

**EMPLOYEE LETTER OF AGREEMENT
2017-2018**

Forrest M. Bird Charter School (employer) is entering this agreement with Joshua Bladzik (employee) for the period beginning August 1st, 2017 and ending July 31st, 2018.

The employee, Joshua Bladzik, has agreed to perform the duties related to the job of Administrative Support.

The employer agrees to pay a salary of Nineteen Thousand Nine Hundred Thirty-One Dollars (19,931.00) which will be made in twelve monthly payments of \$1660.92

The employer will offer medical and dental plans.

\$20,000 Life Insurance will be provided to the employee paid in full by the employer.

Two (2) personal and eleven (11) sick days will be provided during the school year. These may be taken in no less than half (½) day increments and may be used for illness, medical appointments, and bereavement of immediate family member or illness of immediate family member.

Planned absence requests must be submitted in writing to Jennifer at least 5 days prior to planned absence and approved by Jennifer in order to facilitate personnel management.

Sick days are not paid out at termination but will be accrued in the individual Public Employee Retirement System of Idaho (PERSI). Any days used beyond the 11 day per year will be taken as “Unpaid Sick Days” and deducted from the current month’s paycheck. In addition, sick leave earned at a public school in the State of Idaho will be transferred to Forrest M. Bird Charter School. Transferred total may not exceed ninety (90) days.

The employee agrees to abide by the regulations of the school as noted in the school handbook.

If for some reason, the employee separates from the Forrest M. Bird Charter School, other than contract completion, the contract will be terminated.

I understand and agree to the above statements.

Signed, Employee

Date

Board Chairman

Date

EMPLOYEE LETTER OF AGREEMENT 2017-2018

Forrest M. Bird Charter School (employer) is entering this agreement with Hillary DeCecchis (employee) for the period beginning August 1st, 2017 and ending July 31st, 2018.

The employee, Hillary DeCecchis, has agreed to perform the duties related to the job of High School Secretary and Registrar.

The employer agrees to pay an annual salary of Twelve Thousand Two Hundred dollars (\$12,200.00) which will be made in twelve monthly payments of \$1,016.67.

The employer will offer medical and dental plans.

\$20,000 Life Insurance will be provided to the employee paid in full by the employer.

Two (2) personal and eleven (11) sick days will be provided during the school year. These may be taken in no less than half (½) day increments and may be used for illness, medical appointments, and bereavement of immediate family member or illness of immediate family member.

Planned absence requests must be submitted in writing to Mary at least 5 days prior to planned absence and approved by Mary in order to facilitate personnel management.

Sick days are not paid out at termination but will be accrued in the individual Public Employee Retirement System of Idaho (PERSI). Any days used beyond the 11 day per year will be taken as “Unpaid Sick Days” and deducted from the current month’s paycheck. In addition, sick leave earned at a public school in the State of Idaho will be transferred to Forrest M. Bird Charter School. Transferred total may not exceed ninety (90) days.

The employee agrees to abide by the regulations of the school as noted in the school handbook.

If for some reason, the employee separates from the Forrest M. Bird Charter School, other than contract completion, the contract will be terminated.

I understand and agree to the above statements.

Signed, Employee

Date

Board Chairman

Date

**EMPLOYEE LETTER OF AGREEMENT
2017-2018**

Forrest M. Bird Charter School (employer) is entering this agreement with Raymond J. Smith (employee) for the period beginning August 1st, 2017 and ending July 31st, 2018.

The employee, Raymond J. Smith, has agreed to perform the duties related to the job of Custodian.

The employer agrees to pay \$20.47 dollars an hour, eight (8) hours a day for 235 days. Pay rate will be 12 payments of \$3,206.33 per month equaling \$38,476.00 for the 2017-2018 school year.

The employer will offer medical and dental plans.

\$20,000 Life Insurance will be provided to the employee paid in full by the employer.

Two (2) personal and twelve (12) sick days will be provided during the school year. These may be taken in no less than half (1/2) day increments and may be used for illness, medical appointments, and bereavement of immediate family member or illness of immediate family member.

Planned absence requests must be submitted in writing to Jennifer or Mary at least 5 days prior to planned absence and approved in order to facilitate personnel management.

Sick days are not paid out at termination but will be accrued in the individual Public Employee Retirement System of Idaho (PERSI). Any days used beyond the 12 day per year will be taken as “Unpaid Sick Days” and deducted from the current month’s paycheck. In addition, sick leave earned at a public school in the State of Idaho will be transferred to Forrest M. Bird Charter School. Transferred total may not exceed ninety (90) days.

The employee agrees to abide by the regulations of the school as noted in the school handbook.

If for some reason, the employee separates from the Forrest M. Bird Charter School, other than contract completion, the contract will be terminated.

I understand and agree to the above statements.

_____ Date
Signed, Employee

_____ Date
Board Chairman

**EMPLOYEE LETTER OF AGREEMENT
2017-2018**

Forrest M. Bird Charter School (employer) is entering this agreement with Mitzi Vesecky (employee) for the period beginning August 1st, 2017 and ending July 31st, 2018.

The employee, Mitzi Vesecky, has agreed to perform the duties related to the job of Academic Advisor.

The employer agrees to pay an annual salary of Thirty-Seven Thousand Eight Hundred Seventy-Seven dollars (\$37,877.00) which will be made in twelve monthly payments of \$3,156.42.

The employer will offer medical and dental plans.

\$20,000 Life Insurance will be provided to the employee paid in full by the employer.

Two (2) personal and eleven (11) sick days will be provided during the school year. These may be taken in no less than half (½) day increments and may be used for illness, medical appointments, and bereavement of immediate family member or illness of immediate family member.

Planned absence requests must be submitted in writing to Mary at least 5 days prior to planned absence and approved by Mary in order to facilitate personnel management.

Sick days are not paid out at termination but will be accrued in the individual Public Employee Retirement System of Idaho (PERSI). Any days used beyond the 11 day per year will be taken as "Unpaid Sick Days" and deducted from the current month's paycheck. In addition, sick leave earned at a public school in the State of Idaho will be transferred to Forrest M. Bird Charter School. Transferred total may not exceed ninety (90) days.

The employee agrees to abide by the regulations of the school as noted in the school handbook.

If for some reason, the employee separates from the Forrest M. Bird Charter School, other than contract completion, the contract will be terminated.

I understand and agree to the above statements.

Signed, Employee

Date

Board Chairman

Date

EMPLOYEE LETTER OF AGREEMENT 2017-2018

Forrest M. Bird Charter School (employer) is entering this agreement with Victoria Vesecky (employee) for the period beginning September 1st, 2017 and ending July 31st, 2018.

The employee, Victoria Vesecky, has agreed to perform the duties related to the job of Administrative Support.

The employer agrees to pay a salary of Nine Thousand Six Hundred Seventy-Five Dollars (\$9,675.00) which will be made in 11 monthly payments of \$879.55

Planned absence requests must be submitted in writing at least 5 days prior to planned absence and approved in order to facilitate personnel management.

The employee agrees to abide by the regulations of the school as noted in the school handbook.

If for some reason, the employee separates from the Forrest M. Bird Charter School, other than contract completion, the contract will be terminated.

I understand and agree to the above statements.

Signed, Employee _____
Date

Board Chairman _____
Date

