



Board Meeting
 Forrest M. Bird Charter High School
 615 S. Madison,
 Sandpoint, ID 83864
June 11, 2019

	Board Meeting Minutes
Minutes taken by	Kate McAlister
Board members Present	Jim Zuberbuhler, Kate McAlister, Bill Hertzberg, Chris Warren,
Excused Board Members	
Staff present	Mary Jensen, Jennifer Norton-Greve, Greta Warren
Absent Staff	
Guests	Shannon Vaughn (Parent), Stacy Mueller
Minutes	Approval of Minutes from May 15 and May 24 policy reading meetings ✓ Moved- Chris W ✓ 2nd. Bill H. Unanimously accepted
Call to Order	Meeting called to order , quorum established 5:01p

Executive Sessions	Discipline Hearing Action: Student A has been dismissed from the school. New School Board Member Action: Stacey Mueller has been invited to join the school board. She accepted. Principal and Charter Administrator: Administrators are hired for the 2019-20 school year.
Public Comment	<ul style="list-style-type: none"> • No public comment

Open Business	Action Item: NW Liberty Academy Symposium Trip Mark Webber via Mary J. Received scholarships to attend symposium. Will pay for transportation, housing, and food Approval of field trip mileage extension by 100 miles ✓ Moved - Chris W ✓ 2nd- Bill H Unanimously accepted
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Action Item: Approval of 2000 Series Policy Mary Jensen

Approval of 2000 Series Policy

✓ **Moved - Bill H**

✓ **2nd- Chris W**

Unanimously accepted

Discussion: Facilities Rental/Use Revisions Mary Jensen

Need to start paying for janitorial time. Even if there is no mess, the janitor has to clean the entire bathroom to get ready for the school week.

Discussion: Formulation of Board-Alumni Discussion Group Bill Hertzberg

Two pronged mechanism 1. As a board member it would be nice to have input from alumni with regard to their experience at the school, ongoing 2. Would be nice to track where the students go from here in regards to college, work, etc.

Could perhaps use the website to reach back to the school. What are the thoughts of the alumni about the school? What would the critique be?

Response Mary Jensen:

We collect data on special ed kids because we are required to by law. That is the only data we collect. The 'go on' data goes through the state. What about declared intentions? Mitzi does gather that info, however it often does not marry with actual placement in September.

Getting and finding the students to participate would be difficult? What do we do with the data? What questions are we needing to ask? What do we want to know?

Discussion: Bylaws Revision Jennifer Greve

Term limits discussed – two terms with five years each term; one year off; one more term. No other revisions are required.

Action item: Election of Officers for 2019-20 School year Jim Z

Jim Z presented slate of officers as:

Chris Warren - Chairperson, Bill Herberg - Treasurer, Kate McAlister - Secretary, Jim Z - Past Chair (1 year)

Approval of slate of officers

✓ **Moved - Kate Mc**

✓ **2nd- Bill H.**

Unanimously accepted

Action item: Board Chair Oath of Office Mary Jensen

Mary Jensen administered the Oath to Chris Warren

Action item: Board Oath of Office Chris Warren

Chris Warren administered Oath to the Board Members

	<p>Action item: Acceptance of New Hires: HS Math and MS English Mary Jensen</p> <p>Jay Meyers - Math</p> <p>Holly Bronis - English</p> <p>Approval of hiring of teachers</p> <ul style="list-style-type: none"> ✓ Moved - Kate Mc ✓ 2nd- Bill H. <p>Unanimously accepted</p> <p>Action item: Selection of Meeting dates for 2019-20 Jim Z</p> <p>Board meeting Dates: all Tuesdays at 5p - Sept 10th, Dec 10, March 10, June 16</p> <p>Policy meeting dates: all Tuesdays at 5p.- Sept 17, Oct 8, Oct 29, Nov 12</p> <p>Board training meetings: are half a day, dates will be determined</p> <p>Misc. Meeting information</p> <p>ISBA conference is in Cd'A in November 6, 7 & 8 sign up on line</p>
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Policies	<ul style="list-style-type: none"> • No policy readings
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Community Planning Committee	<ul style="list-style-type: none"> • N/A
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Financials	<p>Action item: Approval of Quarterly Financial reports</p> <p>No questions on quarterly financial reports.</p> <p>Approval of 1/4ly financials</p> <ul style="list-style-type: none"> ✓ Moved - Chris W. ✓ 2nd- Bill H. <p>Unanimously accepted</p> <p>Action item: Approval of 2019 - 20 Budget</p> <p>Notice of budget hearing was published in the paper 10 days prior. Proposed budget is in line with what we had thought.</p> <p>Had already planned to not have the Northwood students. Will be down 15 H.S. Students, which is the exact amount of Northwood students, and might take us a year or two to gain those. On the other side Middle school is full and will even out the count.</p> <p>Might not be able to put as much as projected into the reserves, but also do not see using any of reserved funds.</p> <p>Carpets in middle school will be replaced in this FY and not next year since we have the funds now. We are required to spend appx \$80k per year on facilities. Currently we have a credit because we spent a</p>
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	<p>large amount on the HVAC this year and other large expenses in previous years.</p> <p>Budgeted \$50k towards new computers and will continue to do so in the future to avoid any one time large expense. WE will purchase them in increments. New Freshman will get computers and it will follow them through their high school years.</p> <p>Approval of 2019-20 budget ✓ Moved - Bill H ✓ 2nd- Chris W Unanimously accepted</p>
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Operations/ School Reports	<p>Operations/School Reports</p> <ul style="list-style-type: none"> • Building Reports <ul style="list-style-type: none"> ○ High School <ul style="list-style-type: none"> ○ Two students graduated with associates degree ○ Note test information on back ○ Middle School <ul style="list-style-type: none"> ○ Applied to be a pilot program career and college discoveries through Idaho technical education for 7th and 8th grade. We have been accepted ○ Enrollment numbers - we are full with wait lists for 6, 7, and 8
Misc. School Business	<ul style="list-style-type: none"> • N/A
Adjournment	<p>Meeting adjourned at 7:14p – Jim Z. ✓ Motion to adjourn – Chris W. ✓ 2nd – Bill H. Approved Unanimously</p>
Next Board Meeting	<p>Tuesday, September 10, 2019 – 5p</p>

Respectfully Submitted: Kate McAlister

Date: January 2, 2019

Signed: _____
Board Chair

Signed: _____
Board Secretary