

High School
Phone 208.265.9737
Fax (208) 763-3196



Middle School
Phone 208.255.7771
Fax (208) 763-3196

614 South Madison
Sandpoint, ID 83864
www.forrestbirdcharterschool.org

October 25, 2022

Dr. Heidi Rogers, CEO
Northwest Council for Computer Education
401 East Front Street, Suite 215
Coeur d'Alene, ID 83814

RE: E-Rate Funding

Dr. Rogers:

By this letter I authorize Eric Chambers, Northwest Council for Computer Education's (NCCE) Director of E-Rate and Services, to submit FCC Form 470, FCC Form 471, FCC Form 472, FCC Form 486, FCC Form 479, FCC Form 500, and other necessary E-Rate information/forms to the Schools and Libraries Division (SLD) of the Universal Services Administration Company (USAC) on behalf of the **Forrest M. Bird Charter School** and to act as our authorized E-Rate representative relative to the E-Rate program including vendors identified on FCC Form 471.

The effective dates of this authorization are October 25, 2022 to September 30, 2024.

I understand that, in submitting these forms on our behalf, Eric Chambers is making certifications for our district and/or schools. Thus, by signing this Letter of Agency, I make the following certifications regarding the **Forrest M. Bird Charter School**.

- (a) I certify that all the schools in the district are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.
- (b) I certify that the district will retain all required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the last day of service delivered. I certify that the District will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.
- (c) I acknowledge that support under this support mechanism is conditioned upon the school(s) represented securing access, separately or through this program, to all the resources, including computers, training, software, internal connections, maintenance, and electrical

Executive Director
Mary J. Jensen

Principal
Jennifer Greve

Academic Advisor
Mitzi Vesecky

Registrar
Lora Scott

capacity, necessary to use the services purchased effectively. I recognize that some of the resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that the district will pay the non-discounted portion of the costs of the goods and services to the service provider(s).

- (d) I certify that the services the district purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes (see 47 C.F.R. § 54.500) and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at (47 C.F.R. § 54.513. Additionally I certify that the entity or entities listed on this Letter have not received anything of value or promised anything of value, other than services or equipment sought by means of the FCC Form 470, from the service provider, or any representative or agent thereof or any consultant in connection with the district's request for services.
- (e) I acknowledge that the District is responsible for selecting service providers and therefore certify that the District will review and comply with all applicable FCC, state, and local procurement/competitive bidding requirements prior to selecting service providers, including eligible commercially available business class internet access exempt from the requirement to post a FCC Form 470 and services ordered from an eligible preferred master contract.
- (f) I certify, except when waived by Commission rules, an FCC Form 470 was posted and that any related Request for Proposal (RFP) was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.
- (g) I certify that our district has complied with all program rules, including record keeping requirements, and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all the services listed on the FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
- (h) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- (i) I certify that I am authorized to order telecommunications and other supported services for the schools and district covered by this Letter of Agency. I certify that I am authorized to submit this request on behalf of the schools and district covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and

purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

- (j) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.
- (k) I certify that if any of the funding requests on the FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that the district has allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.
- (l) I certify that the non-discount portion of the costs for eligible services will not be paid by the service provider. The pre-discount costs of eligible services featured on the FCC Form 471 are net of any rebates or discounts offered by the service provider. I acknowledge that, for this rule, the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.
- (m) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to Eric Chambers for E-Rate submission is true.

Sincerely,



Mary Jensen, Executive Director