



Board Meeting  
 Forrest M. Bird Charter High School  
 615 S. Madison,  
 Sandpoint, ID 83864  
**Date: June 23, 2020**

	Board Meeting Minutes
Minutes taken by	Kate McAlister; Jennifer Greve
Board members Present	Chris Warren, Stacey Mueller, Bill Hertzberg; Kate McAlister
Excused Board Members	Jim Zuberbuhler
Staff present	Jennifer Greve, Mary Jensen, Greta Warren
Absent Staff	
Guests	Parent Mo Dunkel; Harlow's reps Jacob Iverson, Josh Kinard & Wes Tangen
Call to Order	<b>Meeting called to order 4:30 pm</b> , quorum established
Minutes	<b>Date:</b> 5-5-2020 ✓ <b>Motioned – Kate M</b> ✓ <b>2<sup>nd</sup> – Bill H</b> <b>Approved Unanimously</b>

Public Comment	<ul style="list-style-type: none"> <li>Parent Mo Dunkel came to talk about FBCS starting a sports program. Shared his own story of his students at FBCS playing sports for the district. He shared research on other charters in Idaho that have sports programs. He asked for feedback from the FBCS board on their interest in bringing sports to FBCS. Board Chair Chris Warren asked FBCS Administration to conduct informal surveys of students to see interest. Board member Stacey Mueller asked how Mr. Dunkel would enact a program or single sport. He stated that anything would take a year to get going.</li> </ul>
----------------	--

Financials	<p><b>Quarterly Financial Reports</b>  <i>Action item: Approval of the quarterly financial reports.</i>  <b>Approval of Plan</b>          ✓ <b>Motioned – Stacey M.</b>          ✓ <b>2<sup>nd</sup> – Bill H</b>          ✓ <b>Unanimously accepted</b></p> <p><b>2020-21 Budget</b>  <i>Action item: Approval of the 2020-2021 Budget</i>  <b>Approval of Plan</b>          ✓ <b>Motioned – Bill H.</b>          ✓ <b>2<sup>nd</sup> – Stacey M.</b></p>
------------	--

	<p>✓ <b>Unanimously accepted</b></p> <p><b>CARES Funding</b>  <b>Loan Consolidation</b>  <b>PTech</b></p>
--	---

<p>Open Business</p>	<p><b>Discussion Item: School Re-Opening Plan due to Covid-19</b>  Charter Administrator Mary Jensen reviewed the SDE/CDC guidelines and the legal responsibilities of FBCS within these guidelines. She then began reviewing the draft plan for reopening school in Fall 2020. Board Member Stacey Mueller asked what if changes come right before school begins. It was noted that schools are being asked to have plans this summer based on recommendations coming from SDE and Health District by June 30. Planning will begin for opening. It will be difficult to change direction late. Mary Jensen further explained the recommendations from the school's lawyers in the creation of plans for reopening that are defensible and protects students. Mary Jensen reviewed how the school's draft plan for re-opening involved CDC recommendations, teacher input, and parent survey results.</p> <p><b>Harolow's Presentation</b>  Harlow's presented new information from a Region 1 meeting with State Department of Education regarding guidelines for buses. They also shared the basics of transportation funding, Harlow's as a company, what happened when FBCS closed this year. It was noted that the school is to create a plan for students on the buses which Harlow's will follow. Harlow's will be responsible for the cleaning of the buses and following of the safety plan.</p> <p>The contract addendum presented. The addendum addresses school closures and charges as well as PPE fees. The language in the addendum is the language recommended by the Idaho State Board of Education.</p> <p><b>Action Item:</b> Approval to accept the contract addendum  <b>Approval of Plan</b></p> <ul style="list-style-type: none"> <li>✓ <b>Motioned – Stacey M</b></li> <li>✓ <b>2nd – Bill H</b></li> <li>✓ <b>Unanimously accepted</b></li> </ul> <p><b>Discussion Item: FBCS Alumni Tracking</b>  Board Member Bill Hertzberg revisiting discussion to begin tracking our alumni for feedback and data. He suggests creating a community to determine how to best track former students. It was determined that Bill Hertzberg, Jennifer Greve, Todd Claunch and Parent would create a committee.</p> <p><b>Approval of 2020-2021 Student Handbooks</b>  Policy verbiage and new dress code were to these handbooks.</p> <p><b>Action item:</b> <i>Approval of the high school and middle school student handbooks for the 2020-2021 school year.</i></p> <p><b>Approval of Plan</b></p> <ul style="list-style-type: none"> <li>✓ <b>Motioned – Bill H</b></li> <li>✓ <b>2nd – Stacey M</b></li> <li>✓ <b>Unanimously accepted</b></li> </ul> <p><b>Election of Officers for the 2020-21 School Year</b>  Board determined to nominate the same individuals for the same positions. Chris Warren Board Chairman; Kate McAlister Secretary; Bill Hertzberg – Treasurer; Jim Zuberbuhler – Past Chairman; Stacey Mueller – Board Member</p> <p><b>Action Item:</b> <i>Election of Officers for 2020-21 School year</i></p> <p><b>Approval of Plan</b></p> <ul style="list-style-type: none"> <li>✓ <b>Motioned – Stacey M</b></li> <li>✓ <b>2nd – Bill H</b></li> <li>✓ <b>Unanimously accepted</b></li> </ul> <p><b>Board Chair Oath of Office</b>  Charter Administrator Mary Jensen read the oath for Board Chair Chris Warren.</p>
--------------------------	---

	<p><b>Board Oath of Office</b> Board Chairman Chris Warren swore in Stacey Mueller and Bill Hertzberg.</p> <p><b>Board Meeting Dates for 2020-21 School Year</b> Mary Jensen requested that board meetings move to every other month versus the current quarterly system. This will help keep the school and board current with business. <i>Action Item: Approval of moving meetings to every other month versus quarterly</i>  ✓ <b>Motioned – Stacey M</b>  ✓ <b>2nd – Bill H</b>  ✓ <b>Unanimously accepted</b></p> <p><b>Selection of Meeting dates for 2020-21</b> Discussion on dates for meetings in the 2020-21 school year. The following dates were selected:  <ul style="list-style-type: none"> <li>• July 21, 2020</li> <li>• Sept 22, 2020</li> <li>• Oct 20, 2020 (Audit Report)</li> <li>• Dec 15, 2020</li> <li>• Feb 23, 2021</li> <li>• Apr 27, 2021</li> <li>• June 22, 2021</li> </ul> <i>Action Item: Approval of the above dates for meetings in the 2020-21 school year.</i>  ✓ <b>Motioned – Bill H</b>  ✓ <b>2nd – Stacey M</b>  ✓ <b>Unanimously accepted</b></p> <p><b>Staff Contracts</b> Mary Jensen presented that all .5 – 1.0 FTE staff/faculty had been asked to return for the 2020-21 school year. All employees have signed contracts. One .1 FTE faculty member, Angela Evans, will not return for the next year due to budget cuts. <i>Action Item: Approval of all staff/faculty contracts.</i>  ✓ <b>Motioned – Stacey M</b>  ✓ <b>2nd – Bill H</b>  ✓ <b>Unanimously accepted</b></p>
Policy	<p><b>5000 Policy Series</b> <i>Action item: Approval of the 5000 policy series</i> <b>Approval of Plan</b>  ✓ <b>Motioned – Stacey M</b>  ✓ <b>2nd – Bill H</b>  ✓ <b>Unanimously accepted</b></p>
Executive Session	<p><b>Executive Session Called to Order at 7:08 pm</b> <b>Discipline Hearing: Truancy</b> <i>Action Item: Approval to remove Student A from FBCS enrollment</i>  ✓ <b>Motioned – Stacey M</b>  ✓ <b>2nd – Bill H</b>  ✓ <b>Unanimously accepted</b></p> <p><b>Principal and Charter Administrator Evaluations</b> <i>Action Item: Approval of the 2 year contracts for both Principal Jennifer Greve and Charter Administrator Mary Jensen</i>  ✓ <b>Motioned – Stacey M</b>  ✓ <b>2nd – Bill H</b>  ✓ <b>Unanimously accepted</b></p> <p><b>Executive Session Adjourned at 7:12 pm</b></p>

Operations/ School Reports	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
Adjournment	<p><b>Meeting adjourned at 7:13 pm</b></p> <ul style="list-style-type: none"> <li>✓ <b>Motion to adjourn – Bill H</b></li> <li>✓ <b>2<sup>nd</sup> – Stacey M</b></li> </ul> <p><b>Approved Unanimously</b></p>
Next Board Meeting	<b>Tuesday July 21, 2020 4:30 pm</b>

**Respectfully Submitted: Jennifer Greve**