required a group of students to dress unusually on a particular day.

### Accommodations

The School will seek to accommodate cultural, religious, and ethnic differences in dress and grooming, provided such dress or grooming does not materially or substantially disrupt the educational process of the School or create a health or safety hazard for students, staff, or others. No student shall be required to modify their natural head or facial hair, such as by shaving or straightening through the application of heat or chemicals.

Legal References: I.C. 33-506

I.C. 33-512(6)

Organization and Government of Board of  
Board Members

Governance of Schools

### Policy History:

Adopted on: December 10, 2019

Revised on:

Reviewed on:

**STUDENTS**

**3260**

Bring Your Own Technology Program

The Charter School recognizes the importance and potential educational benefits of technology. The use of portable electronic devices in the classroom can add educational value when such devices deliver content and extend, enhance, or reinforce the student learning process. Classroom teachers shall determine the appropriateness of in-class use of electronic devices, consistent with School instructional objectives, School policies, and with the approval of the building principal.

The Board directs the Executive Director to work with appropriate stakeholders to ensure that Board-approved Bring Your Own Technology (BYOT) programs are implemented in a way that is mindful of available and required infrastructure, digital equity issues, student and system safety issues, and the need for all students to be able to access a device. The Executive Director may convene a taskforce including such members as teachers, administrators, parents, technology staff, and/or students to set guidelines about the use of BYOT devices.

The School respects each family's right to decide whether or not to provide the student with a device for this program.

Students are permitted to use approved personal electronic devices for educational purposes under the direction of a classroom teacher.

The School is not liable for any device stolen, lost, or damaged on School property or proceeding to or from School property, whether due to the action/inaction of the student or that of any third party. The student and his or her parent/guardian shall be solely responsible for any such loss, theft, or damage. If a device is stolen or damaged, it will be handled through the administrative office as other personal items that are stolen or damaged. It is recommended that skins, decals, and other school appropriate custom touches be used to identify physically a student's device from others. Additionally, protective cases for technology are encouraged.

Rules Regarding Use of BYOT Devices

Personal electronic devices may only be used in a responsible and legal manner, and may not be used in a manner that disrupts the educational process and/or is contrary to any School policy, procedure, or rule. Students using their own devices are subject to School acceptable use guidelines, BYOT guidelines, student conduct and discipline rules, and all other Board policies and procedures and School rules. Failure to adhere to these guidelines may result in the revocation of the privilege of using personal electronic devices in the classroom and in disciplinary action as appropriate.

Students may only use a personally-owned device as part of the BYOT program once a Form 3260F Bring Your Own Technology Permission Form and Form 3270F Internet Access Conduct Agreement, signed by both the student and parent/guardian, are on file with the School.



The following personal electronic devices may be used in BYOT programs:

1. Laptop computers;
2. Tablet PCs;
3. E-readers;
4. Other personal electronic devices approved by the building principal.
- 5.

To ensure compliance with the Children's Internet Protection Act, students using their own electronic devices may access only the wireless Internet provided by the School. Internet access from outside sources, such as using a data plan associated with a personally-owned device, is not permitted on School grounds. Students are prohibited from attempting to bypass the School's Internet gateway, and are directed to report any inappropriate content and conduct to their classroom teacher. If a student accesses the Internet from outside sources, at a minimum, the student will lose the privilege to participate in the BYOT program.

Students may only access files and sites that are relevant to the classroom curriculum and suggested or authorized by a teacher. Teachers shall closely supervise students to ensure appropriate use of technology in the classrooms.

BYOT activities are implemented at the discretion of classroom teachers and building administrators. BYOT devices shall be turned off unless students have been directed to use them. Students are to turn off and keep BYOT devices in the sight of the teacher during assessments unless otherwise directed by a teacher. Any teacher's instruction to shut down BYOT devices or to close the screen is to be followed immediately. All BYOT devices must be kept in silent mode unless otherwise directed by the classroom teacher.

Students shall charge all BYOT devices prior to school every day. Because power cords stretched across classrooms can become a safety issue both for the students and devices, charging the device in any classroom, hallway, or any other location that may pose a safety concern is prohibited. Personal devices cannot be left on School grounds before or after school hours.

The School will not service, repair, or maintain any non-School owned technology brought to and used at school by students.

When electronic devices are used to enhance learning in the classroom, students without an approved, charged personal device will be provided access to an appropriate School-owned digital device. Students may not share any BYOT device with another student unless their parent/guardian has approved this in writing and the teacher has directed it.

Violations of any Board policies, regulations, or School rules involving a student's personal electronic device may result in the loss of use of the device in school and/or disciplinary action. The School reserves the right to inspect a student's personal electronic device if there is reason to believe that the student has violated Board policies, regulations, School rules or has engaged in other misconduct while using their personal electronic device. Any search will be conducted in compliance with Board policies.



The controls on electronic communication devices contained in this policy do not apply to special education or Section 504 students or students with an Individualized Education Plan when any of these or other such similar plans conflict with uses outlined herein.

Cross References:	§ 3260F	Bring Your Own Technology Permission Form
	§ 3265	Student-owned Electronic Communications Devices
	§ 3270	Charter School-provided Access to Electronic Information, Services, and Networks
	§ 3270P	Acceptable Use of Electronic Networks
	§ 3275	Charter School-provided Mobile Computing Devices
	§ 3295	Hazing, Harassment, Intimidation, Bullying, Cyber Bullying, Menacing
	§§ 3370 & 3370P	Searches and Seizure
Legal References:	20 U.S.C. § 6801, <i>et seq.</i>	Children's Internet Protection Act (CIPA)
	P.L. 106-554	CIPA Public Law Number

Policy History:

Adopted on: December 10, 2109

Revised on:

Reviewed on:

**STUDENTS**

**3260F**

**Bring Your Own Technology Permission Form**

Student: \_\_\_\_\_

School Year: \_\_\_\_\_

Dear Parents/Guardians:

The Forrest Bird Charter School allows students to participate in a curriculum-based Bring Your Own Technology (BYOT) Program. Signed agreement to the following terms and discussing them with your child are required before your child can participate in the School's BYOT Program.

Your child must also sign Form 3270F Internet Access Conduct Agreement to participate in the BYOT Program. If you have not read and signed this document or do not know whether one is already on file in the School, contact your building principal. You may also ask your building principal for any other policies, procedures, or forms referenced below.

The use of an approved personal electronic device is a privilege, and students may be denied access at any time. The violation of any laws or School policies while participating in the program may result in the loss of your child's privilege to participate in the program.

Please sign below, indicating whether you agree to allow your child to participate in the BYOT Program, and return this form to the building principal at:

614 S Madison Ave  
Sandpoint, ID 83864

Parents/guardians and their children share the responsibility for technical support and providing a properly charged BYOT device. If a BYOT device has technical difficulties, a School-owned device may be provided, if available, or the student may be asked to partner with another student who has a functioning BYOT device during a lesson. The School will also expect you and your child to keep the BYOT device free from viruses, malware, and/or any other harmful programs that could damage the School's electronic network. The School is not liable for any device that is stolen, lost, or damaged on School property or proceeding to or from School property, whether due to the action/inaction of the student or that of any third person. Finally, the right to privacy in your child's BYOT device is limited while it is on any School property.

Participation Authorization and Responsible Use Agreement

**Please indicate agreement by initialing in the space available.**

\_\_\_\_\_ I hereby request that my child be allowed to participate in the School's BYOT program.

\_\_\_\_\_ I have read this agreement. I understand the program is designed for educational purposes and that the School's Internet gateway must be accessed to minimize access to inappropriate material. I also understand that at no time shall there be any attempt to bypass the School's Internet gateway or the use of any private Internet access.

\_\_\_\_\_ I will hold harmless the School, its employees, agents, and Board Members for any harm caused by materials or software obtained via the School's network.

\_\_\_\_\_ I have previously signed Form 3270F Internet Access Conduct Agreement. I have also read and discussed with my child the following documents. My child and I agree to abide by these policies, procedures, and forms.

1. Policy 3260 Bring Your Own Technology (BYOT) Program
2. Form 3260F Bring Your Own Technology (BYOT) Permission Form
3. Policy 3270 Charter School-Provided Access to Electronic Networks
4. Procedure 3270P Acceptable Use of Electronic Networks
5. Form 3270F Internet Access Conduct Agreement

\_\_\_\_\_ I understand that my child and I share responsibility for technical support, providing a properly charged BYOT device, and keeping the BYOT device free from viruses, malware, and any other harmful programs that could harm or infect the School's electronic network.

\_\_\_\_\_ I understand that the School does not provide liability protection for BYOT devices, and is not responsible for any damage, loss, or theft whether caused by my student or any third party.

\_\_\_\_\_ I understand that my child's privacy rights in his or her BYOT device while on any School property are limited as outlined in School policy.

\_\_\_\_\_ I consent that my child may share another student's BYOT device, or may be asked to share his or her BYOT device with another student, from time to time, as directed by the classroom teacher.

Parent/Guardian's Name (please print): \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**To be read and signed by any student and parent/guardian who elects NOT to participate in the BYOT Program:**

I have decided **not to participate** in the BYOT program sponsored by the Charter School for the remainder of this school year. In order for me to participate in the BYOT program at a later date, I understand that I must contact the building principal and sign the above Bring Your Own Technology (BYOT) Permission Form.

Parent/Guardian's Name (please print): \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**STUDENTS**

3265

Student-Owned Electronic Communications Devices

The Board adopts this policy to place controls on the use of student-owned electronic devices at school. There has been a rising concern that spending too much time on social media or using cell phones may be detrimental to students' physical and mental health. The Board's priority is that all students are engaged in learning without distraction.

By placing limits on the permissible use of such electronic devices, the Board intends to:

1. Adopt policy in alignment with State Department of Education guidance on cell phones;
2. Promote student safety;
3. Support staff in maintaining an environment that encourages learning;
4. Reduce distractions in the learning environment; 5. Improve academic focus; 6. Promote responsible technology use;
5. Prevent cyberbullying; 8. Mitigate the privacy concerns posed by personal electronic devices; and
6. Create a safe and conducive learning environment for all students.

This policy shall apply to any electronic device not issued by Forrest M. Bird Charter school that is capable of accessing the internet or sending an electronic message to another device, such as smart phones, other cell phones, tablets, laptops, e-readers, and smart watches.

Restrictions on Time and Location of Use

Students are prohibited from using cell phones and any personal electric devices not issued by Forrest M. Bird Charter School in the following times and places:

1. On school property during class time.
2. At any school event;
3. During class time;
4. At school activities outside of school hours; and
5. In bathrooms, locker rooms, or changing rooms;

Students are permitted to use cell phones and any personal electronic devices not issued by Forrest M. Bird Charter School in the following times and places:

1. Before and after the school day;
2. During lunch;
3. During passing periods;
4. In class when specifically allowed by the teacher for a specific classroom assignment by which the school issued school device is not able to complete the assignment.

5. Any use of an electronic device required by a student's 504 Plan or Individualized Education Plan (IEP) shall be permitted regardless of whether it would otherwise violate this policy.
6. Students may use a personal electronic device in the case of an emergency to contact help. In this policy, an emergency is an event that poses an immediate threat to the health or safety of any person or a risk of damage to property. If a student needs to use a personal electronic device in such an emergency, they should ensure they are in as safe a location as is feasible. If a student's parent/guardian or their designee needs to contact a student in the case of an emergency at a time when student cell phone use is not permitted, the parent/guardian or designee should call the school office and ask staff to relay the message or bring the student to the office to speak with the parent/guardian or designee by phone or in-person.

#### Containment of Devices

When use of personal electronic devices is not permitted, such devices must be turned off and stored in:

1. The student's locker or cubby;
2. The student's bag, purse, or pocket and out of sight;
3. A location in the classroom designated by the teacher;
4. A location in the school designated by the principal;
5. The Executive Director may set further procedures and rules to ensure this policy is followed.

The Forrest M. Bird may also make use of technology-based approaches, such as monitoring or blocking internet access.

Students are responsible for safeguarding devices they bring to school. Forrest M. Bird Charter School shall not be responsible for loss, theft, damages, or destruction of student owned devices brought onto school property.

#### Use of Devices

Any use of personal electronic devices at school or at school events shall comply with Procedure 3270P.

#### Acceptable Use of Electronic Networks.

Student-owned electronic devices shall not be used in a manner that disrupts the educational process, including, but not limited to, posing a threat to academic integrity or violating confidentiality or privacy rights of another individual. Access to the devices is a privilege and not a right. Each student will be required to follow the Acceptable Use of Electronic Networks Policy and the Internet Access Conduct Agreement.

Students may only access the internet through the Charter School's filtered connection, regardless of whether they are using their personal device or a School-issued device. School staff will not provide software or technical assistance for student-owned devices.

Because power cords stretched out in classrooms become a safety issue both for the students and devices, charging the device with such a cord in any classroom, hallway, or any other location that may be a safety concern may be prohibited.

The use of cameras in any type of electronic device is strictly prohibited in locker rooms, restrooms, and classrooms unless a certified Forrest M. Bird employee authorizes the student to do otherwise. Where students are allowed to use electronic devices, they are required to obtain permission before taking a photograph or video of any individual. Students must also obtain permission from any individual appearing in a photograph or video prior to posting on any social networking site or other internet site.

Students found to be using any electronic communications device to in any way send or receive personal messages, data, or information that would contribute to or constitute cheating on any student assessment, project, or assignment shall be subject to discipline. Students shall comply with any additional rules developed by the school and classroom teacher concerning appropriate use of personal electronic devices.

#### Disciplinary Action

Students violating the provisions of this policy are subject to disciplinary action, which may include losing the privilege of bringing the device onto school property, confiscation of the device until it is retrieved by the student's parent/guardian, In-school suspension and/ or Out-of-School Suspension. Violation of this policy may also result in suspension or expulsion, as described in Policy 3340 Corrective Actions and Punishment, if appropriate. 3265-4 Implementation & Review of Policy.

If a student or a parent/guardian wishes to appeal such disciplinary action, they can do so by submitting a written request for appeal to the building principal within four school days.

If the decision being appealed was made by the building principal, the appeal may instead be made to the Executive Director.

The Board directs the Executive Director or their designee to inform staff, students, and parents/guardians about this policy and how it will be implemented. The Board also directs the Executive Director or their designee to develop practices that reinforce the importance of and ways of addressing:

1. Digital literacy lessons;
2. The effects of cyberbullying;
3. Privacy concerns; and
4. Online disinformation.

The Executive Director shall report to the Board about the effectiveness of this policy and shall recommend changes to it as needed.

Cross References:

3270P Acceptable Use of Electronic Networks  
3340 & 3340P Corrective Actions and Punishment

Legal References:

Executive Order 2024-11 Phone Free Learning Act

Other References:

Policy Checklist for LEAs, Idaho Department of Education, <https://sde.idaho.gov/topics/cell-phone-policy/>

Policy History:

Adopted on: December 10, 2019

Revised on: January 28, 2025

Reviewed on:



**STUDENTS**

**3270**

Charter School Provided Access to Electronic Information, Services, and Networks

Internet access and interconnected computer systems are available to the Charter School's students and faculty. Electronic networks, including the internet, are a part of the School's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication.

In order for the School to be able to continue to make its computer network and internet access available, all users, including students, must take responsibility for appropriate and lawful use of this access. Students utilizing School-provided internet access are responsible for good behavior online. The same general rules for behavior apply to students' use of School-provided computer systems. Students must understand that one student's misuse of the network and internet access may jeopardize the ability of all students to enjoy such access. While the School's teachers and other staff will make reasonable efforts to supervise use of network and internet access, they must have student cooperation in exercising and promoting responsible use of this access and students must be held responsible and accountable for their own conduct.

Curriculum

In accordance with this policy and the Board's philosophy to ensure the safety of all students, the Charter School shall provide an appropriate planned instructional component for internet safety which shall be integrated into the School's regular instructional program. In compliance with the Children's Internet Protection Act this instruction will include information on the safe use of social networking sites and instant messaging, the characteristics of cyber-bullying, and recommended responses.

The use of the School's electronic networks shall be consistent with the curriculum adopted by the School, as well as the varied instructional needs, abilities, and developmental levels of the students, and shall comply with the selection criteria for instructional materials and library-media center materials. Staff may, consistent with the School's educational goals, use the internet throughout the curriculum.

The School's electronic network is part of the curriculum and is not a public forum for general use.

Internet Safety

Each Charter School computer with internet access shall have a filtering device as described in Procedure 3270P.

The School shall require that any vendor, person, or entity providing digital or online library resources to the School for use by students verify they have policies and technology protection

measures:

1. Prohibiting and preventing users from sending, receiving, viewing, or downloading materials that are deemed to be harmful to minors, as defined by section 18-1514, Idaho Code; and
2. Filtering or blocking access to obscene materials, materials harmful to minors, and materials that depict the sexual exploitation of a minor, as defined in chapter 15, title 18, Idaho Code.

The School will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or other material that is inappropriate or harmful to minors as defined in section 18-1514 Idaho Code or as defined in 47 USC Section 254.

Filtering should also be used in conjunction with:

1. Educating students on appropriate online behavior;
2. Requiring students review and sign Form 3270F Internet Access Conduct Agreement;
3. Using behavior management practices for which internet access privileges can be earned or lost; and
4. Appropriate supervision, either in person and/or electronically.

The Technology team shall monitor student internet access.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or School administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 18 and older.

Review of filtering technology and software shall be done on a periodic basis and is the responsibility of the Internet Safety Coordinator. It shall be the responsibility of the Internet Safety Coordinator to bring to the Executive Director or designee any suggested modification of the filtering system and to address and assure that the filtering system meets the standards of Idaho Code 18-1514 and any other applicable provisions of Chapter 15, Title 18, Idaho Code.

#### Internet Access Conduct Agreements

Each student and their parent(s)/legal guardian(s) will be required to sign and return to the School at the beginning of each school year the Internet Access Conduct Agreement prior to having access to the School's computer system and/or internet service.

#### Warranties/Indemnification

The Charter School makes no warranties of any kind, express or implied, in connection with its provision of access to and use of its computer networks and the internet provided under this policy. The School is not responsible for any information that may be lost, damaged, or unavailable when using the network, or for any information that is retrieved or transmitted via the internet. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the internet is at the user's own risk. The School specifically denies any responsibility for the accuracy or quality of information obtained through its services. The School will not be responsible for any unauthorized charges or fees resulting from access to the internet, and any user is fully responsible to the School and shall indemnify and hold the School, its Board Members, administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer network and the internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user and attorney fees. The user or, if the user is a minor, the user's parent(s)/legal guardian(s) agrees to cooperate with the School in the event the School initiates an investigation of a user's use of their access to its computer network and the internet.

### Violations

If any user violates this policy, the student's access to the Charter School's internet system and computers will be denied, if not already provided, or withdrawn and they may be subject to additional disciplinary action. The technology team will make all decisions regarding whether or not a user has violated this policy and any related rules or regulations and may deny, revoke, or suspend access at any time, with their decision being final. Actions which violate local, State, or federal law may be referred to the local law enforcement agency.

If the actions of the individual are also in violation of other School discipline policies, said student shall be subject to additional possible disciplinary action based upon these policies.

### Internet Safety Coordinator

The Executive Director shall serve, or appoint someone to serve, as "Internet Safety Coordinator" with responsibility and authority for ensuring compliance with the requirements of federal law, State law, and this policy. The Internet Safety Coordinator shall develop and maintain administrative procedures to enforce the provisions of this policy and coordinate with the appropriate Charter School personnel regarding the internet safety component of the School's curriculum. The Internet Safety Coordinator shall handle any complaints about the enforcement of this policy or refer them to other appropriate personnel depending on the nature of the complaint.

The Internet Safety Coordinator shall maintain documentation evidencing that instruction by School personnel on internet safety is occurring School wide.

### Public Notification

The Internet Safety Coordinator shall inform the public via the main Charter School web page of

the School's procedures regarding enforcement of this policy and make them available for review at the School office.

Submission to State Department of Education

This policy shall be filed with the State Executive Director of Public Instruction every five years after initial submission and subsequent to any edit to this policy thereafter.

Cross References:	2335	Digital Citizenship and Safety Education
	3330	Student Discipline
Legal References:	20 USC § 7131	Internet Safety
	20 USC § 9134(f)	State Plans - Internet Safety
	IC § 18-6726	TikTok Use by State Employees on a State-Issued Device Prohibited
	IC § 18-1514(6)	Obscene Materials — Definitions
	IC § 33-132	Local School Boards — Internet Use Policy Required
	IC § 33-137	Digital and Online Library Resources for K-12 Students
	Idaho Executive Order 2022-06	

Policy History:

Adopted on: December 10, 2019

Revised on: May 23, 2023

Reviewed on:

Acceptable Use of Electronic Networks

All use of electronic networks shall be consistent with the Charter School's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or proscribed behaviors by users. However, some specific examples are provided. Failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

Terms and Conditions

1. **Primarily for Educational Purposes:** The School provides students with an electronic network to support education and research and for the conduct of school business. Student personal use of computers that is consistent with the School's educational mission may be permitted during class when authorized by a student's teacher or appropriate administrator. Personal use of School computers and networks outside of class is permissible, but must comply with School policy. Use is a privilege, not a right. Students have no expectation of privacy in any materials that are stored, transmitted, or received via the School's electronic network or School computers. The School reserves the right to access, monitor, inspect, copy, review, and store, at any time and without prior notice, any and all usage of the computer network and internet access and any and all information transmitted or received in connection with such usage, including email and other messages.
2. **Privileges:** The use of the School's electronic networks is a privilege, not a right, and inappropriate use of the School's electronic networks may result in cancellation of those privileges. The Technology Director or the Principal will make all decisions regarding whether or not a user has violated these procedures, and may deny, revoke, or suspend access at any time. An appeal of such decisions may be made to the Executive Director within seven days. Their decision is final.
3. **Unacceptable Uses:** The user is responsible for their actions and activities involving the network. Some examples of unacceptable uses are the following:
  - A. Using the network for any illegal activity, or to access websites encouraging illegal activity including violation of copyright or of contracts, or transmitting any material in violation of any U.S. or State law;
  - B. Accessing sites which allow or promote online gambling;
  - C. Accessing information pertaining to the manufacture of weapons or the promotion of illegal weapons;
  - D. Downloading the TikTok app or visiting the TikTok website;
  - E. Uses that cause harm to others or damage property;
  - F. Unauthorized downloading, installation, or copying of software, regardless of

- whether it is copyrighted or checked for viruses;
  - G. Downloading copyrighted material or trade secret information;
  - H. Viewing, transmitting, or downloading pornographic materials, materials harmful to minors, or other sexually explicit materials;
  - I. Using the network for private financial or commercial activities;
  - J. Wastefully using resources, such as file space or a printer;
  - K. Hacking, attempting to bypass security systems, or gaining unauthorized access to files, resources, or entities;
  - L. Uploading a worm, virus, or other harmful form of programming and other uses that jeopardize the security of the network;
  - M. Invading the privacy of individuals, which includes the unauthorized disclosure, dissemination, and use of information of a personal nature about anyone;
  - N. Using another user's account or password or some other user identifier that misleads message recipients into believing that someone other than you is communicating;
  - O. Posting material authored or created by another person, or pictures of another person, or another person's private information or messages without his or her consent;
  - P. Posting anonymous messages or messages using a name other than one's own;
  - Q. Using the network for commercial or private advertising;
  - R. Uses that are commercial transactions;
  - S. Accessing, submitting, posting, publishing, sending, or displaying any inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material;
  - T. Accessing sites which promote violence or depict or describe graphic violence. This includes promotion of self-harm;
  - U. Accessing sites which advocate discrimination or which promote intolerance.
  - V. Uses amounting to harassment, sexual harassment, bullying, or cyber-bullying;
  - W. Uses that cause harm to others or damage their property, person, or reputation, including but not limited to engaging in defamation;
  - X. Using the network while access privileges are suspended or revoked;
  - Y. Promotion of political, personal, or religious causes in a way that presents such opinions as the view of the School;
  - Z. Disclosing identifying personal information or arranging to meet persons met on the internet or by electronic communications; and
4. Network Etiquette – The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
- A. Be polite. Do not become abusive in messages to others.
  - B. Use appropriate language. Do not swear or use vulgarities or any other inappropriate language.
  - C. Do not reveal personal information (including the addresses or telephone numbers) of students or staff.
  - D. Recognize that School e-mail is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
  - E. Do not use the network in any way that would disrupt its use by other users.

5. No Warranties: The Charter School makes no warranties of any kind, whether expressed or implied, for the service it is providing. The School will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the internet is at the user's own risk. The School specifically denies any responsibility for the accuracy or quality of information obtained through its services.
6. Security: Network security is a high priority. If the user can identify a security problem with the School's electronic devices or services, the user must notify the system administrator, Internet Safety Coordinator, or building principal. The user shall not demonstrate the problem to other users. Users shall keep their account and passwords confidential. Users shall not use another individual's account. Attempts to log on to the internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.
7. Telephone Charges: The Charter School assumes no responsibility for any unauthorized charges or fees, including telephone charges.
8. Copyright Web Publishing Rules: Copyright law and Charter School policy prohibit the republishing of text or graphics found on the internet or on School websites or file servers, without explicit written permission.
  - A. For each republication on a website or file server of a graphic or text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the website address of the original source.
  - B. Students engaged in producing website pages must provide library media specialists with e-mail or hard copy permissions before the website pages are published. Evidence of the status of "public domain" documents must be provided.
  - C. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material is not necessarily authorized to act as a source of permission.
  - D. The "fair use" rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
  - E. Student work may only be published if there is written permission from both the parent/guardian and the student.
  - F. Violation of the copyright web publishing rules may result in denial of access to the network.



## 9. Use of Email.

- A. The Charter School's email system, and its constituent software, hardware, and data files, are owned and controlled by the School. The School provides e-mail to aid students in fulfilling their duties and responsibilities and as an education tool.
- B. Email could be subject to public records requests and disclosures depending upon the subject matter of the contents of the email.
- C. The School reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student to an electronic mail account is strictly prohibited.
- D. Each person should use the same degree of care in drafting an electronic mail message that would be put into a written memorandum or document. Nothing should be transmitted in an e-mail message that would be inappropriate in a letter or memorandum.
- E. Email sent from a School account includes an identification of the user's internet "domain." This domain identifies the author as being with the School. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of this School. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
- F. Any message received from an unknown sender should be treated with caution and handled as directed by the system administrator. Downloading any file attached to any internet-based message is prohibited unless the user is certain of the message's authenticity and the nature of the file so transmitted.
- G. Use of the Charter School's email system constitutes consent to these regulations.

## Internet Safety

- 1. Internet access is limited to only "acceptable uses," as detailed in these procedures.
- 2. Staff members shall supervise students while students are using Charter School internet access at School, to ensure that the students abide by the Terms and Conditions for Internet access, as contained in these procedures.
- 3. Each Charter School computer with internet access shall be equipped with a filtering device that blocks materials entry to visual depictions that are obscene, pornographic, or harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Executive Director or designee. The filter may also block other materials students are prohibited from accessing by School policy or procedure. The Executive



Director or designee shall enforce the use of such filtering devices. Students must use the School's filtered network for all online activities on School grounds or using School equipment. Such filter shall also block access to the TikTok website. Measures shall also be undertaken to prevent the downloading of TikTok onto any School device or via the School's electronic network.

4. The system administrator, Internet Safety Coordinator, and/or building principals shall monitor student internet access.

#### Student Use of Social Media

Students will be held accountable for the content of the communications that they post on social media locations and are responsible for complying with Charter School policy and procedures for content posted using a School computer, network, or software or when posted during school hours when the student is in attendance at School. Student posts on social media locations outside of school hours and School grounds using a personal computer, network, and software shall be private as long as they do not enter into the educational setting and interfere with the orderly operation of the School. Posts to social network sites using a School computer, network, or software may be subject to public records requests. Students may not disrupt the learning atmosphere, educational programs, School activities, or the rights of others.

All of the requirements and prohibitions in School policy and procedure apply to the use of social media on School grounds, through the School network or using School equipment, or as part of a class assignment.

#### Procedure History:

Promulgated on: December 10, 2019

Revised on: October 28, 2022

Reviewed on: May 23, 2023

**INTERNET ACCESS CONDUCT AGREEMENT**

*Every student, regardless of age, must read and sign below:*

I have read, understand, and agree to abide by the terms of the Forrest Bird Charter School's policy regarding School-provided Access to Electronic Information, Services, and Networks (Policy No. 3270). Should I commit any violation or in any way misuse my access to the School's computer network or the Internet, I understand and agree that my access privileges may be revoked and School disciplinary action may be taken against me.

User's Name (Print) \_\_\_\_\_ Home Phone: \_\_\_\_\_

User's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Status: Student \_\_\_\_ Staff \_\_\_\_ Patron \_\_\_\_ I am 18 or older \_\_\_\_ I am under 18 \_\_\_\_

If I am signing this policy when I am under 18, I understand that when I turn 18, this policy will continue to be in full force and effect and agree to abide by this policy.

**Parent or Legal Guardian.** *(If the applicant is under 18 years of age, a parent/legal guardian must also read and sign this agreement.):* As the parent/legal guardian of the above named-student, I have read, understand, and agree that my child shall comply with the terms of the Charter School's policy regarding School-Provided Access to Electronic Information, Services, and Networks for the student's access to the School's computer network and the Internet. I understand that access is being provided to the students for educational purposes only. However, I also understand that it is impossible for the School to restrict access to all offensive and controversial materials and understand my child's responsibility for abiding by the policy. I am, therefore, signing this Agreement and agree to indemnify and hold harmless the Charter School, the Board Members, administrators, teachers, and other staff against all claims, damages, losses, and costs, of whatever kind, that may result from my child's use of his or her access to such networks or his or her violation of the School's policy. Further, I accept full responsibility for supervision of my child's use of his or her access account if and when such access is not in the school setting. I hereby give my child permission to use the building-approved account to access the School's computer network and the Internet.

Parent/Guardian (Print) \_\_\_\_\_ Home Phone: \_\_\_\_\_

User's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

This Agreement is valid for the \_\_\_\_\_ school year only.

Charter School Provided Mobile Computing Devices

The Forrest M. Bird Charter School is committed to providing a safe, rigorous, and engaging learning environment that prepares all students to be career and college ready. Accessing and using technological resources is one of the cornerstones of a 21<sup>st</sup> century education. This document describes the rules for acceptable use of School-issued mobile computing devices on and off School premises. Using these resources responsibly will promote educational excellence by facilitating resource sharing, fostering creativity, and promoting communication in a safe, secure environment for all users.

Distributing Mobile Computing Devices

Before they are issued a mobile computing device, each student must submit an executed Student Agreement for Mobile Computing Device Use and a copy of the Internet Access Conduct Agreement. Each form must be signed by the student and by their parent/guardian if they are less than 18 years of age.

The Charter School may provide parent orientations on the mobile computing device program. A student's parents/guardians are encouraged to attend an orientation before the student takes a device home with them.

Parents/guardians of students may use the School-issued device, and their involvement in student learning through technology is strongly encouraged. However, use of School-issued technology outside of this purpose, such as for personal gain or activities unrelated to student learning, is prohibited. Both parent and student use of the School's device, network, and software may be subject to a public records request depending upon the content of the document or communication, including email.

Students may take the devices out of Idaho at the discretion of the building principal. The School directs the Executive Director to establish procedures for students to request permission to take the device with them.

At the end of the school year, the School will collect all devices from students. At the School's discretion, students may be issued devices to support summer school programs.

The Executive Director shall establish procedures for the maintenance of records regarding the devices, including tracking device inventory and which device is issued to which student.

Care and Safety

Students are responsible for the general care of the device they have been issued by the Charter School and are expected to observe the following precautions:

1. No food or drink is allowed next to a device while it is in use;
2. Insert and remove cords, cables, and removable storage devices carefully;
3. Shut down the device when not in use to conserve battery life;
4. Stickers, drawings, or permanent markers may not be used on the device;
5. Do not vandalize the devices or any other School property;
6. Devices must never be left in any unsupervised area.
7. Students are responsible for keeping their device's battery charged for School each day;
8. Do not place anything near the device that could put pressure on the screen;
9. Clean the screen with an anti-static cloth or any other soft, dry cloth;
10. Devices should not be stored in a student's vehicle, or anyplace else subject to extreme temperatures;

The Executive Director will designate an individual or office where the devices must be taken if they break or fail to work properly.

### Use at School

Devices are intended for use at the School each day. Students are responsible for bringing their device to all classes, unless specifically advised not to do so by their teacher. Devices must be brought to school each day in a fully charged condition. Power cords must stay with the device at all times. Repeated failures to comply with these requirements will result in disciplinary action.

If students leave their device at home, they may phone their parent/guardian to bring it to the School. Students without a device will use a computer in the classroom or a device from the lending pool depending upon availability and at the administrator's discretion. This includes students whose devices are undergoing repair.

Sound must be muted or headsets must be used at all times unless the teacher directs otherwise.

Students may use printers in classrooms, the library, and computer labs with a teacher's permission during class or breaks. All printing should be limited to educational purposes.

### Personalizing Mobile Computing Devices

While at no time does the device become the personal property of students or staff; students may place individualized items on the device, which are limited to music, pictures, and other items that do not hinder the network or device functionality.

Students may be permitted to select their own screen savers and backgrounds provided they are appropriate. Screensavers, backgrounds, or other pictures containing guns, weapons, pornographic materials, inappropriate language, alcohol, drugs, gang related symbols or pictures, the student's password or other items deemed inappropriate by the administration will result in disciplinary actions.

Students may not add options or upgrades to the device, change the operating system, or add unauthorized software or safety controls.

Should students or parents/guardians place personalized items on the device, such items may be accessed or viewed by School staff at any time, for any reason, including randomly selected device reviews. No content placed on School provided devices is privileged or confidential.

### Managing Files

Once details are known about the availability of file space that is shared or is backed up automatically, the Executive Director will set a procedure for where students and teachers should save important documents.

Students should also back up their work. It is the student's responsibility to ensure that work is not lost due to mechanical failure or accidental deletion. Device malfunctions are not an acceptable excuse for not submitting work.

### Software

The software originally installed by the Charter School must remain on the device in usable condition and be easily accessible at all times.

From time to time the School may add or update software applications. The licenses for this software sometimes require that the software be deleted from devices at the completion of a course. Periodic reviews of devices will be made to ensure that students have deleted software that is no longer required in class and that the School has not exceeded its licenses.

All devices will be equipped with anti-virus protection software which will be upgraded regularly.

It is the responsibility of individual students to be aware of additional software programs and files loaded onto their device which are required for classes or School activities. Students wishing to load additional software onto a device must first obtain the permission of the School's technology department. Any additional software must be appropriate for the School environment and comply with the Internet Access Conduct Agreement. Violent games and device images containing obscene or pornographic material are banned. The technology department shall determine whether a game is violent, and the student may appeal this decision to the principal. Each student is responsible for ensuring that only licensed software is loaded onto their device.

Students shall refrain from downloading the TikTok app onto any School issued device. If TikTok has already been downloaded onto a device issued to a student, the student shall delete the app or seek assistance from school technology team in deleting it.

### Inspection and Filtering

Filtering software will be used to prevent access to material considered inappropriate or harmful to minors.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or School administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 18 and older.

Students may be selected at random or for cause to provide their device for inspection. If technical difficulties occur or unauthorized software or any other violation of Charter School policy is discovered, all files and the hard drive may be reformatted. Only authorized software will be installed. The School does not accept responsibility for the loss of any software or other materials deleted due to a reformat and reimage.

Electronic mail, network usage, and all stored files shall not be considered confidential and may be monitored at any time by designated School staff to ensure appropriate use. The School will cooperate fully with local, State, or federal officials in any investigation concerning or relating to violations of law.

#### Remote Access of Devices

Devices may be equipped with the ability to be accessed remotely in the case of technical problems requiring remote assistance, missing or stolen devices, or other for any other appropriate Charter School purpose. A student does not need to be asked for permission prior to remote software maintenance.

#### Acceptable Use

Access to the devices is a privilege and not a right. Each employee, student, and parent will be required to follow the Internet Access Conduct Agreement and the Acceptable Use of Electronic Networks Policy. Violation of these policies, whether by the student or another party, while the device is in student custody may result in disciplinary action for the student, possible revocation of device privileges, and/or contacting law enforcement authorities.

#### Protecting and Storing Devices

Students are expected to password protect their devices and shall keep their password confidential.

When students are not using their devices, the devices should be stored in their lockers. Students are encouraged to take their devices home every day after School.

Under no circumstances should devices be left in unsupervised areas. Unsupervised areas include the School grounds, the cafeteria, computer lab, locker rooms, library, unlocked classrooms, dressing rooms, and hallways. Unsupervised devices will be confiscated by staff and taken to the building principal's office. Disciplinary action may be taken for leaving a device in an unsupervised location.

#### Repair of Devices

Students are to report all device problems to Charter School technology personnel.

The Executive Director will issue a document clarifying student or parent responsibility for lost and damaged devices when the details of the School's insurance policy are known.

Cross References:	3270F 3270P	Internet Access Conduct Agreement Acceptable Use of Electronic Networks
Legal References:	Pub. L. 106-554 47 USC § 254(h) 47 USC § 254(l) IC § 18-6726 Idaho Executive Order 2022-06	CIPA Public Law Number Telecommunications Services for Certain Providers Internet Safety Policy Requirement for Schools and Libraries TikTok Use by State Employees on a State- Issued Device Prohibited

Other References: Technology Task Force Final Task Force Recommendations

Policy History:

Adopted on: December 10, 2019

Revised on: June 13, 2023

Reviewed on:



MOBILE COMPUTING DEVICE AGREEMENT

This Agreement is valid for the \_\_\_\_\_ School year only.

*Every student, regardless of age, must read and sign below:*

I have read, understand, and agree to abide by the terms of the Forrest Bird Charter School's policies regarding School-provided mobile computing devices (Policy No. 3275). Should any violation or misuse of the device occur while it is in my custody, I understand and agree that I may lose access to the device, or may lose the privilege of taking it home, and will forfeit any fees paid for use of the device, regardless of whether the misuse was committed by me or another person.

I accept full responsibility for the safe and secure handling of the device for this school year. I accept full responsibility for the proper use and safeguarding of the device under all applicable policies. I understand that it is my responsibility to immediately report any damage, theft, or problems with the device to a teacher or administrator.

User's Name (Print) \_\_\_\_\_ Home Phone: \_\_\_\_\_

User's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Status: \_\_\_\_\_ I am 18 or older \_\_\_\_\_ I am under 18

If I am signing this policy when I am under 18, I understand that when I turn 18, this policy will continue to be in full force and effect and agree to abide by this policy.

**Parent or Legal Guardian:** If the applicant is under 18 years of age, a parent/legal guardian must also read and sign this agreement.

As the parent/guardian of the above student, I understand my child's responsibility in the use and care of the device and my financial responsibility in the event my student loses the device or is found to be the cause of deliberate or negligent damage to it. I understand that if he or she is found to be responsible for deliberate or negligent damage or for the loss of the device, I will be financially responsible for reasonable repair/replacement cost.

I have read Charter School Policy No. 3275 and explained it to my child. I understand that if any violation or misuse of the device occurs while it is in my child's custody, his or her access privileges to the internet or use of a mobile computing device can be suspended or terminated, that he or she will forfeit any fees paid for use of the device, and that he or she may face other



disciplinary measures, regardless of whether the misuse was committed by him or her or by another person.

I also understand that I will be responsible for monitoring my student's use of the device outside the School setting.

\_\_\_\_\_ I do not wish my son/daughter to take the device home at this time.

Parent/Legal Guardian (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

**STUDENTS**

3280

Equal Education, Nondiscrimination, and Sex Equity

Equal educational opportunities shall be available for all students without regard to race, color, national origin, ancestry, sex, gender identity, sexual orientation, ethnicity, age, language barrier, religious beliefs, physical and mental handicap or disability, economic or social conditions, or actual or potential marital or parental status or status as a homeless child.

No student shall, on the basis of sex, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Inquiries regarding discrimination should be directed to the Charter School Title IX or Nondiscrimination Coordinator. An individual with a complaint alleging a violation of this policy shall follow the Uniform Grievance Procedure.

In compliance with federal regulations, the Charter School will notify annually all students, parents, staff, community members, and, if applicable, unions or professional organizations the Charter School holds a collective bargaining agreement with of this policy and the designated coordinator to receive inquiries. Notification should include the name and location of the coordinator, as well as a statement that the Charter School will provide equal access to the Boy Scouts and other designated youth groups. The notification will be provided in all handbooks.

The Charter School will not tolerate hostile or abusive treatment, derogatory remarks, or acts of violence because of disability against students, staff, or volunteers with disabilities. The School considers this behavior to constitute discrimination on the basis of disability in violation of State and federal law.

Legal References:	20 U.S.C. § 1681, <i>et seq.</i>	Title IX of the Educational Amendments
	29 U.S.C. § 794	Non-Discrimination under Federal Grants and Programs Act
	42 U.S.C. § 6103	Age Discrimination Act
	42 U.S.C. § 12134	Americans with Disabilities Act
	I.C. § 67-5909	Acts Prohibited

Policy History:

Adopted on: December 10, 2019

Revised on:

Reviewed on:

Gender Identity and Sexual Orientation

The Board believes in fostering an educational environment that is safe and free of discrimination for all students, regardless of sexual orientation, gender identity, or gender expression. This policy is designed to create a safe learning environment for all students and to ensure that every student has equal access to all Forrest M. Bird Charter School (FBCS) programs and activities. Failure of any FBCS student or FBCS employee to abide by the terms and provisions of this policy will subject such individual to disciplinary action.

If a FBCS student, parent/guardian, or employee has an issue or concern related to this policy, they should discuss the concern with the Executive Director or principal so that a resolution can be reached.

A student or the student's parent/guardian may request a meeting be held with the building principal, the student, and the student's parent/guardian to discuss a change in the student's gender expression or identity. The goal of the meeting is to develop understanding of that student's needs with respect to their gender identity and create a plan to address those needs.

If FBCS staff believe that a gender identity or expression issue is presenting itself and creating difficulty for the student at school, it may be appropriate for FBCS administrative staff and/or counselor to approach the student's parent/guardian about the issue. An individual teacher shall not approach a student's parent/legal guardian to address such a student situation. Instead, they shall notify the building principal or school counselor. The building principal or their designee shall work with the counselor to notify the student's parent/guardian and take any appropriate further steps.

The student's use of restrooms, changing facilities, and sleeping rooms shall be addressed as described in Policy 9605. In no case will a student be denied the right to participate in school activities and/or an overnight trip because of that student's transgender status or sexual orientation.

School Activities

FBCS will provide all students the opportunity to participate in any activities segregated by gender in a manner that is consistent with their gender identity consistently asserted at school. However, activities under the direction of the Idaho High School Activities Association (IHSAA) shall be subject to IHSAA rules and regulations.

Student Records and Privacy

Forrest M. Bird Charter School's official records required by law shall utilize a student's legal name. In situations where State or federal law or administrative rules require FBCS employees to

use or report a student's legal name or gender, such legal name or gender shall be utilized. However, FBCS staff shall use practices to avoid the inadvertent disclosure of a student's transgender status.

Information regarding a student's sexual orientation, gender identity, gender expression, legal name, or gender assigned at birth may constitute confidential information. Disclosure of such information shall be in accordance with FBCS policies pertaining to student privacy. The student's educational record shall not include mention of the student's sexual orientation.

#### Change of Official School Records

Forrest M. Bird Charter School records required by law to include the student's legal name and/or gender will be changed by FBCS upon the student or former student's presentation of appropriate documentation to FBCS registrar or office. Any current or former student may present to the Executive Director or designee responsible for student records a copy of a court order or birth certificate identifying a change of the student's legal name and/or gender. The student's records will be changed accordingly.

#### Confidentiality

Forrest M. Bird Charter School employees should not disclose a student's transgender status or sexual orientation to other individuals, regardless of setting, including to other School personnel unless they have a legitimate need to know or unless the student has authorized such disclosure. Action in violation of such student confidentiality may subject an employee to discipline, up to and including possible termination and, for certificated personnel, a report to the Professional Standards Commission.

However, when the school becomes aware of a change in a student's gender identity or expression and such change constitutes a change in the student's mental, emotional, or physical health or wellbeing, the building principal and/or school counselor shall notify the student's parent/guardian. The individuals responsible for parental notification shall keep documentation that such notification has occurred, detailing the date and time, participants in the communication, manner of communication, and the content of such communication.

#### Training

Forrest M. Bird Charter School may conduct staff development or awareness activities for students or parents on transgender issues or gender diversity. However, in regard to such activities, FBCS and its personnel shall not disclose the transgender status of any student without permission of that student and their parent(s)/guardian(s).

#### Dress Codes

Forrest M. Bird Charter School's dress code shall be gender neutral in all situations, including attire during the traditional school day, School activities including dances and prom, and graduation. FBCS will allow students to dress in a manner that is consistent with their gender identity within the constraints of the dress codes and any other rules regarding student attire.

Students may wear clothing or accessories that voice their views on lesbian, gay, bisexual, and transgender (LGBT) issues, regardless of viewpoint, provided these conform to the dress code; are not a disruption to the educational environment; and are not obscene, threatening, lewd, or vulgar.

School Dances

Forrest M. Bird Charter School shall not impose different or unique practices or rules for same sex couples or transgender students who attend and/or participate in School activities, including dances. This includes such matters as prohibition of attendance of same sex student couples, limitations of public displays of affection only applicable to same sex couples, discounted couples tickets, any requirement that dance court titles correspond to sex assigned at birth, and other such distinctions.

Safe Environment

It is the responsibility of Forrest M. Bird Charter School to strive to provide all students, including LGBTQ students, with a safe school environment. Discrimination, harassment, bullying, or sexual harassment complaints involving LGBTQ students shall be handled in the same manner as other discrimination, harassment, bullying, and sexual harassment complaints.

Code	Description
2140	Student and Family Privacy Rights
2140	Student and Family Privacy Rights
3255	Student Dress
3280	Equal Education, Nondiscrimination, and Sex Equity
3290	Sexual Harassment/Intimidation of Students
3290	Sexual Harassment/Intimidation of Students
3295	Hazing, Harassment, Intimidation, Bullying, Cyber Bullying
3295	Hazing, Harassment, Intimidation, Bullying, Cyber Bullying
3295	Hazing, Harassment, Intimidation, Bullying, Cyber Bullying
3575	Student Data Privacy and Security
9605	Facilities Separated by Sex

Policy History:

Adopted on: August 20, 2024

Revised on:

Reviewed on: