



Board Meeting
 Forrest M. Bird Charter High School
 615 S. Madison,
 Sandpoint, ID 83864
December 12, 2017

	Board Meeting Minutes
Minutes taken by	Kate McAlister
Board members Present	Jim Zuberbuhler, Kate McAlister, Bill Hertzog, Chris Warren
Excused Board Members	Robin Rupert
Staff present	Mary Jensen, Jennifer Greve-Norton, Greta Weber, Ryan Zimmerle
Absent Staff	
Guests	Shannon Vaughn (Parent), Alan Millar, Lindsey Holland (teacher), April Van Ausdal (teacher)
Minutes	<p>October 2017 meeting minutes approved</p> <ul style="list-style-type: none"> ✓ Motioned – Bill H. ✓ 2nd – Chris W. <p>Approved Unanimously</p>
Call to Order	Meeting called to order , quorum established 5:01p

Executive Session	<p>#1 Began at 5:04p – student discipline issue – back in session @ 5:27p</p> <p>#2 Began @ 6:10p – back in session @ 6:21</p>
Public Comment	Meeting observed by Shannon Vaughn (parent), potential Board Member.

Open Business	<p>Administrative Duties – Mary Jensen</p> <ul style="list-style-type: none"> • Duties have been divided between Jennifer and Mary to help share the workload and to give each an opportunity to do their jobs with more equity. This division of duties was implemented a little more than a month ago and is working very well. Both feel the division accentuates each of their strengths. The first 30 days of implementation have been successful and both look forward to continuing this plan. (document attached)
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	<p>FACE (Family & Community Engagement) presentation – Lindsey Holland (math teacher)</p> <ul style="list-style-type: none"> ○ Lindsey gave a presentation on the FACE program and how it is progressing. ○ Meetings thus far have been a success and parents are excited to be engaged in the process. ○ Communication is the Focus and keeping all parties informed. ○ Have already done some marketing in the community and it is going well. ○ Offer several meeting times for families and staff – early morning and afternoon. <p>Marine Biology Field Trip – April Van Ausdal (Biology teacher)</p> <ul style="list-style-type: none"> ○ Presentation was made and request for Board approval for Marine Biology Field Trip the first week of April – Spring Break. ○ Trip would be to the Oregon Coast and would include the following: <ul style="list-style-type: none"> ▪ Whale migration ▪ Estuary work – ‘shrimp slurping’ ▪ Time at the Zoo/Aquarium ▪ Time at the Coastal Educational Center ▪ Ocean touch pools experience ○ Trip gives the opportunity to kids who wouldn’t normally travel outside of the area a chance to see another view of life. <p>Motion to approve Field Trip to the Oregon Coast the first week of Spring Break (April)</p> <ul style="list-style-type: none"> ✓ Motioned – Chris W. ✓ 2nd – Bill H. <p>Approved Unanimously</p>
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Policies	No policies to report.
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P-Tech report	<ul style="list-style-type: none"> • No report.
Community Planning Committee	<ul style="list-style-type: none"> • Community Planning Committee had their first meeting where the perimeters were set. Next meeting discussion will be about recruiting students, where we lose students, transition years from grade to grade. Will also mine more data so committee can understand what the numbers mean and recruiting marketing can be more targeted. This group will help the school be more proactive and not reactive.

Financials	<ul style="list-style-type: none"> • Forecast presented – School is good financial position. Alan Millar commented about how far the school has come from the beginning and it was due to the dedication of the administration, Staff and Board of Directors.
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Operations/ School Reports	<p>High School – Mary Jensen</p> <ul style="list-style-type: none"> • Economics Fair was a huge success this year. Raised \$3,500 • Mary reported Canine Companions donated a new dog “Maddie” to the school. Previous dog did not work out. Thank you Lily Misui for helping with the canine companion. Maddie is PTSD trained and is great with the kids. V.A. paid for the plane ride with no cost to the school. Students love their new canine companion. • Students attended the College Fair and explored different post-high school options <p>Middle School – Jennifer Greve</p> <ul style="list-style-type: none"> • Night of the Notable went off without a hitch. Students raised nearly \$600 for Yellowstone Trip
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	<ul style="list-style-type: none"> • Monster Mash Dash was a great success with the students raising over \$11,000! Due to the success each middle school grade will get to go skiing for one day. Janenne Russell and Dave Lien will be taking the lead on organizing these trips.
Misc. School Business	The Board thanked Alan Millar for all his hard work throughout the years and wished him well in his retirement adventures.
Adjournment	<p>Meeting adjourned at 6:48p – Jim Z.</p> <ul style="list-style-type: none"> ✓ Motion to adjourn – Chris W. ✓ 2nd – Kate Mc. <p>Approved Unanimously</p>
Next Board Meeting	Tuesday, March 13, 2018 – 5p

Respectfully Submitted: Kate McAlister