



Board of Directors Meeting Agenda

Team:	FBCS Board of Directors	Chairperson:	Kate McAlister
Meeting Date:	March 21, 2023	Start Time:	4:30 PM
Minutes:	BOD Secretary – Bonnie Jakubus	Location:	FBCS High School: Millar Building
Address:	615 S. Madison Ave, Sandpoint, ID 83864		

Call to Order @ 4:00 PM: BOD Chairperson – *Kate McAlister*

ITEM

Pledge of Allegiance

Kate McAlister

Approval of minutes

Kate McAlister

Public Comment

Kate McAlister

Executive session

Financials

- Action Item: Approval Financial Reports
- Informational: Banking Diversification

Greta Warren
Greta Warren/ Mary Jensen

Open Business

- Action Item: Night Time Custodian Hire – Tim Stouvenel
- Action Item: Resignation of Jennifer Greve
- Action Item: Principal Hire – Eric Fulgenzi
- Action item: Assistant Principal Hire – Misty Rains
- Information: Current Application Numbers

Adjourn @ :00 PM: BOD Chairperson

Kate McAlister

Next Meeting Date and Time: April 18, 2023

2:09 PM
03/02/23
Accrual Basis

Forrest M Bird Charter School
Account Balances
As of February 28, 2023
Feb 28, 23

ASSETS

Current Assets

Checking/Savings

Contingency Account	800,960.53
Mountain West Bank	18,712.97
Mtn. West Flex Acct.	1,098,789.23
Scholarship Account	<u>13,968.23</u>
Total Checking/Savings	1,932,430.96

Forrest M Bird Charter School
Profit & Loss Forecast Overview - All
 July 2022 through June 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 22 - Jun 23	TOTAL
Ordinary Income/Expense														
Income														
419-200 Contributions/Donations				2,000.00		1,000.00		477.95					3,477.95	
419-920 - Miscellaneous Revenue		1,266,178.00		286.00	58.00		660.00	30.00					1,034.00	
431-100 - State Base Support		3,675.00	3,160.00		2,100.00	4,218.00		447,871.38				187,297.62	2,415,634.00	
431-900 - Other State Support		24,403.00						3,075.00	56,429.00			22,407.00	241,462.00	
437-000 - Lottery/Add State Maint.		9,833.80		34,532.35	24,849.93	43,105.48	97,390.53	35,642.74				201,928.67	46,810.00	
445-900 - Federal Revenue	28.24	60.33	108.04	140.31	156.60	166.55	153.07	211.87					447,283.50	
Interest Income	28.24	1,304,150.13	3,268.04	36,958.66	541,451.53	48,490.03	98,203.60	487,308.94	56,429.00			580,438.29	1,025.01	
Total Income	5,648.59	1,663.93	139,437.82	147,694.40	188,366.70	141,020.59	138,547.32						3,156,726.46	
Expense														
Teacher Salary, Tax, Benefits	3,804.64	9,149.78	17,657.10	15,715.22	11,168.19	6,970.32	6,518.10						762,379.35	
Teacher Supplies, Texts, Misc.	1,419.88	20,058.77	44,160.95	43,655.81	58,512.49	42,636.16	39,564.44						70,983.35	
Admin Salary, Tax, Benefits	28,570.47	7,826.60	36,411.19	2,949.80	4,232.46	5,999.19	2,619.45						250,008.50	
Admin Svces, Supplies, Phone	5,273.58	11,466.74	11,886.61	11,428.10	15,478.78	10,868.59	8,671.93						88,609.16	
Bldg Mgmt Salary, Tax, Benefits	9,681.09	2,604.32	2,015.10	4,320.04	5,132.36	10,824.52	3,256.77						75,074.33	
Bldg Mgt Supplies & Services	657.20	561.18	2,184.49	75.00	417.96	395.00							37,834.20	
Conference Travel/Registration	1,030.73	1,938.23	3,083.78	3,193.17	4,943.42	6,943.06	5,590.17						4,290.83	
Utilities	-	-	23,187.97	27,503.45	21,910.98	13,869.63	20,012.55						26,722.56	
Transportation	-	-	-	-	-	-	-						106,484.58	
Capital - Building	-	-	-	-	-	-	-						-	
Capital - Equipment	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	16,281.39	13,085.91	
Debt Service													195,376.68	
Estimated Monthly Expenses													1,300,000.00	
Total Expense	72,367.57	71,550.84	303,767.85	272,816.38	332,089.19	255,808.45	241,062.12	276,281.39	276,281.39	276,281.39	276,281.39	276,281.39	2,930,949.45	
Net Income	(72,339.33)	1,232,599.19	(300,499.81)	(235,857.72)	209,382.34	(207,318.42)	(142,858.52)	211,027.55	(219,852.39)	(276,281.39)	(276,281.39)	304,156.90	225,877.01	

Bank Balance as of 2/28/2023

1,932,430.96

1,712,578.57

1,436,297.18

1,160,015.79

1,464,172.69

Bank Balance 6/30/202

1,489,154.98

Forrest M Bird Charter School Profit & Loss Budget vs. Actual YTD July 2022 through February 2023

	Jul '22 - Feb 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
419-200 · Contributions/Donations	3,477.95	0.00	3,477.95	100.0%
419-920 · Miscellaneous Revenue	1,034.00	0.00	1,034.00	100.0%
431-100 · State Base Support	2,228,336.38	2,415,634.00	-187,297.62	92.25%
431-900 · Other State Support	7,135.00	219,478.00	-212,343.00	3.25%
432-100 · Driver Education Program	5,775.00	10,000.00	-4,225.00	57.75%
432-400 · Professional Technical Program	3,318.00	5,900.00	-2,582.00	56.24%
437-000 · Lottery/Additional State Maint.	24,403.00	22,407.00	1,996.00	108.91%
439-000 · Other State Revenue	0.00	6,084.00	-6,084.00	0.0%
445-100 · Title I - ESEA	24,613.95	89,199.00	-64,585.05	27.59%
445-600 · Title VI-B IDEA	21,780.00	55,000.00	-33,220.00	39.6%
445-900 · Federal Revenue	198,960.88	259,085.00	-60,124.12	76.79%
415-000 · Interest Income	1,025.01	0.00	1,025.01	100.0%
Total Income	2,519,859.17	3,082,787.00	-562,927.83	81.74%
Gross Profit	2,519,859.17	3,082,787.00	-562,927.83	81.74%
Expense				
Teacher Salary, Tax, Benefits				
515-100 · Teacher Salaries	552,835.09	1,008,240.00	-455,404.91	54.83%
515-210 · Teacher Retirement	65,242.22	120,114.53	-54,872.31	54.32%
515-220 · Teacher Social Security	40,663.23	76,977.76	-36,314.53	52.83%
515-230 · Teacher Life Insurance	633.45	1,300.00	-666.55	48.73%
515-240 · Teacher Health Insurance	88,339.35	198,370.00	-110,030.65	44.53%
515-270 · Teacher Workman's Comp.	12,840.00	14,000.00	-1,160.00	91.71%
515-290 · Teacher Other Benefits	1,290.61	1,400.00	-109.39	92.19%
521-100 · SPED Teacher Salaries	98,097.32	172,315.00	-74,217.68	56.93%
521-210 · SPED Teacher Retire	11,796.65	20,574.40	-8,777.75	57.34%
521-220 · SPED Teacher Social Sec	7,042.18	13,182.10	-6,139.92	53.42%
521-240 · SPED Teacher Health Ins	25,858.86	48,000.00	-22,141.14	53.87%
Total Teacher Salary, Tax, Benefits	904,638.96	1,674,473.79	-769,834.83	54.03%
Teacher Supplies, Texts, Misc.				
515-310 · Teacher contracted services	11,100.00	16,000.00	-4,900.00	69.38%
515-313 · Teacher Professional Develop.	60.00	2,000.00	-1,940.00	3.0%
515-390 · Teaching - Other Purchased Serv	2,194.20	0.00	2,194.20	100.0%
515-410 · Teaching Supplies and Materials	22,526.34	35,442.00	-12,915.66	63.56%
521-310 · Teacher contracted svcs - SPED	45,019.50	83,250.00	-38,230.50	54.08%
521-350 · SPED Communications	1,037.12	1,557.00	-519.88	66.61%
521-410 · SPED Teaching Supplies	909.48	0.00	909.48	100.0%
Total Teacher Supplies, Texts, Misc.	82,846.64	138,249.00	-55,402.36	59.93%
Admin Salary, Tax, Benefits				
641-100 · School Administration Salaries	212,303.05	369,406.00	-157,102.95	57.47%
641-210 · School Admin. Retirement	25,244.19	41,181.78	-15,937.59	61.3%
641-220 · School Admins. Social Security	15,718.95	26,385.31	-10,666.36	59.58%
641-240 · School Admin. Health Insurance	42,293.36	76,800.00	-34,506.64	55.07%

Forrest M Bird Charter School Profit & Loss Budget vs. Actual YTD July 2022 through February 2023

	Jul '22 - Feb 23	Budget	\$ Over Budget	% of Budget
Total Admin Salary, Tax, Benefits	295,559.55	513,773.09	-218,213.54	57.53%
Admin Svces, Supplies, Phone				
641-310 · School Admin. Professional Serv	18,751.35	29,262.45	-10,511.10	64.08%
641-313 · School Admin Prof Development	358.00	0.00	358.00	100.0%
641-322 · School Admin. Equipment Rental	3,078.34	4,536.00	-1,457.66	67.87%
641-350 · School Admin. Communications	9,201.66	14,200.00	-4,998.34	64.8%
641-390 · School Admin. Dues & Subscrip.	36,233.03	30,700.00	5,533.03	118.02%
641-395 · Public Relations	228.73	325.00	-96.27	70.38%
641-410 · School Admin. Supplies	9,815.76	22,515.00	-12,699.24	43.6%
641-455 · School Admin. Meals	883.04	2,000.00	-1,116.96	44.15%
641-460 · School Admin Tech Supplies	17,588.72	8,957.00	8,631.72	196.37%
Total Admin Svces, Supplies, Phone	96,138.63	112,495.45	-16,356.82	85.46%
Bldg Mgmt Salary, Tax, Benefits				
661-100 · Bldg. Management Salaries	30,318.54	46,527.00	-16,208.46	65.16%
661-210 · Building Mgmt - Retirement	3,186.47	5,555.32	-2,368.85	57.36%
661-220 · Bldg Mgmt SS & Unemployment	2,277.54	3,559.32	-1,281.78	63.99%
661-240 · Bldg Mgmt - Health Insurance	5,320.65	9,600.00	-4,279.35	55.42%
664-100 · Maintenance Building Salaries	28,020.04	46,078.00	-18,057.96	60.81%
664-210 · Maintenance Buildings-Retiremen	2,974.33	5,872.71	-2,898.38	50.65%
664-220 · Maint Bldg - SS & Unemployment	2,143.55	3,525.47	-1,381.92	60.8%
664-240 · Maint Bldg - Health Insurance	6,016.81	9,600.00	-3,583.19	62.68%
665-100 · Maint Grounds Salary	4,666.69	8,000.00	-3,333.31	58.33%
665-210 · Maint Grounds Retirement	611.31	955.20	-343.89	64.0%
665-220 · Maint Grounds SS & Unemployment	357.01	612.00	-254.99	58.34%
Total Bldg Mgmt Salary, Tax, Benefits	85,892.94	139,885.02	-53,992.08	61.4%
Bldg Mgt Supplies & Services				
661-320 · Bldg. Mgmt. Contracted Services	8,731.15	14,100.00	-5,368.85	61.92%
661-410 · Bldg.Mgmt.Cust.Supplies/NonC.E.	988.59	1,000.00	-11.41	98.86%
664-320 · Maint. Bldg.&Equip.-Contracted	2,850.00	2,500.00	350.00	114.0%
664-410 · Maint. Bldg. & Equip.- Supplies	10,663.27	1,510.65	9,152.62	705.87%
665-320 · Maint. Grounds-Contract Service	16,706.75	10,000.00	6,706.75	167.07%
665-410 · Maint. Grounds-Supplies	821.96	0.00	821.96	100.0%
Total Bldg Mgt Supplies & Services	40,761.72	29,110.65	11,651.07	140.02%
Conference Travel/Registration				
621-380 · Conference Travel	3,610.83	23,000.00	-19,389.17	15.7%
621-390 · Conference Fees-Reg.Dues,Train.	680.00	1,000.00	-320.00	68.0%
Total Conference Travel/Registration	4,290.83	24,000.00	-19,709.17	17.88%
Utilities				
661-331 · Bldg. Management Electricity	26,574.10	34,500.00	-7,925.90	77.03%
661-332 · Bldg. Management Sewer/Water	5,777.70	11,800.00	-6,022.30	48.96%
Total Utilities	32,351.80	46,300.00	-13,948.20	69.87%
Transportation				
682-340 · Pupil Trans.- Activity	1,320.98	0.00	1,320.98	100.0%
681-340 · Pupil Trans.-Contract Services	127,547.65	200,000.00	-72,452.35	63.77%

Forrest M Bird Charter School
Profit & Loss Budget vs. Actual YTD
 July 2022 through February 2023

	Jul '22 - Feb 23	Budget	\$ Over Budget	% of Budget
Total Transportation	128,868.63	200,000.00	-71,131.37	64.43%
Capital - Equipment				
810-550 · Cap Acquisitions-Equip (Bldg)	10,356.45	0.00	10,356.45	100.0%
811-500 · Capital Acquisitions -Equipment	0.00	9,000.00	-9,000.00	0.0%
811-557 · Technology Infrastructure	5,624.46	0.00	5,624.46	100.0%
Total Capital - Equipment	15,980.91	9,000.00	6,980.91	177.57%
Debt Service				
912-620 · Debt Payments-Interest	66,038.64	102,500.00	-36,461.36	64.43%
911-610 · Debt Payments-Principal	64,212.48	93,000.00	-28,787.52	69.05%
Total Debt Service	130,251.12	195,500.00	-65,248.88	66.63%
Total Expense	1,817,581.73	3,082,787.00	-1,265,205.27	58.96%
Net Ordinary Income	702,277.44	0.00	702,277.44	100.0%
Net Income	702,277.44	0.00	702,277.44	100.0%

High School
Phone 208.265.9737
Fax (208) 763-3196



Middle School
Phone 208.255.7771
Fax (208) 763-3196

614 South Madison
Sandpoint, ID 83864
www.forrestbirdcharterschool.org

March 15, 2023

Dear FBCS Board,

For 21 years, I have been a part of this wonderful community of Forrest M Bird Charter School. I am so proud to have been one of the many people who has contributed to making FBCS what it is today – a growing and thriving environment where kids can flourish.

After a great deal of discussion with my family and even more soul searching, I have decided to move on from my role at Forrest M. Bird Charter School. This is my formal resignation.

My time here has been filled with challenge, insight, joy and laughter – all aspects of a career that I could want. I've had the privilege of working with hundreds of students as they experienced the life of middle and high school. They were at the purpose behind all of my work here.

I will miss our amazing staff and faculty, who have worked so hard to bring the families of Sandpoint and outlying areas a quality education which they do repeatedly each year. I have a deep sense of gratitude for their hard work, integrity, and desire to do well for the students. They are all ready to take on leadership roles and grow FBCS for the next 20 years. Our students and thus our school are in the best of hands.

I appreciate my co leader, Mary Jensen, for her support through this decision (as well as so many other difficulty decisions that we have faced!). Her strength and ingenuity will lead FBCS in the next steps towards an ever-improving experience for everyone in our community.

I am excited to take my expertise and all I have learned to new experiences. I don't know exactly where my next steps will lead but I know there are opportunities waiting out there for me to share my knowledge. The FBCS family has shown such love and support for my new adventure which fills my heart.

It has been my honor to be a part of this wonderful school for the last 21 years. There is something unique and special about what happens here. I will miss it immensely.

Jennifer Greve

Charter Administrator
Mary J. Jensen

Principal
Jennifer Greve

Academic Advisor
Mitzi Vesecky

Counselor
Angela Harden