



Board Meeting  
 Forrest M. Bird Charter High School  
 615 S. Madison,  
 Sandpoint, ID 83864  
**June 19, 2018**

	Board Meeting Minutes
Minutes taken by	Kate McAlister
Board members Present	Jim Zuberbuhler, Kate McAlister, Bill Hertzog, Chris Warren, Robin Rupert
Excused Board Members	
Staff present	Mary Jensen, Greta Weber, Ryan Zimmerle
Absent Staff	Jennifer Greve-Norton
Guests	Shannon Vaughn (Parent),
Minutes	<p><b>March</b> 2018 meeting minutes approved</p> <ul style="list-style-type: none"> <li>✓ <b>Motioned – Chris W.</b></li> <li>✓ <b>2<sup>nd</sup> – Bill H. .</b></li> </ul> <p><b>Approved Unanimously</b></p>
Call to Order	<b>Meeting called to order</b> , quorum established 5:03p

Executive Session	<p>Overview of evaluations for Mary and Jennifer</p> <p>In session: 6:18p Out of session: 6:33p</p>
Public Comment	<ul style="list-style-type: none"> <li>• No public comment</li> </ul>

Open Business	<p><b>Reports:</b></p> <p><b>Action item:</b> Charter School Policy purchase from the ISBA</p> <p>To purchase all of new policies \$4,000 for Charter schools. Next year we will need to approve the new policies. ISBA suggests we approve them by sections to make it easier. All agendas have to be published on website then we don't have to read them at the meetings.</p> <ul style="list-style-type: none"> <li>✓ <b>1st - Chris</b></li> <li>✓ <b>2nd - Robin R.</b></li> </ul> <p><b>Approved Unanimously</b></p>
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	<p>Robin Rupert submitted her resignation - Thank you very much for your time. 5 years of service. New adventures await.</p> <p>Board will discuss Shannon Vaughn as a replacement for Robin at next meeting.</p>
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Policies	<p><b>Action item:</b> Edgar Policy acceptance</p> <p>✓ <b>1st - Chris W.</b>  ✓ <b>2nd - Bill H.</b>  <b>Approved Unanimously</b></p>
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Community Planning Committee	<ul style="list-style-type: none"> <li>• Did not have time to meet again before the end of the school year, will reconvene in the Fall. Chris and Kate will volunteer again to be on committee</li> </ul>
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Financials	<p><b>Action Item: Approve budget</b></p> <p>Financial reports for second part of the year. Looked over forecast looks good.</p> <p>Proposed Budget was published in paper 10 days ago. Based on 21 units, to be conservative, based on March 28 numbers. Numbers are good and should be good going forward. Looks good, we have come a long way. Contingency (reserves) fund is good for one year in case of emergency, expenses have been kept low. Nice stability.</p> <p>✓ <b>1st - Kate Mc</b>  ✓ <b>2nd -Chris W</b>  <b>Approved Unanimously</b></p> <p>Audit Scheduled for August 23d. Auditors will come to the September meeting to report instead of October so there will be no need for a special meeting in October.</p> <p>Shows last four years of budget.</p> <p>Greta will now send it to the state upon Jim and Mary's signature. Will talk with him at a later date.</p>
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Operations/ School Reports	<p><b>1. Action item: Graduation Requirements</b></p> <p>According to Idaho law Sr. Math credits need to be 'taken'. 'Taken' means not passed. After talking with Mitzi, Mary Suggested to put 'earned' instead of 'taken' in our graduation requirements.</p> <p>All seniors must take all math classes. Recommendation is to change wording to '<i>earned</i>'.</p> <p>Senior projects - 1/2 of project is an elective credit and the second 1/2 speech credit.</p> <p>Idaho standards achievement tests. Changed wording to match the law.  Note: Two credits of mathematics must be <b>earned</b> during the student's last year in the year the student plans to graduate.</p> <p>Recommendation is to change the graduation requirements as written in the board notes</p> <p><b>1st - Chris</b>  <b>2nd Robin</b></p>
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**Approved Unanimously**

**2. Action Item: Emergency closures Acceptance**

Snow days have to be reported to the state. In previous 2017 school year there were three weather closures and one police request closure. Did not need to add days to the school year. We were under the allotted closure days.

- ✓ 1st - Robin
- ✓ 2nd - Chris

**Approved Unanimously**

**3. Action Item: Leave of Absence Request from Paul Gunter**

Finishing up certification and doing student teaching next Fall at Stidman Farwell. Will come back after student teaching if approved by Board.

- ✓ 1st - Bill H.
- ✓ 2nd - Kate Mc

**Approved Unanimously**

**4. Action Item: Facilities and IT expenditure approval**

Ting \$1,500 -

Working with Ting for a secondary circuit. Boring and install will be at no cost this year. Since they are new. Long term plan is to migrate to Ting. Right now we are paying \$1,600 month for 300 gigs. Ting will provide 1000 gigs for \$1,500.

Right now Ting is a back-up in case of failure. (Fatbeam is primary provider)

HS Heater Repairs \$8,000 -

Fee could be closer to the \$3500 mark. Over the winter the digital controller had to be replaced. Once replaced it showed, two sensors were out and to replace the the invoice is appx \$3,500.

PowerSchool \$10,800

Student information system. Houses all of school records, attendance, student management system. Current system is being phased out and will no longer support it so we need to update to newer system.

Middle School Door replacement and re-keying - \$8,000

One door is failing and two more need to be replaced. Need to be replaced with doors that meet our school safety standards. Right now they do not. Single entrance for students and staff. Doors will be alarmed.

Updated phone system & managed access - \$35,000

School safety is always multi-faceted and communications is always important. First major investment is a fully integrated phone system. Lock doors from system, set schedules, video security systems. A lot of safety products will run off phone system. Will purchase 50 sets, server, etc. this amount is for these items - one time costs - system is compatible with emergency services and will enable video capability.

- ✓ 1st - Chris W
- ✓ 2nd Kate Mc

**Approved Unanimously**

	<p><b>5. Action item: Alternate Authorization for Health classes</b></p> <p>Asked Angie Evans if she would get certified to teach for health classes. She is a chiropractor and alternative medicine. Needs approval to get her to the next step.</p> <ul style="list-style-type: none"> <li>✓ <b>1st - Robin R.</b></li> <li>✓ <b>2nd - Chris W.</b></li> </ul> <p><b>Approved Unanimously</b></p> <p><b>Authorization Fees - update</b> LPOSD has agreed to not charge us anything this year. Will save us \$8,000 going forward.</p> <p><b>High School Report</b></p> <p>Anticipated enrollment - full in both buildings. Might lose a few but will start getting more applications in August. Graduation was wonderful. At the Panida was great. 46 graduates.</p> <p>Teacher evaluations went well. All teachers were offered contracts. Gave out bonuses to teachers.</p> <p><b>Middle School Report</b></p> <p>3 on wait list in 6th 1 short in 7th and 8th</p>
Misc. School Business	<b>Resignation of Audra Mearns -</b>
Adjournment	<p><b>Meeting adjourned at 6:33p – Jim Z.</b></p> <ul style="list-style-type: none"> <li>✓ <b>Motion to adjourn – Chris W.</b></li> <li>✓ <b>2<sup>nd</sup> – Kate Mc.</b></li> </ul> <p>Approved Unanimously</p>
Next Board Meeting	<b>Tuesday, September 11, 2018 – 5p</b>

**Respectfully Submitted: Kate McAlister**