



Board of Directors Meeting Agenda

Team:	FBCS Board of Directors	Chairperson:	Kate McAlister
Meeting Date:	June 20, 2023	Start Time:	4:30 PM
Minutes:	BOD Secretary – Bonnie Jakubos	Location:	FBCS High School
Address:	615 S. Madison Ave, Sandpoint, ID 83864		

Call to Order @ 4:30 PM: BOD Chairperson – *Kate McAlister*

ITEM

Pledge of Allegiance Kate McAlister

Action Item: Approval of minutes for May 2023 Kate McAlister

Public Comment Kate McAlister

Executive session

Student A – Academic Intervention Mary J. Jensen
 Student B – Academic Intervention Mary J. Jensen

Financials

- Action Item: Approval of Financial Reports Greta Warren
- Action Item: Approval of 2022-23 Budget Greta Warren

Open Business

- Action Item: Stephanie Hawkins petition to join the board Mary Jensen
- Information: Safety reports for MS and HS buildings Mary Jensen
- Action: Allow Mary Jensen make safety plan decisions Mary Jensen
- Action Item: Angela Harden resignation Mary Jensen
- Action Item: Scout Anatricia hire as Counselor Mary Jensen
- Action Item: Scout Anatricia's Alternate Path to Certification Mary Jensen
- Action Item: Andrea Nye hire as Spanish Teacher by Charter Teacher Certification Mary Jensen
- Action Item: Board Trainings Kate McAlister
- Action Item: Attendance Procedures Mary Jensen
- Action Item: Policy review/ updates: 1100; 2120; 2130; 2140, 2140F; 2425, 2425F, 2425P; 2605; 2700, 2700P; 3500, 3500F; 3510; 3518; 3530; 3570, 3570P, 3570F1; 4140; 4420; 4510; 7402; 7408; 9605; 9802; 3281; 9605 Mary Jensen
- Action Item: Election of Officers for 2023-24 School year Kate McAlister
- Action Item: Board Chair Oath of Office Mary Jensen
- Action Item: Board Oath of Office Kate McAlister
- Action Item: Selection of Meeting dates for 2023-24 Mary J. Jensen

Adjourn @ :00 PM: BOD Chairperson

Kate McAlister



Forrest M. Bird Charter Schools

Board Meeting
 Forrest M. Bird Charter High School
 615 S. Madison,
 Sandpoint, ID 83864
 Date: May 16, 2023

	Board Meeting Minutes
Minutes taken by	Bonnie Jakubos
Board members Present	Shawn Burns, Jacob Iverson, Bonnie Jakubos, Kate McAlister
Excused Board Members	none
Staff present	Mary Jensen, Greta Warren, Jennifer Greve, Mark Griffith
Guest	Heather Trumbull
Call to Order	Meeting Called to Order at 4:35pm; Quorum established at 4:34
Minutes	<p>Action Item: Approval of April 18 Board meeting minutes @ 4:34</p> <ul style="list-style-type: none"> ✓ Motioned – Jacob Iverson ✓ 2nd – Shawn Burns <p>Approved Unanimously</p>

Executive Session	<ul style="list-style-type: none"> • Academic Intervention – Student A • Academic Intervention – Student B • Disciplinary Hearing – Student C
Public Comment	<ul style="list-style-type: none"> • No public comment

Open Business	<p>Action item: <i>Approval of Financial Reports</i> Approval</p> <ul style="list-style-type: none"> ✓ Motioned – Bonnie Jakubos ✓ 2nd – Jacob Iverson <p>Approved Unanimously</p> <p>Action item: <i>Non certified Salary Matrix</i> Approval</p> <ul style="list-style-type: none"> ✓ Motioned – Jacob Iverson ✓ 2nd – Bonnie Jakubos <p>Approved Unanimously</p> <p>Action item: <i>\$5750 Additional allocation to teacher salaries.</i> Approval</p>
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- ✓ Motioned – Shawn Burns
- ✓ 2nd – Jacob Iverson

Approved Unanimously

Action item: Title II signing bonus checks

Approval

- ✓ Motioned – Jacob Iverson
- ✓ 2nd – Shawn Burns

Approved Unanimously

Informational: PERSI rate Changes

Action item: Petition to join the board: Heather Turnbull

Heather Trumbull has asked to be on the board. The board accepted the provisional period for Heather Trumbull before the board accepts her as an official.

Approval

- ✓ Motioned – Bonnie Jakubos
- ✓ 2nd – Jacob Iverson

Approved Unanimously

Action item: Van Driver: Mark Webber

Approval

- ✓ Motioned – Shawn Burns
- ✓ 2nd – Jacob Iverson

Approved Unanimously

Action item: Certified Contracts Approval

Approval

- ✓ Motioned – Shawn Burns
- ✓ 2nd – Bonnie Jakubos

Approved Unanimously

Action item: Noncertified contracts

Approval

- ✓ Motioned – Bonnie Jakubos
- ✓ 2nd – Shawn Burns

Approved Unanimously

Action item: Matiland Resignation for 2023/24 school year

Approval

- ✓ Motioned – Jacob Iverson
- ✓ 2nd – Shawn Burns

Approved Unanimously

Action item: Jake Eveland Hire

Approval

- ✓ Motioned – Shawn Burns
- ✓ 2nd – Jacob Iverson

Approved Unanimously

Action item: Angie Evans Hire

Approval

- ✓ Motioned – Bonnie Jakubos
- ✓ 2nd – Jacob Iverson

Approved Unanimously

Action item: Ben Evans Hire

Approval

	<ul style="list-style-type: none"> ✓ Motioned – Shawn Burns ✓ 2nd – Bonnie Jakubos <p>Approved Unanimously</p> <p>Action item: Policy updates for 1315, 1405, 2395, 3030,3270,3270P, 3275, 3440, 5325, 5330, 5335, 5340</p> <p>Approval</p> <ul style="list-style-type: none"> ✓ Motioned – Jacob Iverson ✓ 2nd – Shawn Burns <p>Approved Unanimously</p> <p>Action item: <i>Mary Jensen Evaluation and contract</i></p> <p>Approval</p> <ul style="list-style-type: none"> ✓ Motioned – Bonnie Jakubos ✓ 2nd – Shawn Burns <p>Approved Unanimously</p> <p>Information: Jennifer Greve Evaluation</p>

Adjournment	<p>Meeting adjourned at 6:24</p> <ul style="list-style-type: none"> ✓ Motion to adjourn – Bonnie Jakubos ✓ 2nd – Shawn Burns <p>Approved Unanimously</p>
Next Board Meeting	

Respectfully Submitted: Bonnie Jakubos

Date: June 20, 2023

Signed: _____
Board Chair, date

Signed: _____
Board Secretary, date

Forrest M Bird Charter School Account Balances

As of May 31, 2023

May 31, 23

ASSETS

Current Assets

Checking/Savings

Contingency Account	800,960.53
Mountain West Bank	20,937.41
Mtn. West Flex Acct.	910,996.69
Scholarship Account	<u>13,968.23</u>
Total Checking/Savings	1,746,862.86

**Forrest M Bird Charter School
Profit & Loss Forecast Overview - All
July 2022 through June 2023**

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 22 - Jun 23	TOTAL
Ordinary Income/Expense														
Income														
419-200 Contributions/Donations				2,000.00		1,000.00		477.95	5,000.00				8,477.95	
419-920 - Miscellaneous Revenue		1,266,178.00		286.00	58.00		660.00	30.00	1,847.00	527.00			3,406.00	
431-100 - State Base Support		3,675.00	3,160.00		2,100.00	4,218.00		447,871.38	77,767.00	5,171.00	261,160.69	26,462.50	2,489,497.07	
431-900 - Other State Support		24,403.00						3,075.00			115,833.50		241,462.00	
437-000 - Lottery/Add State Maint.		9,833.80		34,532.35	24,849.93	43,105.48	97,390.53	35,642.74	31,091.89		87,876.77	75,000.00	439,323.49	
445-900 - Federal Revenue	28.24	60.33	108.04	140.31	156.60	166.55	153.07	211.87	216.76	231.29	304.74		1,777.80	
Interest Income	28.24	1,304,150.13	3,288.04	36,958.66	541,451.53	48,490.03	98,203.60	487,308.94	115,922.65	5,929.29	465,175.70	101,462.50	3,208,349.31	
Total Income	5,648.59	1,663.93	139,437.82	147,694.40	188,366.70	141,020.59	138,547.32	142,199.91	140,674.43	136,281.56			1,181,535.25	
Expense														
Teacher Salary, Tax, Benefits	3,804.64	9,149.78	17,657.10	15,715.22	11,168.19	6,970.32	6,518.10	11,863.29	12,727.64	9,511.96			105,086.24	
Teacher Supplies, Texts, Misc.	1,419.88	20,058.77	44,160.95	43,655.81	58,512.49	42,636.16	39,564.44	45,610.75	44,419.58	40,676.06			380,714.89	
Admin Salary, Tax, Benefits	28,570.47	7,826.60	36,411.19	2,949.60	4,232.46	5,999.19	2,619.45	7,854.35	5,114.91	7,554.63			109,233.05	
Admin Svcs, Supplies, Phone	5,273.58	11,466.74	11,866.61	11,428.10	15,478.78	10,888.59	8,671.93	10,818.61	7,826.99	5,752.14			99,472.07	
Bldg Mgmt Salary, Tax, Benefits	9,681.09	2,604.32	2,015.10	4,320.04	5,132.36	10,824.52	3,256.77	2,927.52	3,662.68	2,714.16			47,138.56	
Bldg Mgt Supplies & Services	657.20	561.18	2,184.49	75.00	417.96	395.00			253.22	6,665.31			11,209.36	
Conference Travell/Registration	1,030.73	1,938.23	3,083.78	3,193.17	4,943.42	6,943.06	5,590.17	5,829.24	5,565.30	4,071.91			41,969.01	
Utilities			23,187.97	27,503.45	21,910.98	13,869.63	20,042.55	22,384.05	20,818.98	17,591.90			167,279.51	
Transportation														
Capital - Building														
Capital - Equipment			7,461.45		5,624.46			2,895.00					15,980.91	
Debt Service	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	195,376.68	
Estimated Monthly Expenses													540,000.00	
Total Expense	72,367.57	71,550.94	303,767.85	272,816.38	332,069.19	255,808.45	241,062.12	268,564.11	257,345.12	247,101.02	275,000.00	265,000.00	2,895,015.53	
Net Income	(72,339.33)	1,232,599.19	(300,499.81)	(235,857.72)	209,362.34	(207,318.42)	(142,858.52)	218,744.83	(141,422.47)	(241,171.73)	173,894.31	(179,818.89)	313,333.78	
Bank Balance as of 5/31/2023											1,746,862.86	1,567,043.97		
Bank Balance 6/30/2022												1,489,154.98		

Forrest M Bird Charter School
Profit & Loss Budget vs. Actual YTD
 July 2022 through May 2023

	Jul '22 - May 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
419-200 · Contributions/Donations	8,477.95	0.00	8,477.95	100.0%
419-920 · Miscellaneous Revenue	3,408.00	0.00	3,408.00	100.0%
431-100 · State Base Support	2,489,497.07	2,415,634.00	73,863.07	103.06%
431-900 · Other State Support	200,002.50	219,478.00	-19,475.50	91.13%
432-100 · Driver Education Program	8,775.00	10,000.00	-1,225.00	87.75%
432-400 · Professional Technical Program	6,222.00	5,900.00	322.00	105.46%
437-000 · Lottery/Additional State Maint.	24,403.00	22,407.00	1,996.00	108.91%
439-000 · Other State Revenue	0.00	6,084.00	-6,084.00	0.0%
445-100 · Title I - ESEA	39,711.10	89,199.00	-49,487.90	44.52%
445-600 · Title VI-B IDEA	42,637.50	55,000.00	-12,362.50	77.52%
445-900 · Federal Revenue	281,974.89	259,085.00	22,889.89	108.84%
415-000 · Interest Income	1,777.80	0.00	1,777.80	100.0%
Total Income	3,106,886.81	3,082,787.00	24,099.81	100.78%
Gross Profit	3,106,886.81	3,082,787.00	24,099.81	100.78%
Expense				
Teacher Salary, Tax, Benefits				
515-100 · Teacher Salaries	822,104.23	1,008,240.00	-186,135.77	81.54%
515-210 · Teacher Retirement	97,114.34	120,114.53	-23,000.19	80.85%
515-220 · Teacher Social Security	60,445.18	76,977.76	-16,532.58	78.52%
515-230 · Teacher Life Insurance	950.70	1,300.00	-349.30	73.13%
515-240 · Teacher Health Insurance	133,969.98	198,370.00	-64,400.02	67.54%
515-270 · Teacher Workman's Comp.	12,840.00	14,000.00	-1,160.00	91.71%
515-290 · Teacher Other Benefits	1,635.64	1,400.00	235.64	116.83%
521-100 · SPED Teacher Salaries	144,502.89	172,315.00	-27,812.11	83.86%
521-210 · SPED Teacher Retire	17,373.50	20,574.40	-3,200.90	84.44%
521-220 · SPED Teacher Social Sec	10,386.19	13,182.10	-2,795.91	78.79%
521-240 · SPED Teacher Health Ins	37,799.01	48,000.00	-10,200.99	78.75%
Total Teacher Salary, Tax, Benefits	1,339,121.66	1,674,473.79	-335,352.13	79.97%
Teacher Supplies, Texts, Misc.				
515-310 · Teacher contracted services	14,100.00	16,000.00	-1,900.00	88.13%
515-313 · Teacher Professional Develop.	1,709.20	2,000.00	-290.80	85.46%
515-390 · Teaching - Other Purchased Serv	2,194.20	0.00	2,194.20	100.0%
515-410 · Teaching Supplies and Materials	33,283.08	35,442.00	-2,158.92	93.91%
521-310 · Teacher contracted svcs - SPED	63,851.50	83,250.00	-19,398.50	76.7%
521-350 · SPED Communications	1,426.04	1,557.00	-130.96	91.59%
521-410 · SPED Teaching Supplies	1,151.58	0.00	1,151.58	100.0%
Total Teacher Supplies, Texts, Misc.	117,715.60	138,249.00	-20,533.40	85.15%
Admin Salary, Tax, Benefits				
641-100 · School Administration Salaries	305,268.93	369,406.00	-64,137.07	82.64%
641-210 · School Admin. Retirement	36,197.94	41,181.78	-4,983.84	87.9%
641-220 · School Admins. Social Security	22,531.65	26,385.31	-3,853.66	85.4%
641-240 · School Admin. Health Insurance	61,289.24	76,800.00	-15,510.76	79.8%

Forrest M Bird Charter School Profit & Loss Budget vs. Actual YTD July 2022 through May 2023

	Jul '22 - May 23	Budget	\$ Over Budget	% of Budget
Total Admin Salary, Tax, Benefits	425,287.76	513,773.09	-88,485.33	82.78%
Admin Svces, Supplies, Phone				
641-310 · School Admin. Professional Serv	19,212.60	29,262.45	-10,049.85	65.66%
641-313 · School Admin Prof Development	358.00	0.00	358.00	100.0%
641-321 · School Admin. Building Rental	650.00	0.00	650.00	100.0%
641-322 · School Admin. Equipment Rental	4,230.54	4,536.00	-305.46	93.27%
641-350 · School Admin. Communications	12,752.15	14,200.00	-1,447.85	89.8%
641-390 · School Admin. Dues & Subscrip.	37,475.03	30,700.00	6,775.03	122.07%
641-395 · Public Relations	6,575.62	325.00	6,250.62	2,023.27%
641-410 · School Admin. Supplies	16,677.87	22,515.00	-5,837.13	74.07%
641-455 · School Admin. Meals	893.04	2,000.00	-1,106.96	44.65%
641-460 · School Admin Tech Supplies	23,408.81	8,957.00	14,451.81	261.35%
Total Admin Svces, Supplies, Phone	122,233.66	112,495.45	9,738.21	108.66%
Bldg Mgmt Salary, Tax, Benefits				
661-100 · Bldg. Management Salaries	39,568.53	46,527.00	-6,958.47	85.04%
661-210 · Building Mgmt - Retirement	4,439.30	5,555.32	-1,116.02	79.91%
661-220 · Bldg Mgmt SS & Unemployment	3,080.24	3,559.32	-479.08	86.54%
661-240 · Bldg Mgmt - Health Insurance	7,665.67	9,600.00	-1,934.33	79.85%
664-100 · Maintenance Building Salaries	33,683.96	46,078.00	-12,394.04	73.1%
664-210 · Maintenance Buildings-Retiremen	3,502.22	5,872.71	-2,370.49	59.64%
664-220 · Maint Bldg - SS & Unemployment	2,481.77	3,525.47	-1,043.70	70.4%
664-240 · Maint Bldg - Health Insurance	8,447.85	9,600.00	-1,152.15	88.0%
665-100 · Maint Grounds Salary	4,666.69	8,000.00	-3,333.31	58.33%
665-210 · Maint Grounds Retirement	611.31	955.20	-343.89	64.0%
665-220 · Maint Grounds SS & Unemployment	357.01	612.00	-254.99	58.34%
Total Bldg Mgmt Salary, Tax, Benefits	108,504.55	139,885.02	-31,380.47	77.57%
Bldg Mgt Supplies & Services				
661-320 · Bldg. Mgmt. Contracted Services	12,550.96	14,100.00	-1,549.04	89.01%
661-410 · Bldg.Mgmt.Cust.Supplies/NonC.E.	1,061.86	1,000.00	61.86	106.19%
664-320 · Maint. Bldg.&Equip.-Contracted	2,930.00	2,500.00	430.00	117.2%
664-410 · Maint. Bldg. & Equip.- Supplies	12,470.65	1,510.65	10,960.00	825.52%
665-320 · Maint. Grounds-Contract Service	19,042.25	10,000.00	9,042.25	190.42%
665-410 · Maint. Grounds-Supplies	821.96	0.00	821.96	100.0%
Total Bldg Mgt Supplies & Services	48,877.68	29,110.65	19,767.03	167.9%
Conference Travel/Registration				
621-380 · Conference Travel	8,974.36	23,000.00	-14,025.64	39.02%
621-390 · Conference Fees-Reg.Dues,Train.	2,825.00	1,000.00	1,825.00	282.5%
Total Conference Travel/Registration	11,799.36	24,000.00	-12,200.64	49.16%
Utilities				
661-331 · Bldg. Management Electricity	37,502.49	34,500.00	3,002.49	108.7%
661-332 · Bldg. Management Sewer/Water	7,267.67	11,800.00	-4,532.33	61.59%
Total Utilities	44,770.16	46,300.00	-1,529.84	96.7%
Transportation				
682-340 · Pupil Trans.- Activity	1,320.98	0.00	1,320.98	100.0%

Forrest M Bird Charter School
Profit & Loss Budget vs. Actual YTD
 July 2022 through May 2023

	Jul '22 - May 23	Budget	\$ Over Budget	% of Budget
681-340 · Pupil Trans.-Contract Services	191,238.72	200,000.00	-8,761.28	95.62%
Total Transportation	192,559.70	200,000.00	-7,440.30	96.28%
Capital - Equipment				
810-550 · Cap Acquisitions-Equip (Bldg)	10,356.45	0.00	10,356.45	100.0%
811-500 · Capital Acquisitions -Equipment	0.00	9,000.00	-9,000.00	0.0%
811-557 · Technology Infrastructure	5,624.46	0.00	5,624.46	100.0%
Total Capital - Equipment	15,980.91	9,000.00	6,980.91	177.57%
Debt Service				
912-620 · Debt Payments-Interest	89,588.85	102,500.00	-12,911.15	87.4%
911-610 · Debt Payments-Principal	89,506.44	93,000.00	-3,493.56	96.24%
Total Debt Service	179,095.29	195,500.00	-16,404.71	91.61%
Total Expense	2,605,946.33	3,082,787.00	-476,840.67	84.53%
Net Ordinary Income	500,940.48	0.00	500,940.48	100.0%
Net Income	500,940.48	0.00	500,940.48	100.0%

Please email your written response to safety@dopl.idaho.gov. Please include your Facility/Business No on the reply.

Office: 208-334-3233
E-mail: safety@dopl.idaho.gov

FACILITY REPORT

Facility / Business No: E-487-0001 / 16285

Inspector: RICK L HILL

Owner: Forrest M Bird Charter School #487

Inspection Date: 06/02/2023

614 S Madison Ave

SANDPOINT, ID 83864

Location:

Forrest M Bird Charter Middle School

614 S MADISON AVE

SANDPOINT, ID 83864

Contact: Jennifer Greve

Contact Phone: 2082557771

Contact E-mail: jennifergreve@forrestbirdcharterschool.org

A response regarding your plans for corrective action for the potential safety hazards is required within 20 calendar days of receipt of report. Corrections need not be completed to respond. Should additional time be needed to formulate responses, an extension of time for up to 60 days may be requested. Include the Business number or State ID number with your response.

Recommendations:

(6/2/2023 11:59 AM RHIL)

RH 6-2-2023

Recommendations:

1. Room #12. Listed cord protector needed for cords that are currently running under rug. 1910.305(a)(2)(x) Flexible cords and cables shall be protected from accidental damage, as might be caused, for example, by sharp corners, projections, and doorways or other pinch points.
2. Main Entry. Single door is marked as an exit , but is locked to prevent any egress. Door is to be open for egress or marked not an exit. It could have a crash bar allowing egress to outside while remaining locked from the outside. 1910.36(d) An exit door must be unlocked.
3. Mechanical Room. Panels C and D have open spaces to be covered. 1910.303(b)(7)(i) Unused openings in boxes, raceways, auxiliary gutters, cabinets, equipment cases, or housings shall be effectively closed to afford protection substantially equivalent to the wall of the equipment.
4. 610 S ^{Madison} ~~Marion~~ Building needs fire extinguishers. 1910.157(c)(1) The employer shall provide portable fire extinguishers and shall mount, locate and identify them so that they are readily accessible to employees without subjecting the employees to possible injury.

Please email your written response to safety@dopl.idaho.gov. Please include your Facility/Business No on the reply.

Office: 208-334-3233
E-mail: safety@dopl.idaho.gov

FACILITY REPORT

Facility / Business No: E-487-0002 / 16354

Inspector: RICK L HILL

Owner: Forrest M Bird Charter School #487

Inspection Date: 06/02/2023

614 S Madison Ave

SANDPOINT, ID 83864

Location:

Forrest M Bird Charter High School

614 S MADISON AVE

SANDPOINT, ID 83864

Contact: Mary Jensen

Contact Phone: 2082557771

Contact E-mail: maryjensen@forrestbirdcharterschool.org

A response regarding your plans for corrective action for the potential safety hazards is required within 20 calendar days of receipt of report. **Corrections need not be completed to respond.** Should additional time be needed to formulate responses, an extension of time for up to 60 days may be requested. Include the Business number or State ID number with your response.

Recommendations:

(6/2/2023 11:42 AM RHIL)
RH 6-2-2023

Recommendations:

1. Science Room ceiling panels missing. (030.08.b) Ceiling tiles are missing and should be replaced. Fire blocking and draft stopping in combustible concealed spaces shall be maintained to provide continuity and integrity of the construction. The building is required to be maintained in a safe condition & shall be made safe.
2. Science Room electric panel all breakers to labeled. NFPA 70 110.22 Identification of disconnecting means. (A) General. Each disconnecting means shall be legibly marked to indicate its purpose.
3. Room 27 power strips "piggy backed" together. (150.06.a) Electric power taps shall be plugged directly to an approved electric receptacle. They shall not be "daisy chained", "piggy backed" or otherwise connected to one another.

Notice of resignation

Angela Harden <angelaharden@forrestbirdcharterschool.org>

Mon 5/22/2023 11:35 AM

To: Mary Jensen <maryjensen@forrestbirdcharterschool.org>

Cc: Jennifer Greve <jennifergreve@forrestbirdcharterschool.org>

Hi Mary and Jen,

Unfortunately this email comes with some sad news. After spending an amazing year here at the charter school as the school counselor, I have decided that I will not be returning for the next school year. During maternity leave, my husband and I have had several conversations regarding the next chapter of our lives. We have decided to relocate to the Coeur D'Alene area so my husband can continue growing his business, there are more work opportunities for myself as well as opportunities for the kids academically.

I have been so fortunate to be apart of the FBCS family this last year and will be moving forward with new knowledge and experience because of it. My family and I are ready for a fresh start however and are looking forward to the next part of our lives. Please consider this as my notice of resignation.

If you have any questions please let me know.

Angela Harden

Mental Health Counselor

IDLA Site Coordinator

Title IX Investigator

Forrest M. Bird Charter School

Phone: (208) 255-7771

STATE OF IDAHO: CATEGORY 2 CHARTER SCHOOL CERTIFIED PERSONNEL CONTRACT

THIS CONTRACT, made this 20th day of June, year of 2023, by and between Forrest M. Bird Charter School in Sandpoint, Idaho ("the School"), and Scout Anatricia ("the Certified Personnel").

WITNESSETH:

1. The School hereby employs the Certified Personnel pursuant to Section 33-5206(4), Idaho Code, for the duration of the 2023-2024 school year, consisting of a period of 180 days, and agrees to pay the Certified Personnel for said services a sum of Forty-Six Thousand, Eight Hundred and Sixty-Eight Dollars (\$46,868.00), of which \$3,905.67 shall be payable on or about the 21st day(s) of the months September, year of 2023, to August, year of 2024, inclusive, and such other monetary benefits as accorded to its certificated employees by the School.

Base Salary _____	\$41,118.00
Allocation per SB 1205 Section 6 _____	\$ 5,750.00
Ed Allocation _____	\$
	TOTAL \$46,868.00

2. Assignment(s): SCHOOL COUNSELOR and such other duties as may be assigned by the School for which the Certified Personnel is properly certified and endorsed.
3. The Certified Personnel agrees to perform all assignments made by the School in accordance with the highest professional standards and to have and maintain the legal qualifications required for certification or to teach in the aforesaid grades or subjects during all times that performance is required hereunder.
4. It is understood and agreed between the parties that this Contract is subject to the applicable laws of the State of Idaho, such duly adopted rules of the State Board of Education that apply to public charter schools, and the policies of the School which are, by reference, incorporated herein and made a part of this Contract the same as if fully set forth herein, and that no property rights attach to this Contract beyond the term of this Contract.
5. A full year under this Contract will count towards renewable contract status, in accordance with Section 33-515, Idaho Code
6. Any material false statement knowingly made in the written application for a position with the School shall constitute sufficient ground for voiding this Contract.
7. It is mutually understood and agreed by and between the parties that nothing herein contained shall operate or be construed as a waiver of any of the rights, powers, privileges, or duties of either party hereto, by and under the laws of the State of Idaho, except as expressly stated in this Contract.
8. The terms of this Contract shall be subject to amendment and adjustment to conform to the terms of a Master Contract, if any, applicable for the same school year as this Contract, including, but not limited to, amendments or modifications made pursuant to Section 33-522, Idaho Code.

IN WITNESS WHEREOF the School has caused this Contract to be executed in its name by its proper officials and the Certified Personnel has executed the same all on the date first above written.

FORREST M. BIRD CHARTER SCHOOL SANDPOINT, STATE OF IDAHO

_____ CERTIFIED PERSONNEL

_____ CHAIRMAN, BOARD OF DIRECTORS

Attest: Mary Jensen _____ ADMINISTRATOR OR CLERK

STATE OF IDAHO: CATEGORY 2 CHARTER SCHOOL CERTIFIED PERSONNEL CONTRACT

THIS CONTRACT, made this 20th day of June, year of 2023, by and between Forrest M. Bird Charter School in Sandpoint, Idaho ("the School"), and Andrea Nye ("the Certified Personnel").

WITNESSETH:

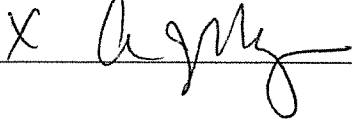
1. The School hereby employs the Certified Personnel pursuant to Section 33-5206(4), Idaho Code, for the duration of the 2023-2024 school year, consisting of a period of 180 days, and agrees to pay the Certified Personnel for said services a sum of Twenty-Three Thousand, Four Hundred and Thirty-Four Dollars (\$23,434.00), of which \$1,952.83 shall be payable on or about the 21st day(s) of the months September, year of 2023, to August, year of 2024, inclusive, and such other monetary benefits as accorded to its certificated employees by the School.

Base Salary _____	\$20,559.00
Allocation per SB 1205 Section 6 _____	\$ 2,875.00
Ed Allocation _____	\$
	TOTAL \$23,434.00

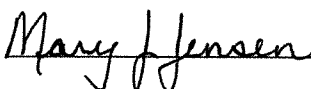
2. Assignment(s): PART-TIME TEACHER and such other duties as may be assigned by the School for which the Certified Personnel is properly certified and endorsed.
3. The Certified Personnel agrees to perform all assignments made by the School in accordance with the highest professional standards and to have and maintain the legal qualifications required for certification or to teach in the aforesaid grades or subjects during all times that performance is required hereunder.
4. It is understood and agreed between the parties that this Contract is subject to the applicable laws of the State of Idaho, such duly adopted rules of the State Board of Education that apply to public charter schools, and the policies of the School which are, by reference, incorporated herein and made a part of this Contract the same as if fully set forth herein, and that no property rights attach to this Contract beyond the term of this Contract.
5. A full year under this Contract will count towards renewable contract status, in accordance with Section 33-515, Idaho Code
6. Any material false statement knowingly made in the written application for a position with the School shall constitute sufficient ground for voiding this Contract.
7. It is mutually understood and agreed by and between the parties that nothing herein contained shall operate or be construed as a waiver of any of the rights, powers, privileges, or duties of either party hereto, by and under the laws of the State of Idaho, except as expressly stated in this Contract.
8. The terms of this Contract shall be subject to amendment and adjustment to conform to the terms of a Master Contract, if any, applicable for the same school year as this Contract, including, but not limited to, amendments or modifications made pursuant to Section 33-522, Idaho Code.

IN WITNESS WHEREOF the School has caused this Contract to be executed in its name by its proper officials and the Certified Personnel has executed the same all on the date first above written.

FORREST M. BIRD CHARTER SCHOOL SANDPOINT, STATE OF IDAHO

X  CERTIFIED PERSONNEL

_____ CHAIRMAN, BOARD OF DIRECTORS

Attest:  ADMINISTRATOR OR CLERK

**FBCS Attendance Accountability
Policy 3050P**

FBCS Mission:

We create innovative learning opportunities by fostering community, individuality, and imagination.

Attendance Policy Goal: To ensure all students receive a high-quality education that fulfills the mission and vision of Forrest Bird Charter School.

Rationale: At FBCS, we strive to create innovative learning opportunities that foster community, individuality, and imagination. Our staff work individually and in collaborative teams to design lessons and projects that give students voice, choice, and belonging within the school community. However, the vision of our school is unrealized when students do not attend school regularly. Chronically absent students struggle to create and maintain connections with other students/staff at the school. It is our belief that every student in the FBCS community matters and can contribute to the rest of the school in a unique way. Our community learns, grows, matures, and excels when we meet in person and work together.

The mission and vision of our school can only be fully realized when students attend school. Because of this, a parent cannot excuse their child out of the attendance policy no more can they excuse their child away from the mission of the school.

Regular school attendance is highly correlated with on-time graduation which then has implications for a student's future beyond high school and into the workforce. Students who are chronically absent may not develop the soft skills needed to be successful in their next step whether that is in the workplace or formal education. FBCS desires to maximize post-secondary academic and career opportunities thus we must also encourage regular attendance while enrolled at our school.

Definition of Absent	Missing more than 15 minutes in a class. All absences except school excused absences (field trip/ISS/OSS) and medical exemptions will count toward total absences.
Tardiness	Students who arrive late to class infrequently will be given warnings from their teacher and may lose credit for activities missed (entry tasks, etc.) Repeated tardiness will be subject to behavior intervention. Tardiness greater than 15 minutes will be considered an absence.
Chronic Absence Definition	Missing more than 10% of school days in a school year. This is regardless of whether the absence is excused or unexcused. At FBCS, a student who misses more than sixteen days per school year is chronically absent. This includes ROADS Days.
Excused Absence vs Unexcused Absence	Excused Absence: To be an excused absence, a parent, guardian, or custodian must give notice to the school within 48 hours of the student's return to school. Students will have one school day per day of excused absence to make up any work missed.

Suggested FBCS Board Calendar for 2023/24 school year.

August 22, 2023

September 19, 2023 (Audit Presentation)

October 16, 2023

December 5, 2023

February 20, 2024

March 19, 2024

April 16, 2024

May 21, 2024

June 18, 2024