



Board Meeting Notes

Tuesday, October 21, 2014 at 5:00PM

Type of Meeting: Monthly FMBCS School Board Meeting
Meeting Facilitator: Jim Zuberbuhler
Board Members: Bill Hertzberg, Chris Warren, Jim Zuberbuhler, Robin Ruppert, Rachel Schwarm, Kate McAlister
Excused Board Member:
School Staff in Attendance: Audra Mearns, Ryan Zimmerle, Jennifer Greve, Mary Jensen, Greta Warren
Excused School Staff: Allen Millar
Call to Order: 5:01 PM

Public Comment: Dr. Pam & Dr. Forrest Bird - Questions to the staff of the two schools.

Are all the teachers staffed at FBCSs college undergraduates?

Yes, most of the teachers have Master Degrees as well.

Is Allen Still the Principal of the schools?

Yes – but because there are two schools Allen is over both with a title of School Administrator. Jennifer Greve is the Educational Leader for the Middle School and Mary Jensen is the Educational Leader for the High School. This is a very common breakdown of schools with two school levels, Middle School and High School.

Does the money that is donated by the Bird Family go directly to the FBCH students for Aerospace or Flight?

Yes - The money is held for scholarships only for those students that are interested in flight and aerospace careers. The money goes only to the FBCH Students.

Open Business:

- Dr. Pam and Dr. Forrest Bird approved of adding Dr. Forrest Birds signature to the Graduation certificates. He will sign extras as well for future graduations.
 - Motion to have the signatures on the new certificates by Bill Hertzberg
 - 2nd by Kate McAlister and Chris Warren
 - Unanimously approved
- Project Training: Teachers
 - Professional development for the teachers.
 - Teachers are making deeper dives into the campouts and field trips to see what additional information they can add to the trips and what the students can get out of the trips.
 - Teachers are working on establishing better projects.
 - The High School is working with in a project based collaboration with the Middle School
 - Teachers are getting training by Webinars and Seminars
 - There will be teacher training starting in January specifically focused on group learning.

New Business:

- Financial Auditors made a presentation of the Annual Audit to the Board. They explained the current financial troubles and trends.
 - To see report, contact Greta Warren at the Middle School
 - Money coming in from Special Grants and Title 1
 - Kudo's to Greta Warren for her hard work in preparing the reports for the Annual Audit
 - The Annual Audit will be presented to Allen Millar the week of 10/20 for final approval
- Officer Hemphill – Discussion of Standard Response Protocol “SRP”
 - Entire school District will implement the “SRP” - This way all schools will be speaking the same emergency response language
 - The Charter School had a real time Lockdown on 10/21
 - Learned some weaknesses, for example, there was definitely a disconnect between schools and county officials.
 - Will get some additional thought input from the teachers regarding what went well and not well
 - Kudo's to Audra and Hillary for the texts and parent link regarding the lockdown. Great feedback from Parents about taking good care of students and keeping the families informed.
- Greta to forward the section of the Department of Idaho Insurance that pertains to the Board to Board members. It was received in the mail 10/20
 - Point of contact for Legal for the State is located on the State website
 - It is recommended that no one should approach State Legal Counsel unless a situation arises and it has gone through the Board of Directors
- Provisional Certificates for teachers
 - Due to changes in ISEE laws/regulations (the State computer program which monitors teacher certification, teacher assignment, etc). Paul Gunter and James Mize do not fit in the categories we have used them in the past with how we reported them.
 - Plans were recommended by the State Certification office – see below the statement made by Jennifer Greve:
 - “James received his PTE teacher certification this summer; however, because his program has not been certified by PTE yet it creates an error in the ISEE reporting. The State has recommended that James apply for provisional certification for this year with the understanding that his program will also be certified by the end of the year. Next year, his certification and classes will match up in the ISEE system and there will not be any issues.”
 - “Paul has been a part of the Lewis Clark State College system obtaining his teaching degree. To cover him through the end of this year, the State recommended a provisional certification. We will be working with LCSC to see if Paul can finish his student teaching with us this spring. He will then take the PRAXIS (a mandated test for all teachers) in music.”
 - Motion to approve provisional certificate for Paul Gunter and James Mize made by Chris Warren
 - 2nd by Kate McAlister
 - Unanimously approved
- Truancy – Discussion by Jennifer Greve, Educational Leader, FBCS Middle School
 - The Middle school has a student who is habitually truant
 - Jennifer and teachers have been working with the family both 2013/2014 and 2014/2015 school years
 - The student missed 39 days out of 170 days for the 2013/2014 school year and has already missed 18 days of the 32 days classes have been in session for the 2014/2015 school year
 - An affidavit is being worked on to hand over to the deputy prosecutor to work with the student

- Motion to approve that the student is a habitual truant made by Kate McAlister
- 2nd by Chris Warren
- Unanimously approved

P-Tech – Molly H. and Allen M. out of office – no reports

Expenditures (Financials):

- Due to new budgets and the beginning of the school year, numbers are the same
- Facilities needs to make a few updates on the grounds, i.e. lights, toilets – this will dig in to the general budget
- Grants are kept on a separate spreadsheet – they do not go into the budget or into quickbooks
- Greta will have the Grants on a separate spreadsheet for Board review
- At the next Board of Directors meeting, the Board will review all the various financial reports and decide which will be the best to review and a form in which to review the reports

Minutes Approval:

- Need to review and revise the Field trip policy – Policy Number 2550 Fieldtrips
- This policy states that the Board must approve all out of state field trips
- The Board feels that as the school is located in the Panhandle of Idaho and is only fifty (50) miles wide, this would be more of a hassle as most of the field trips are out of state.
- Jennifer G., Mary J. , and Kate M. will be the committee to review/revise this policy
- It has been proposed to bring to the table an updated policy for the Board to review by next Board of Directors meeting.
 - Motion was made to rewrite the Field Trip policy made by Kate McAlister
 - 2nd by Chris Warren
 - Unanimously approved
 - Motion to approve August Minutes with appropriate changes made by Kate McAlister
 - 2nd by Chris Warren
 - Unanimously approved

Operations / School Reports:

- Mary J. and Jennifer G. Sent out a new School report (See attached)
- Teachers doing a great job on their budgets.
- Creating a cohesive community among teachers and students
- Special Ed audit completed – Once results are published – Title 1 funds will be released to the school
- Offering foreign language to the 8th graders to help students to have their language electives done by the time they enter high school

Open Discussion:

- Next meeting to be held December 16th , 5PM @ FBCS HS
- The school would like to obtain the official release of Part B special education funding for this school year.
 - A motion was made by Kate McAlister was made to adopt Idaho’s Special Education Manual and all future revisions for the official special education policy for our district.
 - 2nd by Robin Ruppert
 - Unanimously approved

Adjournment:

- Motion for Adjournment made by Jim Z 6:54PM
- 2nd by Rachel Schwarm
- Unanimously approved