



Board Meeting
 Forrest M. Bird Charter High School
 615 S. Madison,
 Sandpoint, ID 83864
 February 21, 2017

	Board Meeting Minutes
Minutes taken by	Kate McAlister
Board members Present	Jim Zuberbuhler, Chris Warren, Kate McAlister,
Excused Board Members	Bill Hertzog, Robin Rupert
Staff present	Jennifer Greve-Norton, Ryan Zimmerle, Greta Warren, Alan Millar
Absent Staff	
Minutes	December 2016 meeting minutes approved ✓ Motioned – Chris. W ✓ 2 nd – Bill H. ✓ Approved unanimously
Call to Order	Meeting called to order at 5:01 , quorum established

Executive Session	Opened at 5:05p – Closed at 5:29p
Public Comment	No public attendance at this meeting

Open Business	<p>Changes to signers on checking accounts – Greta W.</p> <ul style="list-style-type: none"> • There is a need to change account signatures as there are Board members and faculty members no longer with the school who need to be removed from the accounts • Board members agreed old names should come off accounts <ul style="list-style-type: none"> ✓ Motioned - Kate M. made motion to add Jim Z., Mary J., and Jennifer G., to be signers on the bank account ✓ 2nd - Chris W. ✓ Approved unanimously <p>Timing for open enrollments – Chris W</p> <ul style="list-style-type: none"> • Discussion on setting open enrollments to begin and end the same every year without the Board approval, since enrollment needs to be done annually in the same timeframe. <ul style="list-style-type: none"> ✓ Motion – Chris W. moved to have open enrollment set to open on February 1st and close at the end of March annually ✓ 2nd – Bill H. ✓ Approved unanimously <p>Calendar – Jennifer G and Mary J</p> <ul style="list-style-type: none"> • Mary and Jennifer have been working on a calendar that will allow the correct credits to be set in
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	<p>each trimester.</p> <ul style="list-style-type: none"> ✓ Motion – Bill H. moved to add Option 2, presented to Board for future Calendar ✓ 2nd – Robin R ✓ Approved unanimously <p>Waiver – Mary J</p> <ul style="list-style-type: none"> • Mary needed approval to proceed with the waiver to the state <ul style="list-style-type: none"> ✓ Motion – Chris W. moved for Mary J. to proceed with Waiver ✓ 2nd – Robin R ✓ Approved unanimously <p>Nick Appl's Resignation – Mary J</p> <ul style="list-style-type: none"> • Nick Appl, school counselor, took a leave of absence until the end of the year due to personal issues. Nick will be meeting with Mary in late March to let her know if he will be submitting his resignation or returning for the 2017- 2018 school year. <p>Snow Removal and good neighbors – Jennifer G.</p> <ul style="list-style-type: none"> • Snow removal will be changed so there will not be snow plowed into the surrounding neighbors yards. • Working with snow removal team on where to put the snow during heavy snow years. • Being a good neighbor and working to keep snow away from neighboring properties <p>School Safety and security assessment – Jennifer G.</p> <ul style="list-style-type: none"> • Met with a security specialist– did a walk-through of the buildings and assessed the security issues and concerns. There were a few issues needing to be resolved as well as new security updating. The assessment will be brought back to the Board at the June meeting to discuss updates and fixes. <p>Future Board meetings</p> <ul style="list-style-type: none"> • 2017-2018 Board of Directors meeting <ul style="list-style-type: none"> ○ October 17, 2017 ○ December 12, 2017 ○ March 13, 2018 ○ June 19, 2018
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Policies	No reports or updates
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P-Tech report	<ul style="list-style-type: none"> • Preparing for March 10 P-tech Board of Directors meeting • New media campaign to have new layout for enrollments • Plan to enroll HS students at FBCS in 2017-2018
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Financials	<p>Kudos to Greta Warren for all her hard work and keeping everything on track and under budget</p> <p>School is looking good with funds to put into special contingency allocations</p> <ul style="list-style-type: none"> ✓ Motion to approve financials – Kate Mc. ✓ 2nd – Chris W ✓ Approved unanimously
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Building Reports	<ul style="list-style-type: none"> • 5 snow days for the year to date • Last snow day was used as an EAD to help student get caught up • Prepping for third Trimester – senior projects and school projects. School projects theme is Community Service
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Adjournment	Meeting adjourned at 7:05p <ul style="list-style-type: none">✓ Motion to adjourn – Kate Mc✓ 2nd – Chris W✓ Approved Unanimously
Next Board Meeting	Thursday, June 15, 2017 – 5p

Respectfully Submitted: Kate McAlister