



Forrest M. Bird Charter Schools

Board Meeting
 Forrest M. Bird Charter High School
 615 S. Madison,
 Sandpoint, ID 83864
Date: March 10, 2020

	Board Meeting Minutes
Minutes taken by	Jennifer Greve
Board members Present	Chris Warren, Jim Zuberbuhler, Stacey Mueller, Bill Hertzberz
Excused Board Members	Kate McAlister
Staff present	Jennifer Greve, Mary Jensen, John Stevens, Todd Claunch, Mark Webber, Sarah Evans, Becky Campbell, Aprill Van Ausdel, Wendy Thompson, Holly Bronis, Greta Warren, Laura Maas, Kenda Russell
Absent Staff	
Guests	
Minutes	Date: December, 2019 ✓ Motioned – Bill H ✓ 2nd – Jim Z Approved Unanimously
Call to Order	Meeting called to order , quorum established 4:39 pm

Public Comment	✓ No public comment
Financials	<p>Presentation: Financials At date of this meeting, FBCS is at \$20,000 ahead of their budget projection. PNL budget, FBCS is on track with portion of the budget. In February calculation for the 2020-21 school year, projection at this point is 21.92 support units. Entitle money projection to receive will be above budgeted. Benefits budgeted will be ahead by apx. \$200. Salary apportionment is ahead just over \$1000. Tech money also \$1000 ahead.</p> <p>Action item: Approval of Financials Approval of Financials ✓ Motioned – Jim Z ✓ 2nd – Stacey M Unanimously accepted</p>

Open
Business

Action Item: Consolidation of Loans

Review of progress in looking to consolidate all building loans through Mountain West Bank. First committee meeting showed approval. Second committee meeting happening Wednesday March 11, 2020. The loan amount is projected to be up to \$2,800,000 as a Commercial Loan Term Projected interest rate is at 3.98%.

Action item: Consolidation of Loans through Mountain West Bank.

✓ **Motioned – Bill H.**

✓ **2nd – Stacey M**

Unanimously accepted

Department Presentations

Social Studies: Presentation focused on the scaffolding grades 6-12 and re-alignment of classes. Review of two year note study from Mark Webber. No standards on note taking. History has stepped into the role to develop note taking skills. Forrest Harvest Bazaar will be in its 10th year in 2020. Anticipated spike in sells next year. Had all present take a quiz on geography and then discussed student growth. Questions asked by Bill H around lecture in the classroom, lessons with trials. Jim Z shared an article he saw on TV regarding geography and an anecdote about his time in college admissions.

Science: Presentation focused on the goals for the department. Goal #1 – Engagement for students. Engagement survey has been scaffold to meet each grade level’s ability and understanding. Highlighted Invention Convention at the 6th grade level as a means to gain engagement. Reviewed student winners this year and teacher Sarah Evans receiving the award of Invention Convention Regional Teacher of the Year. Engagements at the high school level within biology courses focuses on dissections. Physical Science has students research a topic and teach a lesson based on their interests. In 8th grade, student engagement came in the form of options for presenting information regarding the periodic table. Second engagement came from the use of Minecraft in the creation of the geological timeline. Goal #2 is Student Growth. In Biology, pre and post tests showed definite student growth. Similar pre and post test data showing growth in physical science. Goal #3 is Scaffolding the Science Standards between every grade level; example Chemistry from grades 6-12. Jim Z shared his experience as a student with dissection. Chris W shared his appreciation of Biology teacher coming to his 6th grade class at Farmin-Stidwell to practice dissection. Stacey M shared a kudos to the department for their committed work together for the collaboration of this conversation.

English: It was noted that PBL lends itself to the English classroom very well; choice, voice, engagement, mastery, revision all within ELA. In 6th grade, primary focus on mastery of basic writing skills. Through the use of the novel The Lightning Thief students have written their own Hero’s Journey tale. The students are currently working with high school students on revising their writing. Reviewed the informative essay with 6th grade through taking students on a hike and having them write as if it was a trail review. Persuasive essay will come through the math business proposal project. Shared about the new iReady program and the reading skills being utilized and built. Kudos were given to David Lien regarding getting students from so many different learning environments and continuing to build this learning. In the 7th and 8th grades, the focus is on close reading of slightly more difficult texts through the use of classics and ‘book clubs’. Students are learning to determine what an author is developing and saying in a piece of literature. There is more collaboration within the 8th grade with the Social Studies department. It was noted that as they are reading To Kill A Mockingbird, students are having deeper connections to the reading because of the work in Social Studies on Mock Trials. Kudos to Holly Bronis for elevating the students’ work in the middle school to prepare for the expectations of high school English course work. Within the high school, work starts at 9th grade on foundational writing, literature, and multi genre project (first in depth PBL project). In 10th through 12th grades, ELA options become more focused on student choice. Courses are either in the World Literature or American Literature categories but students have helped developed the course options based on their interest: Contemporary Lit, Shakespeare, Science Fiction, Western Lit, WWII Lit, etc. Reviewed project options and then the dual credit English course. Speech is incorporated into most high school classes. Also, by the end of high school, students earn 2 credits of speech, which is one credit more than the state requirement.

Running Club

Presented by teacher Holly Bronis as a club she wants to have twice a week: Mon and Wed from 3-4 pm. Waiver is ready to be sent home. Holly Bronis has experience with XCountry team at prior school.

Action Item: Approval of Running Club facilitated by Holly Bronis.

✓ **Motioned – Bill H**

✓ **2nd – Jim Z**

	<p>Unanimously accepted</p> <p>Board Meeting Dates for Policy Review: 5000 series</p> <p><i>Action Item:</i> Approval of April 28, 2020 4:30pm as meeting date</p> <ul style="list-style-type: none"> ✓ Motioned – Bill H ✓ 2nd – Stacey M <p>Unanimously accepted</p> <p>2020-21 School Calendar</p> <p>Three options were given to the faculty and families. Option presented to board was the overall choice of both groups.</p> <p><i>Action Item:</i> Approval of Calendar for the coming school year</p> <ul style="list-style-type: none"> ✓ Motioned – Stacey M ✓ 2nd – Bill M <p>Unanimously accepted</p> <p>2020-21 ROADS Schedule</p> <p>Discussion of moving to ROADS every Friday in the 2020-21 school year. Based on surveys with families and faculty. Majority in each group wanted the ROADS every Friday. Mary Jensen discussed with FBCS’ move towards Mastery Based Learning, ROADS were turn to revision/mastery work days; students can come in and work with teachers as needed. Students will also be able to download what they need to work on at home without concerns of internet connection issues. This move also helps with teacher collaboration and project building. Mary Jensen then reviewed concerns from Special Education teachers around that student population receiving the consistency they needed. Parents in this category felt it would bring more consistency for their students.</p> <p><i>Action Item:</i></p> <ul style="list-style-type: none"> ✓ Motioned – Stacey M ✓ 2nd – Bill H <p>Unanimously accepted</p> <p>Extending Lunch 2020-21 SY</p> <p>A desire to have a slightly longer lunch by students and faculty: 5 minutes longer. This time is added to the end of the school day. Mary Jensen will be looking at the bell schedule to see if 1 minute could be taken from classes or other places instead of adding it to the end of the day.</p> <p><i>Action Item:</i> Approval of adding 5 minutes to the lunch period</p> <ul style="list-style-type: none"> ✓ Motioned – Bill H ✓ 2nd – Stacey M <p>Unanimously accepted</p>
Policy	<p>Policy 4000 Series</p> <p><i>Action item:</i> Approval of the 4000 series</p> <ul style="list-style-type: none"> ✓ Motioned – Bill H ✓ 2nd – Stacey M <p>Unanimously accepted</p> <p>Policy 2580 and Policy 2580P: The “Dog Policy”</p> <p>Mary Jensen had been advised by the ISBA lawyers that having school dogs on campus is creating more suits against schools. They recommended against having the dogs at schools. Once the laws are strengthened, FBCS has less to worry about. In the meantime, ISBA and Mary Jensen worked the policies on to meet the lawyers’ concerns while being able to keep the dogs in the schools. Faculty/Staff who have or are interested in having classroom dogs were part of this review. Reviewed the changes in the policy; specifically the requirement to have the dog on the leash. Also there has been language added to distinguish between a therapy dog and an emotional support dog. Laura Maas teacher who has a classroom dog shared her hopes in future changes in the law and policy to allow for dog freedom in the classroom versus on the leash. Laura Maas was asked about how much she spends on her insurance for her dog (\$280). She noted that she has to carry a policy for her dog as a therapy dog outside the school and then a separate one for within the school. Bill H asked why doesn’t the school carry the</p>

	<p>policy for the school dogs. It was noted that ICRIMP most likely not cover dogs in schools right now. Mary Jensen noted that without the approval of this policy the dogs cannot be on campus.</p> <p>Action item: Approval of Policy 2580 & 2580P</p> <ul style="list-style-type: none"> ✓ Motioned – Jim Z ✓ 2nd – Stacey M <p>Unanimously accepted</p>
Executive Session	<p>Called into Executive Session at 7:02 pm: Personnel Paid Leave approval Closed Executive Session 7:12 pm</p> <p>Approval of Paid Leave</p> <ul style="list-style-type: none"> ✓ Motioned – Stacey M ✓ 2nd – Bill H <p>Unanimously accepted</p>

Operations/ School Reports	<p>Review of School Report</p> <ul style="list-style-type: none"> ✓ Building report smaller because of the weekly communications with the board. ✓ Currently in Open Enrollment time. Applications steady in coming in. ✓ Dual enrollment numbers ✓ Current numbers projected for next year puts us at 317 ✓ School has moved to ROADS days for the rest of this week due to high number of illnesses within students and faculty ✓ Discussed the school's letter to families on procedures for COVID-19. Letter posted on the FBCS website. ✓ Spring break trip to England is still a go ✓ Spring Expo has been postponed due to illnesses; specifically, influenza ✓ Mary Jensen will be representing FBCS at the next community SPIN meeting
Adjournment	<p>Meeting adjourned at 7:29p –</p> <ul style="list-style-type: none"> ✓ Motion to adjourn – Stacey M ✓ 2nd – Bill H <p>Approved Unanimously</p>
Next Board Meeting	<p>Tuesday, June 16, 2020</p>

Respectfully Submitted: Jennifer Greve on March 19, 2020

Board Chair Signature:

Secretary of the Board Signature: _____