



Board of Directors Meeting Agenda

| | | | |
|----------------------|---|---------------------|-----------------------------------|
| Team: | FBCS Board of Directors | Chairperson: | Chris Warren |
| Meeting Date: | April 27, 2021 | Start Time: | 4:30 PM |
| Minutes: | BOD Secretary –Kate McAlister | Location: | FBCS High School/ Virtual Meeting |
| Address: | 615 S. Madison Ave, Sandpoint, ID 83864 | | |

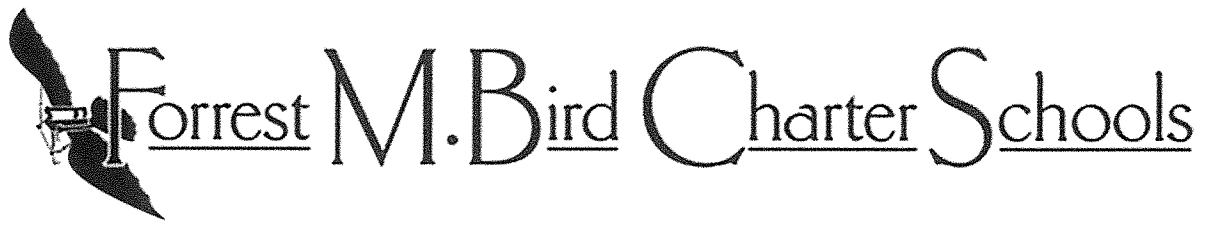
People who would like to watch the meeting online, please go to this link:
<https://global.gotomeeting.com/join/929600221>

**Note: Public Comment Letter are to be emailed to Mary Jensen at maryjensen@forrestbirdcharterschool.org by April 26, 2021 @ 3:30pm. Any letters received after this time will not be read at the April 27, 2021 meeting.

Call to Order @ 4:30 PM: BOD Chairperson – *Chris Warren*

ITEM

- | | |
|--|--------------------------------|
| <u>Pledge of Allegiance</u> | Chris Warren |
| <u>Approval of minutes</u> for Feb. 23, 2021 | Chris Warren |
| <u>Public Comment</u> | |
| Response to Jill Lang Public Comment | Jim Zuberbuhler |
| <u>Executive Session:</u> Student of Concern | Jennifer Greve |
| <u>Financials</u> | |
| • Action Item: Approval of Quarterly Financial Reports | Greta Warren |
| • Discussion: ESSER II Expenditure Plan | Greta Warren/ Mary Jensen |
| • Action Item: Approval of ESSER II and III Expenditure Plan | Greta Warren/ Mary Jensen |
| • Action Item: Increase 2021-22 Substitute Daily Pay | Mary J. Jensen |
| <u>Open Business</u> | |
| • Action Item: Covid Plan Change: Mask Mandate | Mary Jensen |
| • Action Item: Dress Code Revisions | Daniel Laundry and Mark Webber |
| • Informational: English and Math Department Presentations | English and Math Department |
| • Action Item: Approval of off campus Prom | |
| • Action Item: Bonnie Jakubos Retirement | Bonnie Jakubos |
| • Action Item: Lora Scott Hire | |
| • Action Item: Alternate Authorization Approval, Mark Griffith | Jennifer Greve |
| • Informational: Academic Intervention Program | Mary J. Jensen/ Mark Webber |
| • Action Item: Long Term Substitute – Deb Eagly | Mary J. Jensen |
| • Action Item: ISBA Policy Updates: 2700P, 3060, 3085, 3503C, 3503FC, 4120, 4605, 5400C, 5410, 5410P, 7218, 7230, 7540P1, 7455, 8605 | Mary J. Jensen |
| <u>Executive Session:</u> Charter Administrator and Principal Evaluation | Chris Warren |
| <u>Action Item:</u> Charter Administrator and Principal 2021-22 Salaries | Chris Warren |



Adjourn @ :00 PM: BOD Chairperson

Next Meeting Date and Time: June 22, 2021 @ 4:30

11:34 AM
04/12/21
Accrual Basis

Forrest M Bird Charter School
Account Balances
As of February 28, 2021
Feb 28, 21

ASSETS

Current Assets

Checking/Savings

Contingency Account 600,960.53

Mountain West Bank 53,671.99

Mtn. West Flex Acct. 1,214,735.41

Total Checking/Savings 1,869,367.93

Forrest M Bird Charter School
Profit & Loss Forecast Overview - All
 July 2020 through June 2021

| | Jul 20 | Aug 20 | Sep 20 | Oct 20 | Nov 20 | Dec 20 | Jan 21 | Feb 21 | Mar 21 | Apr 21 | May 21 | Jun 21 | Jul 20 - Jun 21 | TOTAL |
|------------------------------------|-------------|--------------|--------------|--------------|------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------------|----------|
| Ordinary Income/Expense | | | | | | | | | | | | | | |
| Income | | | | | | | | | | | | | | |
| 419-200 Contributions/Donations | | | 3,000.00 | 30.00 | 500.00 | | | 3,500.00 | 100.00 | | | | | 7,130.00 |
| 419-920 - Miscellaneous Revenue | | 1,169,001.00 | 475.00 | 1,050.00 | 218.00 | 660.00 | 324.59 | 376,370.62 | | | | 257,590.38 | 2,274,799.00 | 2,727.59 |
| 431-100 - State Base Support | | 7,440.50 | | 5,661.00 | 471,837.00 | 9,347.00 | | 5,527.80 | 52,630.00 | | | 165,258.70 | 248,865.00 | |
| 431-900 - Other State Support | | | 23,171.00 | | 3,000.00 | | | | | | | 88,384.85 | 23,171.00 | |
| 437-000 - Lottery/Add State Maint. | | | | | 3,777.13 | 189,310.33 | 20,532.80 | 29,716.62 | 45,305.27 | | | | 377,027.00 | |
| 445-900 - Federal Revenue | 66.10 | 144.39 | 228.09 | 197.23 | 190.43 | 124.33 | 115.98 | 113.11 | 104.01 | | | | 1,283.67 | |
| Interest Income | 66.10 | 1,176,585.89 | 26,874.09 | 6,938.23 | 479,522.56 | 199,441.66 | 20,973.37 | 415,228.15 | 98,139.28 | | | 511,233.93 | 2,935,003.26 | |
| Total Income | 67.22 | 6,242.12 | 123,511.61 | 132,153.55 | 205,370.63 | 137,640.78 | 132,590.97 | 132,967.81 | | | | | 870,544.69 | |
| Teacher Salary, Tax, Benefits | 69.99 | 7,346.42 | 5,271.53 | 57,694.33 | 6,592.64 | 3,100.28 | 3,590.84 | 12,563.85 | | | | | 96,229.88 | |
| Teacher Supplies, Texts, Misc. | - | 17,647.65 | 37,307.34 | 38,397.91 | 38,431.80 | 38,869.49 | 36,850.88 | 40,241.82 | | | | | 247,746.89 | |
| Admin Salary, Tax, Benefits | 50,650.06 | 11,250.70 | 5,924.79 | 28,685.55 | 7,518.37 | 9,553.98 | 8,222.16 | 3,929.34 | | | | | 125,734.95 | |
| Admin Svces, Supplies, Phone | 2,679.38 | 8,116.59 | 8,217.61 | 8,023.88 | 8,236.37 | 7,735.99 | 6,833.12 | 8,416.37 | | | | | 58,261.31 | |
| Bldg Mgmt Salary, Tax, Benefits | 4,858.25 | 296.85 | 2,053.24 | 8,448.11 | 2,614.29 | 915.66 | 3,307.24 | 2,227.08 | | | | | 24,720.72 | |
| Bldg Mgt Supplies & Services | 1,008.09 | 1,702.32 | 2,463.83 | 2,801.65 | 2,989.37 | 2,884.35 | 3,173.92 | 3,909.45 | | | | | 20,932.68 | |
| Conference Travel/Registration | | | 15,590.40 | 22,074.60 | 13,770.00 | 9,698.75 | 13,365.00 | 18,225.00 | | | | | 92,724.75 | |
| Utilities | | | | | 8,000.00 | | | | | | | | 8,000.00 | |
| Transportation | 16,281.39 | 16,281.39 | 16,281.39 | 16,281.39 | 16,281.39 | 16,281.39 | 16,281.39 | 16,281.39 | 16,281.39 | 16,281.39 | 16,281.39 | 16,281.39 | 195,376.68 | |
| Capital - Building | | | | | | | | 21,806.00 | | | | | 30,370.45 | |
| Capital - Equipment | | | | | | | | | | | | | | |
| Debt Service | | | | | | | | | | | | | | |
| Estimated Monthly Expenses | 75,614.38 | 68,884.04 | 216,621.74 | 314,560.97 | 301,806.86 | 243,246.12 | 224,215.52 | 260,568.11 | 256,281.39 | 266,281.39 | 261,281.39 | 256,281.39 | 2,745,643.30 | |
| Total Expense | (75,548.28) | 1,107,701.85 | (189,747.65) | (307,622.74) | 177,715.70 | (43,804.46) | (203,242.15) | 154,660.04 | (158,142.11) | (266,281.39) | (281,281.39) | 254,952.54 | 189,359.96 | |
| Net Income | | | | | | | | | | | | | | |
| Bank Balance as of 2/28/28 | | | | | | | | 1,869,367.93 | 1,711,225.82 | 1,444,944.43 | 1,183,663.04 | 1,438,615.58 | | |
| Bank Balance 6/30/2020 | | | | | | | | | | | | | 1,250,312.37 | |

Forrest M Bird Charter School Profit & Loss Budget vs. Actual YTD July 2020 through February 2021

| | Jul '20 - Feb 21 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|--------------------|----------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 419 200 · Contributions/Donations | 7,030.00 | 0.00 | 7,030.00 | 100.0% |
| 419-920 · Miscellaneous Revenue | 2,727.59 | 0.00 | 2,727.59 | 100.0% |
| 431-100 · State Base Support | 2,017,208.62 | 1,938,424.00 | 78,784.62 | 104.06% |
| 431-200 · State Transportation Support | 0.00 | 70,000.00 | -70,000.00 | 0.0% |
| 431-800 · Benefit Apportionment | 0.00 | 266,375.00 | -266,375.00 | 0.0% |
| 431-900 · Other State Support | 15,391.80 | 236,965.00 | -221,573.20 | 6.5% |
| 432-100 · Driver Education Program | 6,912.50 | 6,000.00 | 912.50 | 115.21% |
| 432-400 · Professional Technical Program | 5,630.00 | 5,900.00 | -270.00 | 95.42% |
| 437-000 · Lottery/Additional State Maint. | 23,171.00 | 19,305.00 | 3,866.00 | 120.03% |
| 439-000 · Other State Revenue | 3,042.00 | 0.00 | 3,042.00 | 100.0% |
| 445-100 · Title I - ESEA | 0.00 | 77,339.00 | -77,339.00 | 0.0% |
| 445-600 · Title VI-B IDEA | 0.00 | 54,749.00 | -54,749.00 | 0.0% |
| 445-900 · Federal Revenue | 243,336.88 | 44,939.00 | 198,397.88 | 541.48% |
| Interest Income | 1,179.66 | 0.00 | 1,179.66 | 100.0% |
| Total Income | 2,325,630.05 | 2,719,996.00 | -394,365.95 | 85.5% |
| Gross Profit | 2,325,630.05 | 2,719,996.00 | -394,365.95 | 85.5% |
| Expense | | | | |
| Teacher Salary, Tax, Benefits | | | | |
| 515-100 · Teacher Salaries | 583,341.15 | 1,036,222.00 | -452,880.85 | 56.3% |
| 515-210 · Teacher Retirement | 69,414.45 | 121,575.71 | -52,161.26 | 57.1% |
| 515-220 · Teacher Social Security | 42,060.85 | 77,900.75 | -35,839.90 | 53.99% |
| 515-230 · Teacher Life Insurance | 650.70 | 1,200.00 | -549.30 | 54.23% |
| 515-240 · Teacher Health Insurance | 81,598.45 | 162,736.56 | -81,138.11 | 50.14% |
| 515-270 · Teacher Workman's Comp. | 14,523.00 | 0.00 | 14,523.00 | 100.0% |
| 515-290 · Teacher Other Benefits | 798.70 | 0.00 | 798.70 | 100.0% |
| 521-100 · SPED Teacher Salaries | 52,351.52 | 101,000.00 | -48,648.48 | 51.83% |
| 521-210 · SPED Teacher Retire | 6,250.79 | 12,059.40 | -5,808.61 | 51.83% |
| 521-220 · SPED Teacher Social Sec | 3,606.60 | 7,726.50 | -4,119.90 | 46.68% |
| 521-240 · SPED Teacher Health Ins | 15,948.48 | 16,273.68 | -325.20 | 98.0% |
| Total Teacher Salary, Tax, Benefits | 870,544.69 | 1,536,694.60 | -666,149.91 | 56.65% |
| Teacher Supplies, Texts, Misc. | | | | |
| 515-310 · Teacher contracted services | 10,512.50 | 48,703.66 | -38,191.16 | 21.59% |
| 515-313 · Teacher Professional Develop. | 5,373.00 | 7,000.00 | -1,627.00 | 76.76% |
| 515-410 · Teaching Supplies and Materials | 67,413.64 | 26,034.10 | 41,379.54 | 258.94% |
| 521-310 · Teacher contracted svcs - SPED | 12,768.00 | 0.00 | 12,768.00 | 100.0% |
| 521-410 · SPED Teaching Supplies | 162.74 | 0.00 | 162.74 | 100.0% |
| Total Teacher Supplies, Texts, Misc. | 96,229.88 | 81,737.76 | 14,492.12 | 117.73% |
| Admin Salary, Tax, Benefits | | | | |
| 641-100 · School Administration Salaries | 178,823.93 | 310,518.00 | -131,694.07 | 57.59% |
| 641-210 · School Admin. Retirement | 21,341.47 | 36,240.05 | -14,898.58 | 58.89% |
| 641-220 · School Admins. Social Security | 13,133.70 | 23,219.13 | -10,085.43 | 56.56% |
| 641-240 · School Admin. Health Insurance | 34,447.79 | 65,094.60 | -30,646.81 | 52.92% |
| Total Admin Salary, Tax, Benefits | 247,746.89 | 435,071.78 | -187,324.89 | 56.94% |
| Admin Svces, Supplies, Phone | | | | |
| 641-310 · School Admin. Professional Serv | 15,740.45 | 15,000.00 | 740.45 | 104.94% |
| 641-322 · School Admin. Equipment Rental | 4,429.41 | 5,400.00 | -970.59 | 82.03% |

Forrest M Bird Charter School
Profit & Loss Budget vs. Actual YTD
 July 2020 through February 2021

| | Jul '20 - Feb 21 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|----------------------|----------------|
| 641-350 · School Admin. Communications | 10,558.92 | 16,800.00 | -6,241.08 | 62.85% |
| 641-390 · School Admin. Dues & Subscrip. | 40,517.43 | 23,175.00 | 17,342.43 | 174.83% |
| 641-395 · Public Relations | 1,371.43 | 900.00 | 471.43 | 152.38% |
| 641-410 · School Admin. Supplies | 6,229.37 | 48,615.49 | -42,386.12 | 12.81% |
| 641-455 · School Admin. Staff Meals/Party | 105.29 | 200.00 | -94.71 | 52.65% |
| 641-460 · School Admin Tech Supplies | 46,782.65 | 0.00 | 46,782.65 | 100.0% |
| Total Admin Svces, Supplies, Phone | 125,734.95 | 110,090.49 | 15,644.46 | 114.21% |
| Bldg Mgmt Salary, Tax, Benefits | | | | |
| 661-100 · Bldg. Management Salaries | 24,143.56 | 64,914.00 | -40,770.44 | 37.19% |
| 661-210 · Building Mgmt - Retirement | 2,828.63 | 7,750.73 | -4,922.10 | 36.5% |
| 661-220 · Bldg Mgmt SS & Unemployment | 1,785.26 | 4,965.92 | -3,180.66 | 35.95% |
| 661-240 · Bldg Mgmt - Health Insurance | 4,536.03 | 8,136.84 | -3,600.81 | 55.75% |
| 664-100 · Maintenance Building Salaries | 16,243.48 | 0.00 | 16,243.48 | 100.0% |
| 664-210 · Maintenance Buildings-Retiremen | 1,846.74 | 0.00 | 1,846.74 | 100.0% |
| 664-220 · Maint Bldg - SS & Unemployment | 1,242.62 | 0.00 | 1,242.62 | 100.0% |
| 665-100 · Maint Grounds Salary | 4,666.69 | 8,000.00 | -3,333.31 | 58.33% |
| 665-210 · Maint Grounds Retirement | 611.31 | 955.20 | -343.89 | 64.0% |
| 665-220 · Maint Grounds SS & Unemployment | 356.99 | 612.00 | -255.01 | 58.33% |
| Total Bldg Mgmt Salary, Tax, Benefits | 58,261.31 | 95,334.69 | -37,073.38 | 61.11% |
| Bldg Mgt Supplies & Services | | | | |
| 661-320 · Bldg. Mgmt. Contracted Services | 4,236.66 | 13,190.00 | -8,953.34 | 32.12% |
| 661-410 · Bldg.Mgmt.Cust.Supplies/NonC.E. | 4,653.00 | 3,000.00 | 1,653.00 | 155.1% |
| 664-320 · Maint. Bldg.&Equip.-Contracted | 1,377.50 | 4,500.00 | -3,122.50 | 30.61% |
| 664-410 · Maint. Bldg. & Equip.- Supplies | 8,785.43 | 36,000.00 | -27,214.57 | 24.4% |
| 665-320 · Maint. Grounds-Contract Service | 5,177.50 | 9,000.00 | -3,822.50 | 57.53% |
| 665-410 · Maint. Grounds-Supplies | 490.63 | 0.00 | 490.63 | 100.0% |
| Total Bldg Mgt Supplies & Services | 24,720.72 | 65,690.00 | -40,969.28 | 37.63% |
| Utilities | | | | |
| 661-331 · Bldg. Management Electricity | 14,925.62 | 24,500.00 | -9,574.38 | 60.92% |
| 661-332 · Bldg. Management Sewer/Water | 6,007.36 | 10,500.00 | -4,492.64 | 57.21% |
| Total Utilities | 20,932.98 | 35,000.00 | -14,067.02 | 59.81% |
| Transportation | | | | |
| 681-340 · Pupil Trans.-Contract Services | 92,724.75 | 165,000.00 | -72,275.25 | 56.2% |
| Total Transportation | 92,724.75 | 165,000.00 | -72,275.25 | 56.2% |
| Capital - Equipment | | | | |
| 810-550 · Cap Acquisitions-Equip (Bldg) | 29,806.00 | 0.00 | 29,806.00 | 100.0% |
| 811-557 · Technology Infrastructure | 8,564.45 | 0.00 | 8,564.45 | 100.0% |
| Total Capital - Equipment | 38,370.45 | 0.00 | 38,370.45 | 100.0% |
| Debt Service | | | | |
| 912-620 · Debt Payments-Interest | 70,557.46 | 105,035.55 | -34,478.09 | 67.18% |
| 911-610 · Debt Payments-Principal | 59,693.66 | 90,341.13 | -30,647.47 | 66.08% |
| Total Debt Service | 130,251.12 | 195,376.68 | -65,125.56 | 66.67% |
| Total Expense | 1,705,517.74 | 2,719,996.00 | -1,014,478.26 | 62.7% |
| Net Ordinary Income | 620,112.31 | 0.00 | 620,112.31 | 100.0% |
| Net Income | 620,112.31 | 0.00 | 620,112.31 | 100.0% |

Esser II and III possible expenditures

High school fans and HVAC – ESSER III

Teacher retention – possible up to 2.5 FTE

Tech support – up to .5FTE

Possible long subs

Cleaning supplies and PPE

Cleaning equipment replacement

IDLA classes for full-time online students

Computer replacement

After school program

Science room venting

Moving the high school wall for social distancing in classroom

March 12, 2021

Dear FBCS Board and Staff,

As some of you know, I have a few health issues that keep several doctors gainfully employed. I had hoped that treatment and a half-time work schedule would allow me to keep working for several more years. Unfortunately, it has not made enough of a difference. Knowing that I have to prioritize my health – along with the realization that I am reaching that bizarre age when I sign up for Medicare– I will be officially retiring in July 2021.

This has been a difficult decision for many reasons. It took me several decades - and careers - to figure out what I wanted to do when I grew up. I was taking college classes while my peers were retiring from jobs they had stayed in for 30 years (and what is up with that, anyway?). It is frustrating to stop just when I am finally getting this teaching gig figured out.

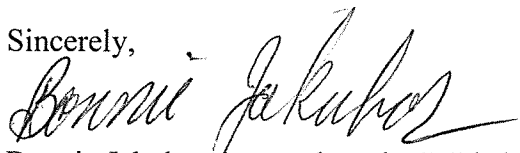
On the other hand, retiring now does ensure my place in the Guinness Book of World Records for quantity of ridiculously short careers.

It is hard to walk away from the best and most caring place I have ever worked. The culture of FBCS is extraordinary. I will miss working with all of you, especially those who have an even more warped sense of humor than I do.

I will also miss the students. I am not sure how much I have taught them, but they have taught me new things every day (including many that I never wanted to know). Their energy and abilities give me a lot of hope for the future. I do continue to wonder about some of their musical preferences, but now I don't have to pretend to listen.

I have always had career goals, so I am not sure how well I am going to handle the intense pressures of relaxing and having fun. Therefore, I decided to view this as an opportunity to grow into the radical artistic bohemian eccentric naturalist I have always aspired to be. All this change is likely to be exceedingly stressful and time-consuming, so please do not ask me to be a substitute for at least a year...or two. Maybe three.

Sincerely,



Bonnie Jakubos (remember, the “u” is before the “o”)

P.S. Would it be too eccentric to designate my own retirement theme days so I can have an excuse to wear costumes?

P.P.S. My long-suffering husband wanted me to mention that if anyone happens to have an empty time-share in a warm, sunny location next winter, we might be able to take it off your hands.

Hello Mrs. Marry I Hope you are having an amazing day. I'd like to bring up something about wearing hats. I think at least the high school should be aloud to wear hats. For me I hate putting gel in my hair & it make it greasy & gross. For other people Hats are fashion & part of an outfit. It allows students to feel comfortable in school. Also like me students can use them to cover up messy hair. I'd love to talk more about this with you & maybe have a petition or something.

Thank you

Regards ~ Zach

To: FBCS School Board

From: Daniel Landry

Dear School Board

I am requesting to the Board a slight change in the dress code. I would like the change to be that patterned pants/bottoms are allowed when wearing a matching blazer/top. Allowing the patterned pants would follow dress code philosophy, and potentially would be further showing the importance of education. To have a proper and matching outfit shows the thought put into the situation presented to students and shows how they view the education being provided to them.

I would personally like to see this change in the dress code, because this was overlooked during the Dress Code Committee. I was selected to be a member of the committee, and this was not thought of during the several weeks of planning the revised dress code. We had spoken about patterned bottoms, but not on how most suits have subtle patterns, and how in a professional setting a full suit is paramount.

Sincerely,

Daniel Landry

4/15/2021

Communication and Conferences:

Academic Intervention:

- It is the goal of FBCS to provide every opportunity to be successful through hard work and integrity. Students who neglect to pass 3 or more classes during a trimester will be in danger of postponing their target graduation date and may be retained additional trimesters and years until 21 years of age as per Idaho Statute 33-201. It is the goal of FBCS to have students graduate with their peers at the target graduation date. Academic Intervention is an alert system for parents/guardians to the students' lack of progress to meet the target graduation date and to encourage the student as a community to turn in missing assignments and graduate on time.
- At midterm parents/guardians will receive a written notification if their student is failing 3 or more classes and postponing their target graduation date. The notifications will proceed as follows:

Progress Reports: Academic Intervention Notice Possible Graduation Delayed (Green paper)

- Parents/guardians will receive this notice if their child is failing 3 or more classes and is in danger of postponing their graduation date. Please setup appointments with teachers for the student to complete eligible missing work, receive tutoring, improve study skills at home, and create a strategy to pass their classes.

End of Trimester: Academic Intervention Notice – Possible Graduation Delayed (Pink)

- Parents/guardians will receive this notice if the above notice was not heeded by the student and they willfully continued to fail 3 or more classes at the end of the trimester. At this point the student will not achieve the targeted graduation date and will have been postponed their graduation date by a trimester.

Progress Reports: Academic Intervention Notice – Possible Graduation Date Delay (Goldenrod)

- Parents/guardians receive this notice as their student continues to fail 3 additional or more classes in the following trimester. At this point, a meeting will be scheduled to discover the cause of the student failing classes.

End of Trimester: Academic Intervention Notice – Graduation Date Delayed (Blue Paper)

- Parents/Guardians will receive this notification only if their child has failed 6 or more classes of the school year with Academic Intervention in place. The student and parents/guardians will appear before the school board to develop and academic plan for their child to achieve success at FBCS or the parents/guardians may determine if Forrest M. Bird Charter School is the place they want their child to achieve. Please contact the academic advisor/advisory teacher for graduation status progress.



Idaho School Boards Association, Inc.

"Leadership for Excellence in Idaho Public Education"

199 N Capitol Blvd, Boise, Idaho 83702

Phone (208) 854-1476 Fax (208) 854-1480 Toll Free (866) 799-ISBA

To: Members of ISBA's Policy Update Service

From: Quinn Perry, Policy & Government Affairs Director

Re: **Winter 2020/2021 ISBA Policy Update Release – Charter Schools**

2700P: Earlier this year, the State Board of Education temporarily waived the "Senior Project" as a minimum graduation requirement for the 2020/2021 school year. Your school district or charter school may still require it, if you choose to do so. This is an **optional update to a recommended procedure**.

3060: As requested by the State Department of Education, this amends a definition related to which pupils are covered by this policy. It also revises a requirement for transportation services to ensure qualifying students' full participation in the district's programs. **This is a required change to a required policy.**

3085 – This revision adds a reference to the appropriate procedure, which was missing in the original version. It is a **recommended change to a required policy**.

3503C/3503CF: Based on a "Question of the Day" related to testing students and staff for COVID-19, we have issued this model policy and consent form for those offering on-site testing for COVID-19. This is a new **recommended policy** for districts and charter schools that offer such testing.

4120: This updates your uniform grievance procedure to align with the new Title IX regulations. **This is a required update to a required policy.**

4605: ISBA has received multiple requests for a policy on student teachers. This new **optional policy** outlines the steps for acceptance and coordinating student teacher placements.

4600P: This **optional update** corrects a minor typo.

5400C: Because the Families First Coronavirus Response Act expired at the end of 2020, we have removed this section. The district or charter school may still offer the leave as outlined in the policy if you choose to do so, but you are no longer federally required to offer it. This is a **recommended change to a recommended policy**.

5410/5410P: This update clarifies that employees are only eligible for FMLA leave if there are at least 50 employees of the charter school within a 75 mile radius. **This is a recommended update to a required policy.**

7218: This update reflects recent changes in Federal Awards (Uniform Guidance) requirements, which increased the micro-purchasing amount from \$25,000 to \$30,000. This is a **required change to a required policy**.

7230: This changes the recipient of the School's audit report from Legislative Services to the charter school's authorizer. **This is a required policy.**

7450P1: This update reflects recent changes in Federal Awards (Uniform Guidance) that now requires a "close-out" section in which you have a 120-day period to submit all reports required by the terms and conditions of the federal award. This is a **recommended update to a recommended procedure.**

7455: This update reflects recent changes in Federal Awards (Uniform Guidance) requirements, which increased micro-purchasing amount from \$25,000 to \$30,000. This is a **required change to a required policy.**

8605 – This update makes three minor adjustments. On p.2, it makes a minor correction to terminology related to public record requests. On page 5, it updates a Fiscal Funding Record retention requirement to include IDEA Part B. On page 6, it outlines a suggested record retention for distance learning that is recorded by the district or charter school. This is a **recommended update to a required policy.**